Fiscal Year 2026
Budget Request

Office of the Secretary of State

Denny Hoskins, CPA
Secretary of State

(Program Descriptions)

TABLE OF CONTENTS

	Page
BUDGET SUMMARY REPORTS	
Table of Contents	1
Department Overview	2
State Auditor's Reports	3
OPERATING BUDGET	
Core - All Divisions	
Administrative Rules	4
Administrative Services	6
Business Services	8
Elections	11
Executive Services	13
Information Technology	15
Library Services	18
Record Services	25
Securities	27
Wolfner Library	32
GRANTS & PROJECTS/REFUNDS/INVESTOR RESTITUTION	
Core - Grants & Projects	36
Core - Refunds	38
Core - Investor Restitution	40
ELECTIONS	
Core - Elections Public Notice	42
Core - Absentee Ballots	44
Core - Election Costs Transfer	46
Core - Federal Election Reform	48
RECORDS SERVICES	
Core - Federal Grants - Regrant Program	50
Core - Local Records Preservation Grants	52
Core - Document Preservation	54
LIBRARY SERVICES	
Core - State Aid for Public Libraries	56
Core - REAL (Remote Electronic Access for Libraries)	58
Core - Federal Aid for Public Libraries	63
Core - Library Networking Fund Transfer	66
Core - Library Networking Fund	69
BLUE BOOK	
Core - Blue Book Printing	71

SECRETARY OF STATE'S OFFICE

The major divisions within the Secretary of State's office are: Administrative Rules, Business Services, Elections, Fiscal and Facilities, Human Resources, Information Technology, Records Services, Securities, and State Library.

The Administrative Rules Division publishes proposed rules and emergency rules in the *Missouri Register*. An agency may file an emergency rule if the agency finds an immediate danger to the public health, safety or welfare requiring emergency action or if the emergency rule is necessary to preserve a compelling governmental interest that requires an early effective date. The Division also publishes final rules monthly in the *Code of State Regulations*.

The Business Services Division is comprised of four units: Notaries and Commissions, Corporations, Uniform Commercial Code (UCC) and Safe at Home. The Commissions unit commissions notaries public and certifies notaries for foreign documents, elected officials and the State Registrar of Vital Records. It also authenticates acts of the Governor and maintains bonds and oaths of office for state officials. The Corporations unit is responsible for registration of Missouri and out-of-state businesses doing business in the state, including for profit and nonprofit corporations and specialized businesses. The UCC unit perfects personal property liens and other creditor interests under the UCC. The division also registers trademarks and service marks and keeps a registry of all marks. The division oversees the Safe at Home address confidentiality program, which helps protect survivors of sexual assault, rape, stalking, human trafficking, domestic violence or other crimes by providing a substitute mailing address to use on new records they create with government agencies and the courts.

The Elections Division oversees all statewide elections, for both candidates and issues, which are run at the local level by Missouri's 116 local election authorities (county clerks or election boards). Missouri has more than four million registered voters, and in the 2020 November general election, over 3 million voters went to the polls. Candidates for the six constitutional state offices, U.S. Congress, the General Assembly, and circuit judges not covered by the non-partisan court plan, file for election with the Secretary of State. The Secretary of State also certifies statewide ballot measures that are proposed by the General Assembly or through the referendum or the initiative petition process. It is the responsibility of the office to canvass, certify and publish election results.

The Fiscal and Facilities Division provides fiscal, budget, procurement, facilities management support, and general office services to the Secretary of State's office.

The Human Resources Division provides human resource services and personnel needs to the Secretary of State's office.

The Information Technology Services Division is responsible for developing, maintaining, and monitoring the information systems within the Secretary of State's office to ensure information is functional, accessible, and secured for use by the Secretary of State's office, other state departments, counties and the general public. The division is continually implementing cybersecurity measures to maintain and advance overall information security within the Office.

The Records Services Division has three sections: Missouri State Archives, Local Records and Records Management. It is responsible for managing both current and historical records of the state to ensure those records are accessible to Missouri citizens. It is also responsible for assisting local governments in records preservation and management. The Records Services Division, in conjunction with the Missouri State Library, oversees MissouriDigitalHeritage.com, a statewide program to expand historical information accessible on the Internet.

The Securities Division is responsible for protecting Missouri investors from fraud and for ensuring that firms and individuals that sell securities comply with the securities laws in the state. The division enforces the Missouri Securities Act of 2003. The division is organized into three sections: investor education, enforcement, and registration. The Securities Division also oversees the Missouri Investor Protection Center, which creates and promotes investor education initiatives designed to educate and assist both current and future investors.

The Missouri State Library provides library and reference services to Missouri state government, provides library services to the blind and physically disabled, and promotes the development and improvement of library services for citizens throughout the state. The Library Development section supports libraries through consulting, administration of grant programs, continuing education and statewide programs to improve the quality of library service for all Missouri citizens. The Reference Services section delivers library services, including access to research databases, to meet the needs of state government. Wolfner Talking Book and Braille Library serves as the public library for Missourians unable to use standard print because of a visual or physical disability.

Auditor's Reports, Oversight Evaluations, and Missouri Sunset Act Reports

Program or Division Name	Type of Report	Date Issued	Website
Office of the Secretary of State Two years ended June 30, 2022	Audit	01/2024	https://auditor.mo.gov/AuditReport/ViewReport?report=2024007

PROGRAM DESCRIPTION

Department Secretary of State
Program Name Administrative Rules
Program is found in the following core budget(s): Operating Core

AB Section(s): 12.055

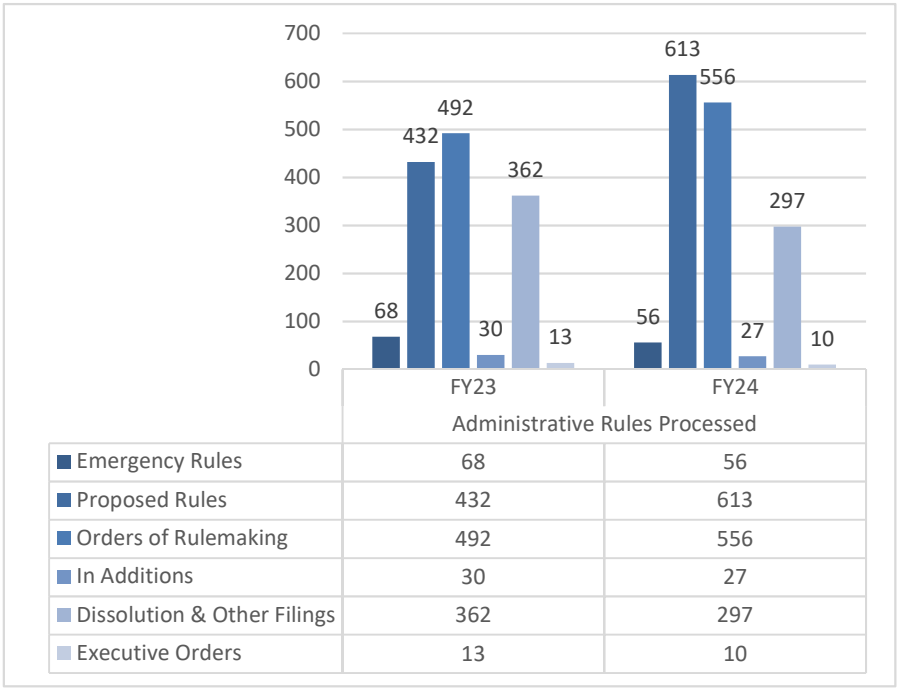
1a. What strategic priority does this program address?

Meeting the Constitutional mandate of Article IV, Section 16 in respect to duties relating to the filing of administrative rules and regulations.

1b. What does this program do?

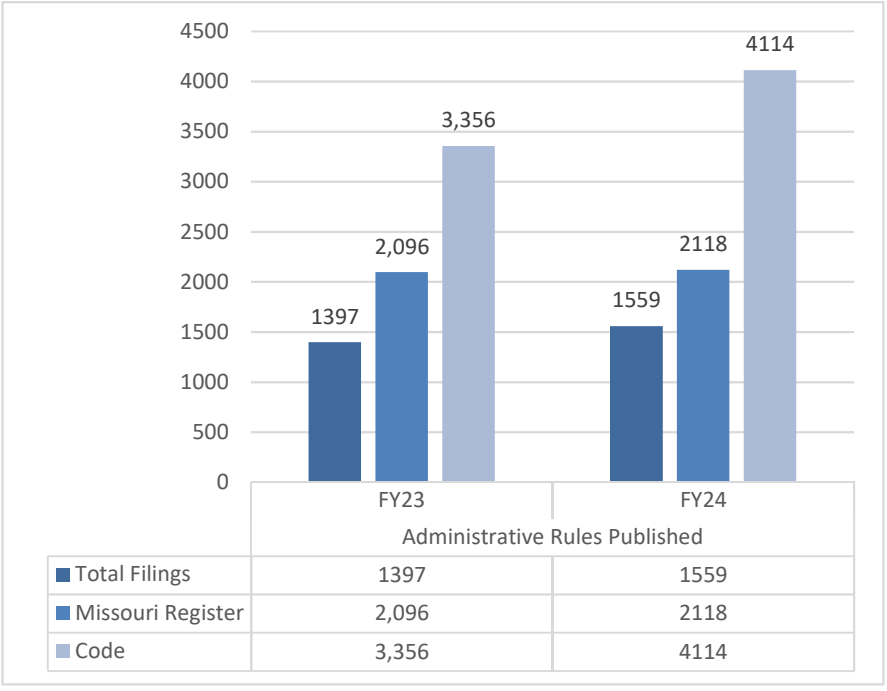
Administrative Rules accepts, edits, and publishes proposed rulemakings in the Missouri Register and the Code of State Regulations for the 191 state agencies/entities that promulgate rules. Rules or regulations have the force and effect of law and serve to implement and interpret the laws passed by the General Assembly and signed by the governor. Administrative Rules publishes rules material three times per month which includes two internet publications of the Missouri Register and one internet publication of the Code of State Regulations. Administrative Rules also post emergency rulemakings to our website and sends out an email notification within three business days of receiving them. Additionally, Administrative Rules provides rulemaking classes for state agencies that promulgate state rules. Addionally, we publish the rulemaking manual and style guide for rule writers.

2a. Provide an activity measure(s) for the program.



Administrative Rules Processed

	FY23	FY24
Emergency Rules	68	56
Proposed Rules	432	613
Orders of Rulemaking	492	556
In Additions	30	27
Dissolution & Other Filings	362	297
Executive Orders	13	10



Administrative Rules Published

	FY23	FY24
Total Filings	1397	1559
Missouri Register	2,096	2118
Code	3,356	4114

PROGRAM DESCRIPTION

Department Secretary of State **AB Section(s):** 12.055

Program Name Administrative Rules

Program is found in the following core budget(s): Operating Core

2b. Provide a measure(s) of the program's quality.

Administrative Rules also assists agencies/entities on rulemaking through several features on the SOS homepage which allows state agencies to download current rules in MS Word for use in amending current rules; providing fillable rulemaking forms/templates on-line; permitting agencies to email electronic copies of proposed rules text changes to SOS Administrative Rules; and providing a timeline calculator to assist agencies in calculating key dates for rulemaking. The division also answers questions from agencies and the public regarding how rules are filed. The division further has published and maintains an updated rulemaking manual containing uniform standards and procedures called Missouri State Rulemaking Manual. Administrative Rules staff also assists agencies and the public in researching prior versions of a rule to accurately represent its history in legal proceedings. Additionally, Administrative Rules offers classes to any agency/entity in how to prepare and make rule filings. Administrative Rules also had a webpage for terminated and suspended rules.

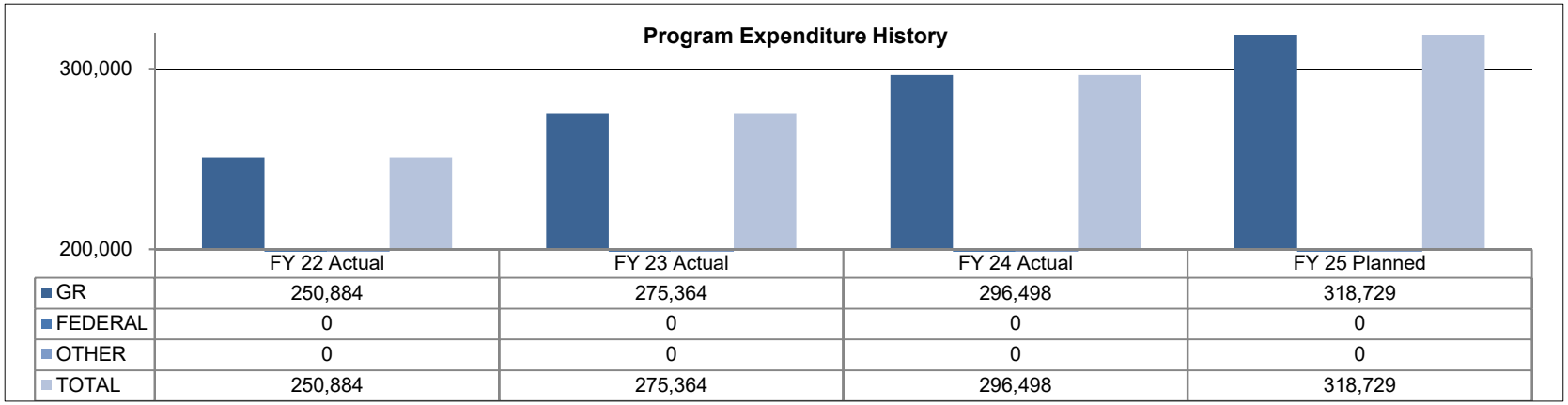
2c. Provide a measure(s) of the program's impact.

N/A.

2d. Provide a measure(s) of the program's efficiency.

The above was accomplished without adding additional staff. Staff continued to meet deadlines and accomplish all duties.

3. Provide actual expenditures for the prior three fiscal years and planned expenditures for the current fiscal year. (*Note: Amounts do not include fringe benefit costs.)*



	FY 22 Actual	FY 23 Actual	FY 24 Actual	FY 25 Planned
GR	250,884	275,364	296,498	318,729
FEDERAL	0	0	0	0
OTHER	0	0	0	0
TOTAL	250,884	275,364	296,498	318,729

4. What are the sources of the "Other " funds?

N/A.

5. What is the authorization for this program, i.e., federal or state statute, etc.? (Include the federal program number, if applicable.)

Chapter 536 of the Missouri Revised Statutes.

6. Are there federal matching requirements? If yes, please explain.

No.

7. Is this a federally mandated program? If yes, please explain.

No.

PROGRAM DESCRIPTION

Department Secretary of State **AB Section(s):** 12.055

Program Name Administrative Services

Program is found in the following core budget(s): Operating Core

1a. What strategic priority does this program address?

Assist in meeting the statutory and constitutional requirements of the Secretary of State.

1b. What does this program do?

The core request is to allow continued service to the agency for staffing and expenditures with fiscal, human resources, facilities, publications, and central services.

2a. Provide an activity measure(s) for the program.

The Administrative Services Division is responsible for the budget, procurement, accounts payable, accounts receivable, grants tracking, CAFR reporting, SEFA reporting, facilities requests, all statutorily required printing of publications, surplus property, mail delivery, fleet vehicles, and all other general administrative duties.

Publications is responsible for the Official Manual, Constitution updates and printing, as well as the General Assembly roster, Election Law handbooks, and the Missouri roster.

2b. Provide a measure(s) of the program's quality.

N/A.

2c. Provide a measure(s) of the program's impact.

Without this appropriation, budgeting, vendor payments, procurement, financial reporting, mailroom, storeroom, publications, and fleet management at the current level for the Office of the Secretary of State would not be possible.

2d. Provide a measure(s) of the program's efficiency.

The process of ordering and distributing office supplies is centralized in the storeroom. This has not only saved money, but has made it much more efficient for the divisions.

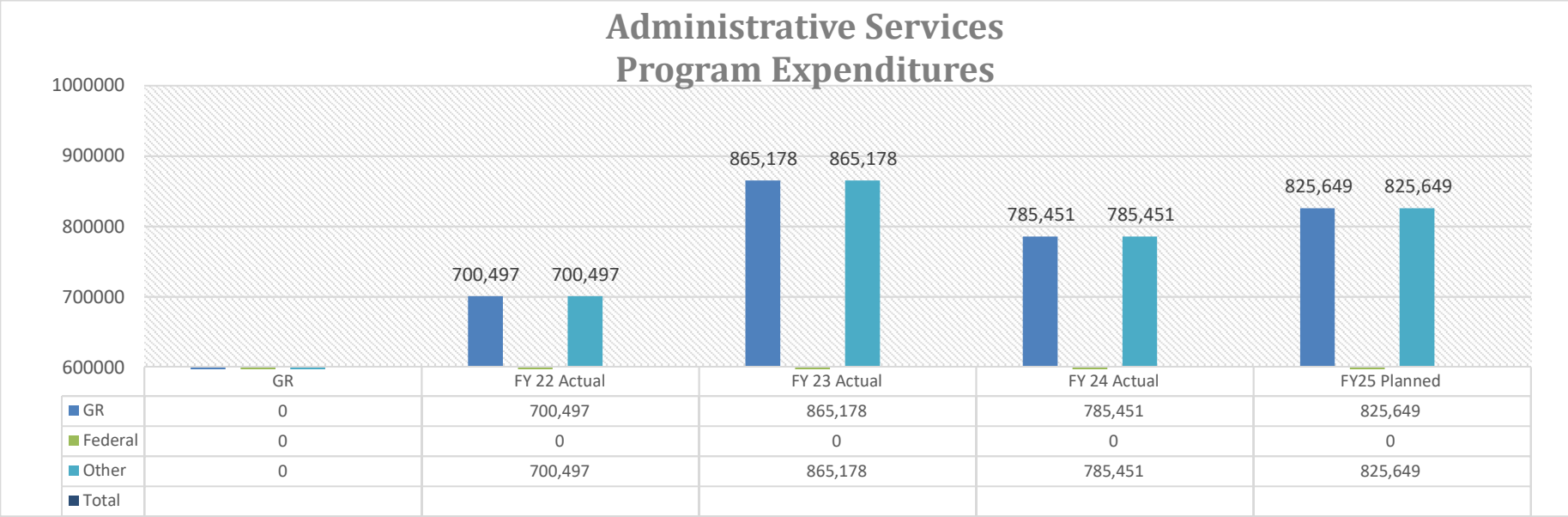
PROGRAM DESCRIPTION

Department Secretary of State **AB Section(s):** 12.055

Program Name Administrative Services

Program is found in the following core budget(s): Operating Core

3. Provide actual expenditures for the prior three fiscal years and planned expenditures for the current fiscal year. (*Note: Amounts do not include fringe benefit costs.)*



	GR	FY 22 Actual	FY 23 Actual	FY 24 Actual	FY25 Planned
GR	0	700,497	865,178	785,451	825,649
Federal	0	0	0	0	0
Other	0	700,497	865,178	785,451	825,649
Total					

4. What are the sources of the "Other " funds?

N/A.

5. What is the authorization for this program, i.e., federal or state statute, etc.? (Include the federal program number, if applicable.)

Financial and Procurement authority is derived from Chapter 33 and 34, revised statutes, and the agreements entered into between this office and the Office of Administration.

6. Are there federal matching requirements? If yes, please explain.

No.

7. Is this a federally mandated program? If yes, please explain.

No.

PROGRAM DESCRIPTION

Department Secretary of State **AB Section(s):** 12.055
Program Name Business Services
Program is found in the following core budget(s): Operating Core

1a. What strategic priority does this program address?

Meeting the Constitutional mandate of Article IV Section 14 in respect to duties relating to corporations, attesting to acts of the governor and keeper of the "Great Seal of the State of Missouri". Providing third party services for those who are making and engaging in economic decisions.

1b. What does this program do?

The Business Services Division is comprised of four units: Notaries and Commissions, Corporations, Uniform Commercial Code and Safe at Home. The division oversees filing offices in Jefferson City, St. Louis, Kansas City and Springfield.

Commissions is responsible for receiving, filing and maintaining notary applications; documenting and providing certificates to gubernatorial appointees; processing certifications and apostilles for international documents; and handling foreign extraditions. Missouri has about 73,500 commissioned notaries.

Corporations is responsible for maintaining, receiving, and filing all corporate filings that are required by law for over 1,255,648 entities. In addition, Corporations handles service of process, PEO applications and filing and maintaining trademark and service mark registrations. Corporation's customers can access business records and images anytime through the Secretary of State's website.

Uniform Commercial Code is responsible for receiving, filing and maintaining notice filings for secured transactions as required by law.

The Safe at Home Program is an address confidentiality program which provides survivors of sexual assault, rape, stalking, human trafficking, domestic violence, or other crimes a substitute mailing address to use on new records they create with government agencies and the courts.

2a. Provide an activity measure(s) for the program.

A Business Services portal provides customers the ability to file corporation documents online, some with an instant response. Business Services tracks paper filing and electronic submissions. Business Services tracks notaries who utilize an online portal or paper to submit filings. Business Services tracks the number of authentications processed and in person visits by our customers in all four offices.

2b. Provide a measure(s) of the program's quality.

The Business Services Division measures the quality of work through customer compliments and comments.

2c. Provide a measure(s) of the program's impact.

Business Services' customers can call the toll free 800 number, email or utilize the business portal website for filing, or present documents in person at one of our four offices, three of which are located in the largest cities in Missouri. Safe at Home has served over 10,100 participants since its inception in 2007. Each year the program continues to grow. At the end of FY2024, the active number of participants (men, women and children) in the program was 3,783 and 1080 new participants were served - an average of 90 new participants per month.

PROGRAM DESCRIPTION

Department Secretary of State
Program Name Business Services
Program is found in the following core budget(s): Operating Core

AB Section(s): 12.055

Business Services Division Walk-Ins
FY2024

Location	Jefferson	St. Louis	Kansas City	Springfield	Total
AVG Month	259	502	224	133	1,118
Year Total	3,108	6,026	2,689	1,595	13,418

Commissions Authentications/Apostilles
FY2024

Location	Jefferson	St. Louis	Kansas City	Springfield	Total
Total	7,273	4,989	2,722	1,890	16,874

2d. Provide a measure(s) of the program's efficiency.

Notary Filings
FY2024

Online Filings	Paper Filings	Total
21,540	3,810	25,350
85%	15%	

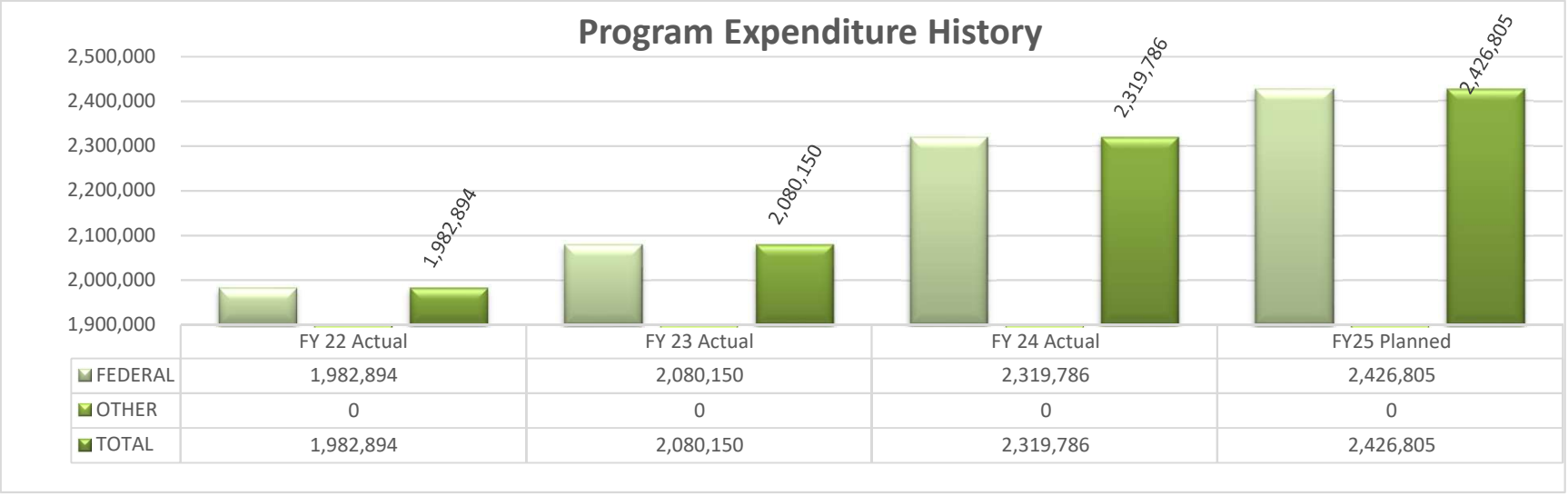
Corporation Filings
FY2024

Online Filings	Paper Filings	Total
406,279	97,365	503,644
81%	19%	

UCC Filings
FY2024

Online Filings	Paper Filings	Total
148,699	8,937	157,636
94%	6%	

3. Provide actual expenditures for the prior three fiscal years and planned expenditures for the current fiscal year. (*Note: Amounts do not include fringe benefit costs.)*



	FY 22 Actual	FY 23 Actual	FY 24 Actual	FY25 Planned
FEDERAL	1,982,894	2,080,150	2,319,786	2,426,805
OTHER	0	0	0	0
TOTAL	1,982,894	2,080,150	2,319,786	2,426,805

PROGRAM DESCRIPTION

Department Secretary of State **AB Section(s):** 12.055

Program Name Business Services

Program is found in the following core budget(s): Operating Core

4. What are the sources of the "Other " funds?

N/A.

5. What is the authorization for this program, i.e., federal or state statute, etc.? (Include the federal program number, if applicable.)

Missouri Statutes 28, 274, 347, 349, 351, 352, 354, 355, 356, 357, 358, 359, 362, 375, 380, 388, 394, 400, 417, 486, 506 and 589

6. Are there federal matching requirements? If yes, please explain.

No.

7. Is this a federally mandated program? If yes, please explain.

No.

PROGRAM DESCRIPTION

Department Secretary of State **AB Section(s):** 12.055

Program Name Elections

Program is found in the following core budget(s): Operating Core

1a. What strategic priority does this program address?

To better serve and inform current and potential Missouri voters and local election officials.

1b. What does this program do?

The Secretary of State's Elections Division offers a myriad of services to both elected officials as well as the public. Specific Elections related tasks include the following:

•Preparing for and assisting local election authorities (LEAs) in conducting fair and efficient elections.

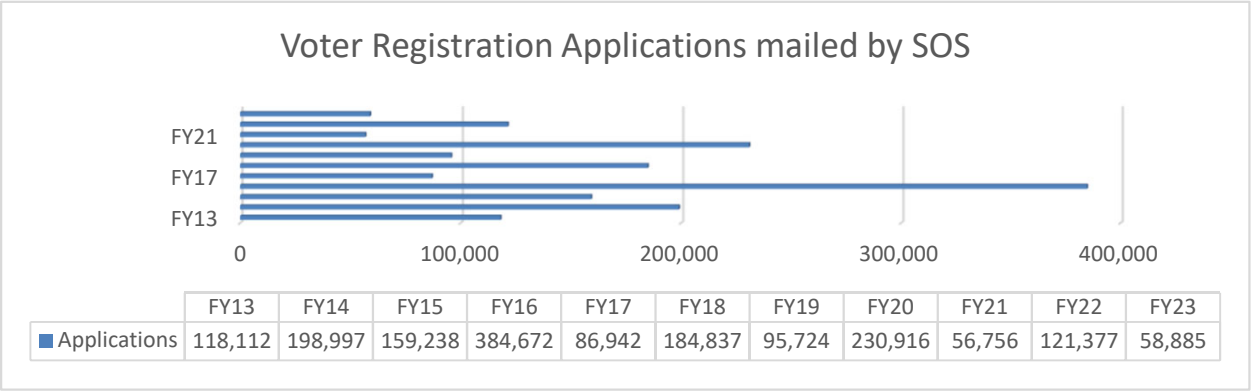
•Planning for elections and statewide ballot issues including special elections and issues submitted to the people through initiative petitions, referendums, and joint resolutions passed by the legislature.

•Ensuring the requirements of the Help America Vote Act of 2002 are met.

In addition to ensuring Missouri elections run smoothly, the Elections Division also serves as a resource to Missouri's 116 LEAs as well as the general public. In this role, the division seeks to provide quality customer service by delivering responsive and timely services to meet increasing demand for answers to elections related questions from LEAs, elected officials, and the public; maintaining statutory compliance in providing services to state and to local governments while also helping to educate the public about the elections process through the publishing of various informative elections materials and regional and statewide meetings with LEAs to ensure that all remain up-to-date on current election laws. Lastly, the Division is constantly looking for methods to enhance information access, utilizing the SOS website to inform voters as well as provide methods for voters to follow election results on Election Night.

2a. Provide an activity measure(s) for the program.

The Office of the Secretary of State mailed the following number of voter registration applications by calendar year:



	FY13	FY14	FY15	FY16	FY17	FY18	FY19	FY20	FY21	FY22	FY23
Applications	118,112	198,997	159,238	384,672	86,942	184,837	95,724	230,916	56,756	121,377	58,885

During the 2022-2024 petition cycle, 174 petitions were filed with the SOS office. Four petitions with signatures were submitted to the SOS office.

PROGRAM DESCRIPTION

Department Secretary of State **AB Section(s):** 12.055

Program Name Elections

Program is found in the following core budget(s): Operating Core

2b. Provide a measure(s) of the program's quality.

The number of registered voters and voter registration applications fluctuates from year to year. As of September 18, 2024 there were 4,389,543 registered voters in the state.

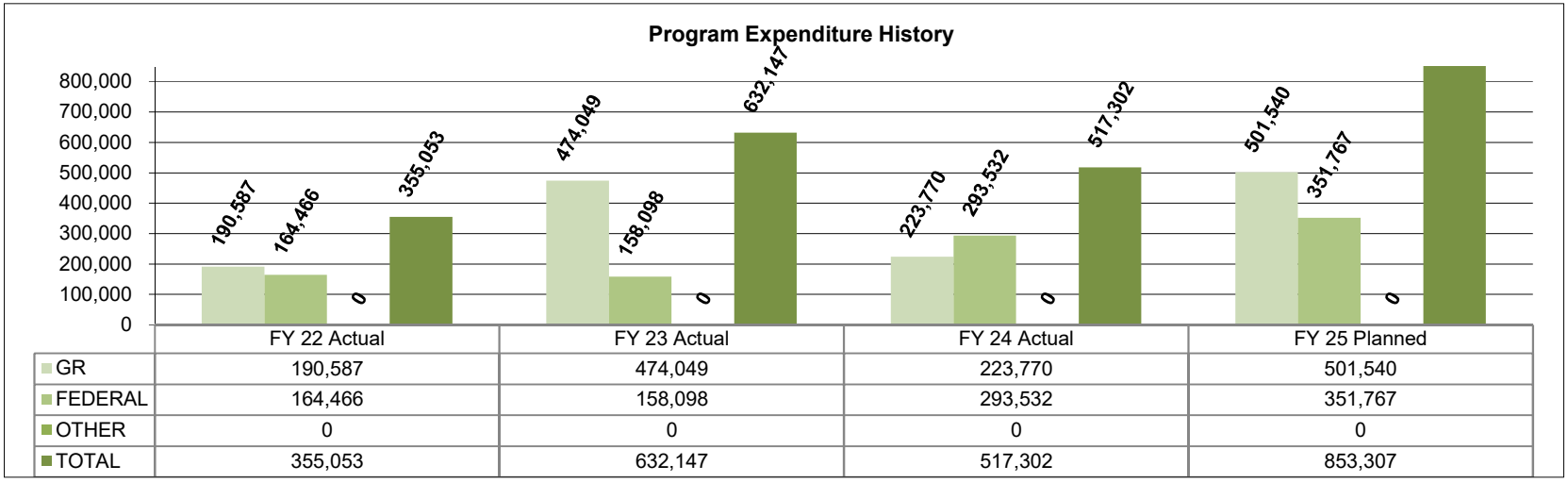
2c. Provide a measure(s) of the program's impact.

An adequate supply of voter registration applications are available from the office to fulfill a request the same day or within 24 hours.

2d. Provide a measure(s) of the program's efficiency.

116 local election authorities/election boards and thousands of prospective registered voters and callers requesting information can be assisted.

3. Provide actual expenditures for the prior three fiscal years and planned expenditures for the current fiscal year. (*Note: Amounts do not include fringe benefit costs.)*



	FY 22 Actual	FY 23 Actual	FY 24 Actual	FY 25 Planned
GR	190,587	474,049	223,770	501,540
FEDERAL	164,466	158,098	293,532	351,767
OTHER	0	0	0	0
TOTAL	355,053	632,147	517,302	853,307

4. What are the sources of the "Other " funds?

N/A.

5. What is the authorization for this program, i.e., federal or state statute, etc.? (Include the federal program number, if applicable.)

No.

6. Are there federal matching requirements? If yes, please explain.

No.

7. Is this a federally mandated program? If yes, please explain.

No.

PROGRAM DESCRIPTION

Department Secretary of State **AB Section(s)** 12.055
Program Name Executive Services
Program is found in the following core budget(s): Operating Core

1a. What strategic priority does this program address?

The priority entails the effective oversight of services and programs to customers and clients, as well as the communication of the mission and scope of the Secretary of State's Office.

1b. What does this program do?

This core request is to maintain the current level of executive support for all divisions within the Office of the Secretary of State. This core request represents resources for the continued operation of agency programs and the production coordination of the various divisions. The Executive Staff included in this request are responsible for the development of policies and procedures and direction for implementation. This includes staff members in the Office of the General Counsel, which is responsible for representing the Office in legal matters and responding to open records requests. The Communications Division is responsible for public outreach, media relations, social media communication and monitoring and promotion of programs and services. Capitol office employees respond to constituent questions by phone, email, and in person. Capitol staff also work with legislators on proposed legislation.

2a. Provide an activity measure(s) for the program.

Staff in Executive Services support employees in all divisions of the office, make policy recommendations, respond to open records requests, respond to inquiries from constituents and media and perform daily operations in both the Kirkpatrick Building and the Capitol office. The Office of General Counsel provides legal advice to all divisions, represents the SOS in lawsuits, and coordinates with the Attorney General's Office on litigation matters.

2b. Provide a measure(s) of the program's quality.

Open records requests are responded to within the time allotted by law. Constituent and media inquiries are consistently handled in a timely manner. Legislative staff have had success obtaining passage of certain priorities. The Office of General Counsel ensures the office complies with all statutory requirements.

2c. Provide a measure(s) of the program's impact.

Information is freely available to constituents, media and other interested parties who make such requests as the office prioritizes transparency.

PROGRAM DESCRIPTION

Department Secretary of State **AB Section(s)** 12.055

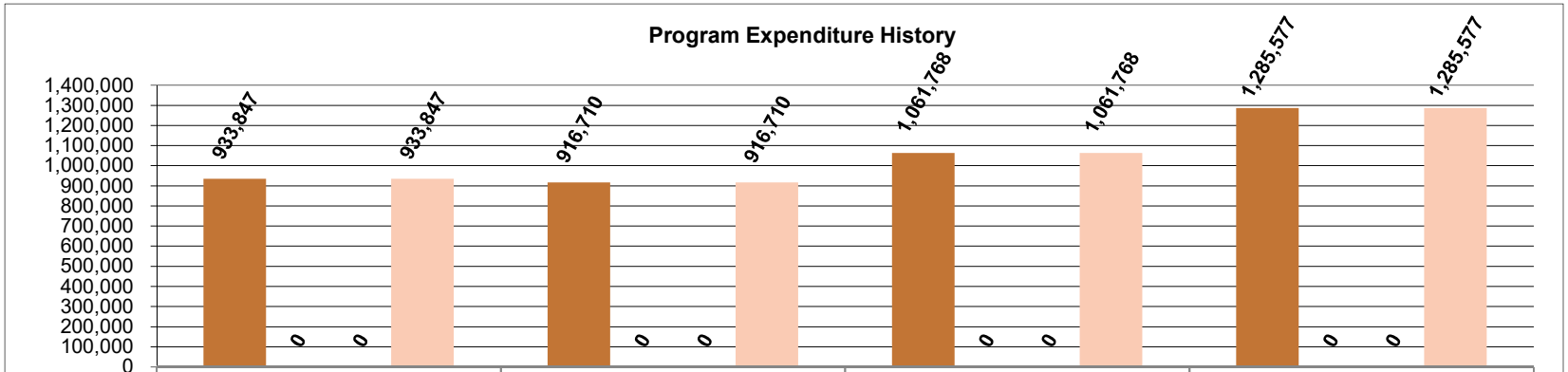
Program Name Executive Services

Program is found in the following core budget(s): Operating Core

2d. Provide a measure(s) of the program's efficiency.

Inquiries are consistently handled in a timely fashion and open records requests are responded to in a timely manner as required by law.

3. Provide actual expenditures for the prior three fiscal years and planned expenditures for the current fiscal year. (*Note: Amounts do not include fringe benefit costs.)*



	FY 22 Actual	FY 23 Actual	FY 24 Actual	FY 25 Planned
GR	933,847	916,710	1,061,768	1,285,577
FEDERAL	0	0	0	0
OTHER	0	0	0	0
TOTAL	933,847	916,710	1,061,768	1,285,577

4. What are the sources of the "Other " funds?

N/A.

5. What is the authorization for this program, i.e., federal or state statute, etc.? (Include the federal program number, if applicable.)

State.

6. Are there federal matching requirements? If yes, please explain.

No.

7. Is this a federally mandated program? If yes, please explain.

No.

PROGRAM DESCRIPTION

Department Secretary of State **AB Section(s):** 12.055
Program Name Information Technology
Program is found in the following core budget(s): Operating Core

1a. What strategic priority does this program address?

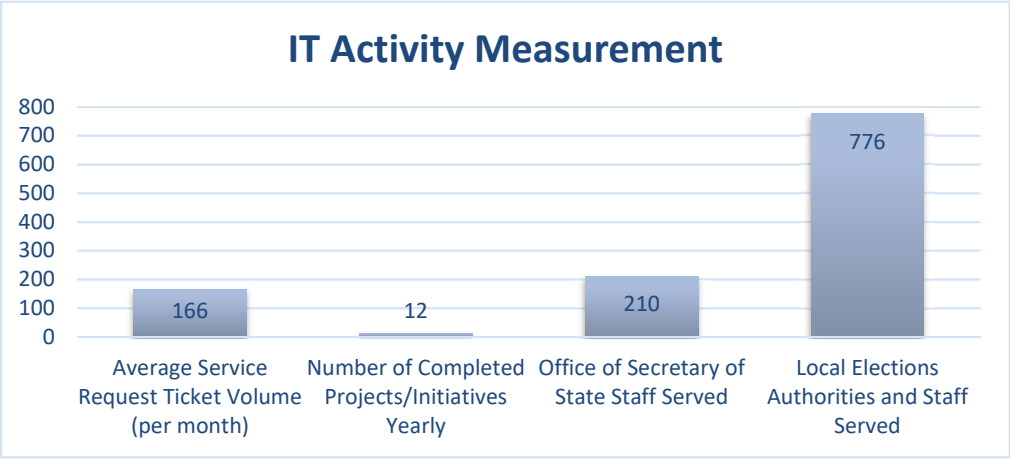
To support every division within the Secretary of State office (SOS) and to accomplish the key missions for technology and infrastructure in information automation, protection, maintenance, technology, advancements and cyber security. The SOS monitors all its systems for any malicious activity and works daily to keep its systems secure. Additionally, the U.S. Department of Homeland Security has denoted elections systems as critical infrastructure.

1b. What does this program do?

The SOS Information Technology Division provides a full range of information systems management services to all sections of the office. Specific network infrastructure services provided to the SOS include basic help desk support; desktop, notebook and other computer peripheral installation, maintenance and management; printer installation management and maintenance; network design, installation, management and security, including routers, switches, firewalls and intrusion detection systems; and server installation, administration and management. Specific information system management services provided to the SOS include information system and business process analysis and design; information system development and maintenance; project management; and recovery and business continuity planning.

2a. Provide an activity measure(s) for the program.

The following measures have been identified as important in determining, managing and improving the overall activity.



PROGRAM DESCRIPTION

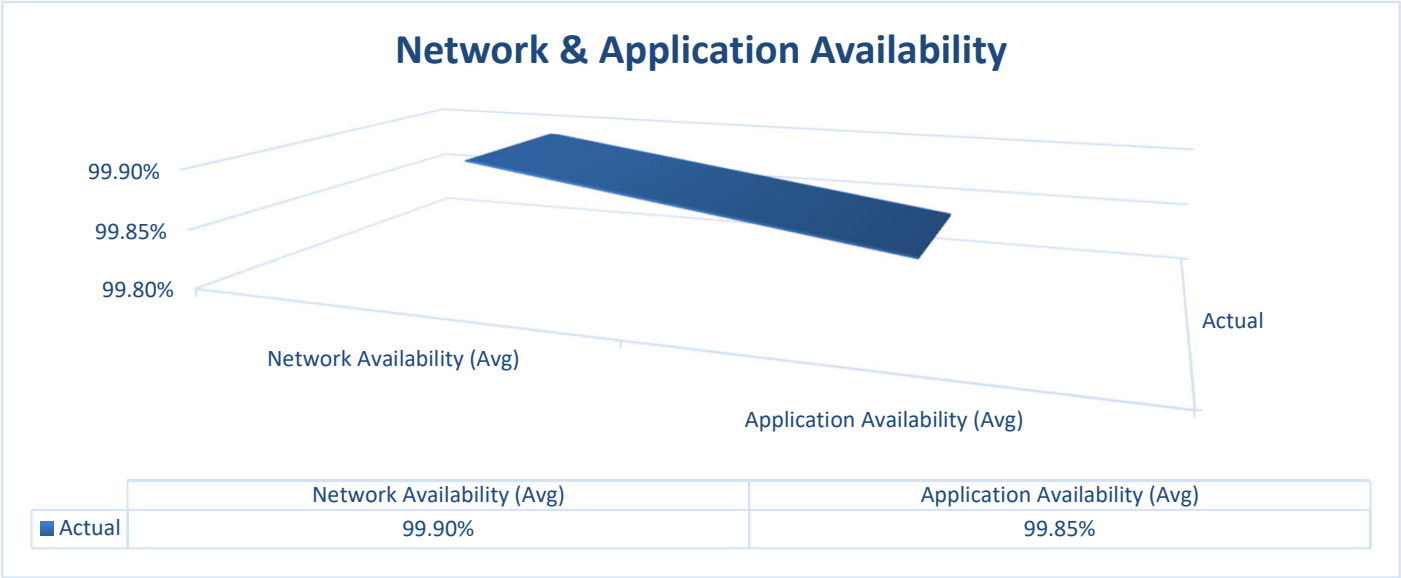
Department Secretary of State **AB Section(s):** 12.055

Program Name Information Technology

Program is found in the following core budget(s): Operating Core

2b. Provide a measure(s) of the program's quality.

The following measures have been identified as important in determining, managing and improving the overall quality.



	Network Availability (Avg)	Application Availability (Avg)
Actual	99.90%	99.85%

2c. Provide a measure(s) of the program's impact.

The SOS IT Division supports all SOS staff as well as the local election authorities and their staff in each county. Additionally, the SOS IT Division indirectly supports the hundreds of thousands of citizens that interact with the other SOS divisions through their various online applications and services.

PROGRAM DESCRIPTION

Department Secretary of State **AB Section(s):** 12.055

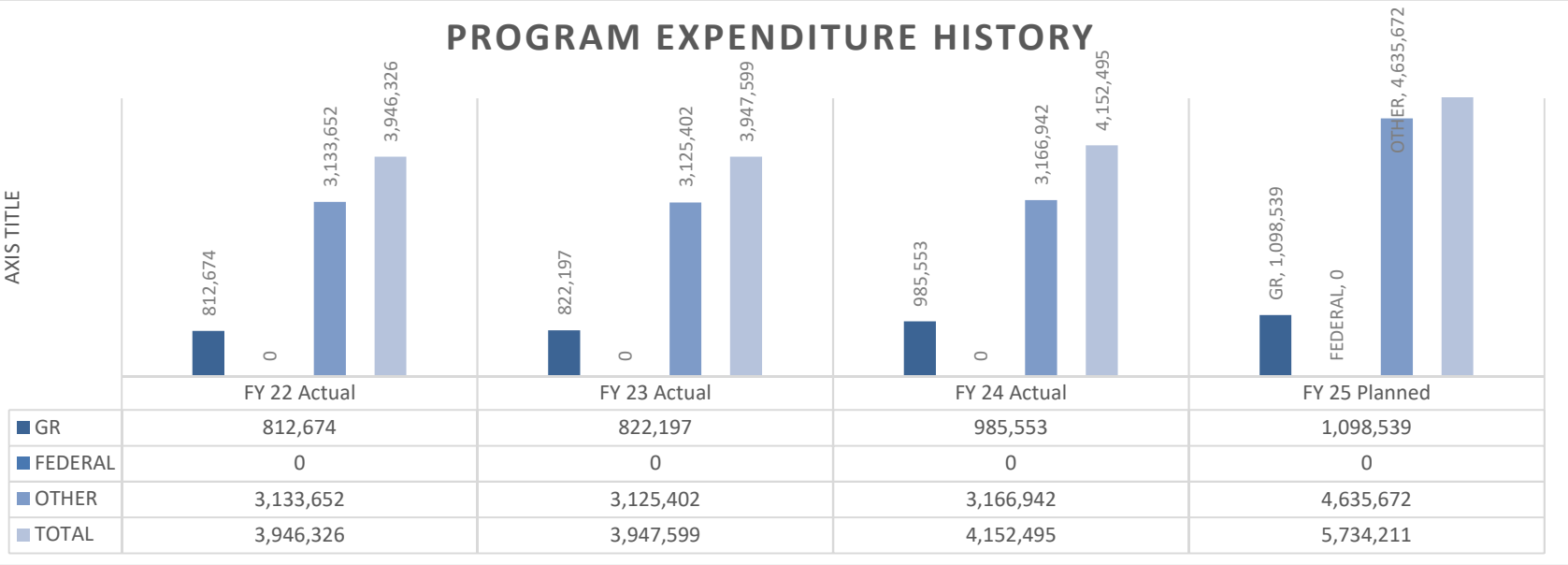
Program Name Information Technology

Program is found in the following core budget(s): Operating Core

2d. Provide a measure(s) of the program's efficiency.

N/A.

3. Provide actual expenditures for the prior three fiscal years and planned expenditures for the current fiscal year. (*Note: Amounts do not include fringe benefit costs.)*



	FY 22 Actual	FY 23 Actual	FY 24 Actual	FY 25 Planned
GR	812,674	822,197	985,553	1,098,539
FEDERAL	0	0	0	0
OTHER	3,133,652	3,125,402	3,166,942	4,635,672
TOTAL	3,946,326	3,947,599	4,152,495	5,734,211

4. What are the sources of the "Other " funds?

Secretary of State Technology Trust Fund (0266).

5. What is the authorization for this program, i.e., federal or state statute, etc.? (Include the federal program number, if applicable.)

Missouri Revised Statute 28.160.

6. Are there federal matching requirements? If yes, please explain.

No.

7. Is this a federally mandated program? If yes, please explain.

No.

PROGRAM DESCRIPTION

Department Secretary of State **AB Section(s):** 12.055
Program Name Library Services
Program is found in the following core budget(s): Operating Core

1a. What strategic priority does this program address?

The State Library works to improve library service throughout Missouri and for state government. It provides leadership and expertise in library and information services, promotes the establishment and development of stronger libraries, and manages library service to all of Missouri state government.

1b. What does this program do?

Reference Services

The Reference Services Division of the Missouri State Library provides library and information services to Missouri state government employees in executive branch agencies, statewide offices, boards and commissions, courts, and the General Assembly. Library resources include searchable collections of digital journals, newspapers, eBooks and audiobooks, statistics, and government documents as well as print books, journals, and federal/state government publications. Reference Services also provides training to Missouri state government employees on the division's resources and useful workplace topics, publishes a monthly newsletter, maintains a public digital library of Missouri state government publications, and contributes to MOBIUS, a statewide library consortium. Also, as a member of a global partnership of libraries and research institutions, Reference Services borrows materials for state employees from institutions across the world to help them serve Missouri's citizens.

Library Development

The Library Development Division of the Missouri State Library distributes state aid, federal and private grant funds and provides literacy and technical assistance, training and continuing education, and administrative guidance to local libraries. These programs strengthen and expand the quality and availability of library services appropriate to meet the educational, cultural, workforce, personal and social development needs of Missourians, particularly persons with difficulty using the library, those in underserved rural and urban areas, and those with limited functional literacy or information skills. Particular focus is given to assisting libraries in expanding early literacy activities to ensure children have the skills they need to learn to read; in providing summer reading programs to ensure children retain their reading skills over the summer; in implementing and expanding workforce development, small business and entrepreneurial services; resource sharing among libraries so that all library users can make use of materials in any library in the state; and technology assistance for the equipment and internet access needed to access information, support education, and apply for jobs.

2a. Provide an activity measure(s) for the program.

Reference Services FY24 statistics

105,823: Subscription database uses by state employees, a 23% increase from FY23.
70,667: Visits to Reference Services guides and web pages, an 11% increase from FY23.
6,391: State Library cardholders, a 15% increase from FY23.
941: New subscribers to the division's monthly newsletter, *Beyond the Stacks* , for a total of 3,100 active subscribers.

PROGRAM DESCRIPTION

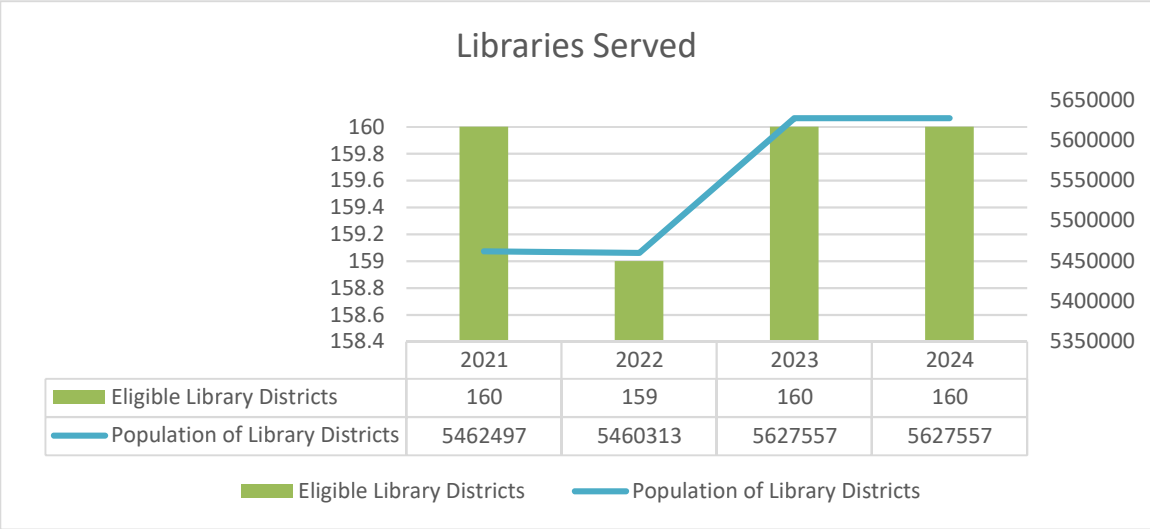
Department Secretary of State **AB Section(s):** 12.055

Program Name Library Services

Program is found in the following core budget(s): Operating Core

Library Development statistics

State Aid to Public Libraries



2b. Provide a measure(s) of the program's quality.

Reference Services

Reference Services maintains an emphasis on instructing state government employees in the effective use of the digital research tools provided by the division, such as journal articles, eBooks and audiobooks, reports, maps, and statistics, as well as freely available tools and professional development topics, crucial to the work these employees do for Missourians. Monthly webinars are freely provided to state employees, recordings made available to watch 24/7, and customized/individual trainings are offered upon request.

Customer Satisfaction from Reference Services' Webinars & Trainings

996: The number of state employees who attended the 17 webinars & trainings Reference Services provided in FY24, with another 751 views of webinar recordings and video tutorials. Self-paced tutorials garnered another 462 views.

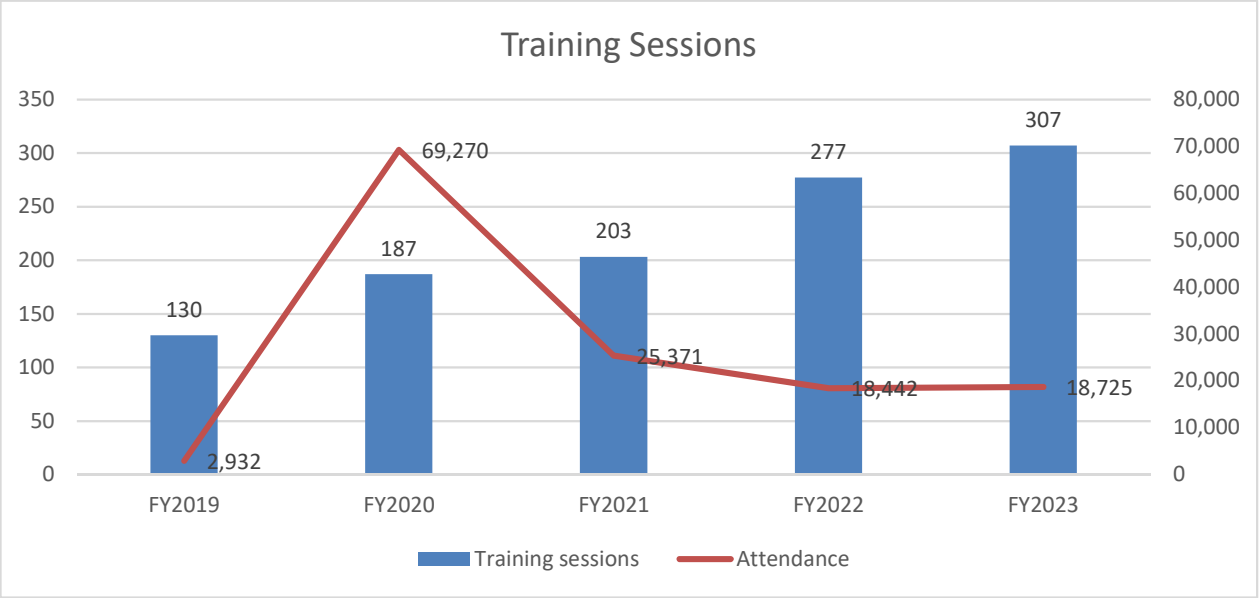
4.75: Average rating of the webinar's content on a 1-5 scale, with 5 as excellent.

4.84: Average rating of the webinar's presenter on a 1-5 scale, with 5 as excellent.

PROGRAM DESCRIPTION

Department Secretary of State
AB Section(s): 12.055
Program Name Library Services
Program is found in the following core budget(s): Operating Core

Library Development



Library staff give consistently high ratings to training provided, whether in person or online.

The independent evaluators of Missouri's Library Services and Technology Act (LSTA) FY2018-2022 found that "training efforts are closely tied to needs and to specific initiatives. This fact, in turn, helps to ensure the success of the State's substantial sub-grant activity. The evaluators also find ample evidence that suggests that participants in training have internalized what they have learned and that they are using it on an ongoing basis."

PROGRAM DESCRIPTION

Department Secretary of State **AB Section(s):** 12.055
Program Name Library Services
Program is found in the following core budget(s): Operating Core

2c. Provide a measure(s) of the program's impact.

Reference Services FY24 statistics

321,378: Visits to the Governor's Executive Orders hosted on the Secretary of State's website, managed by Reference Services staff.

4,960: Digital state government documents added for a total of approximately 21,610 documents in the Internet Archive online repository. (https://archive.org/details/missouristatepublications).

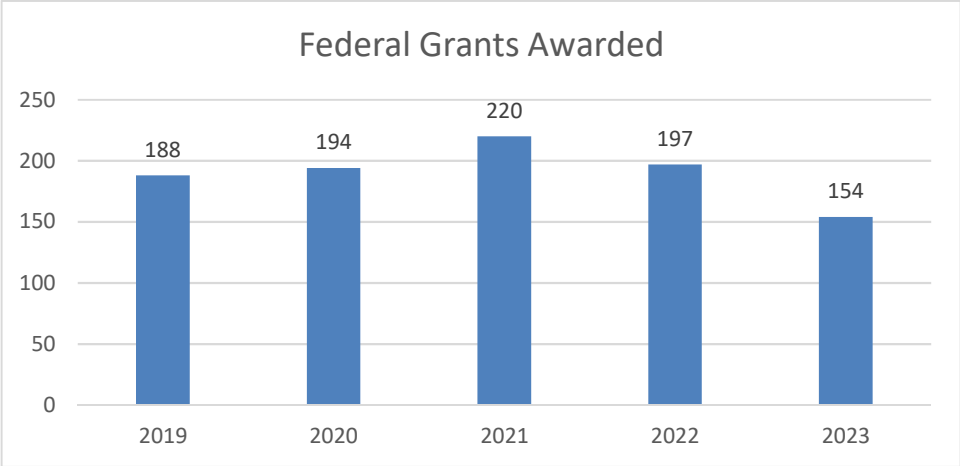
2,175: Physical items checked out to Missouri state employees, libraries, and the public.

933: Questions answered by Reference Services staff from state employees, library staff, and the general public.

Library Development

Federal Grants Awarded

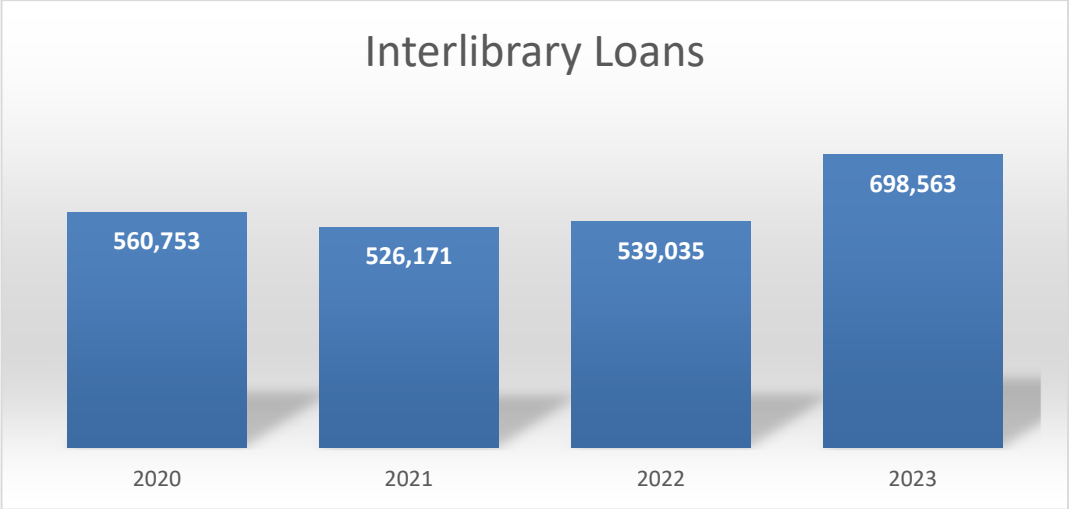
Grantees are required to report impact of their individual projects, and describe how services are improved through acquisition of up-to-date technology or programs to reach populations with difficulty using libraries due to transportation or other barriers.



PROGRAM DESCRIPTION

Department Secretary of State **AB Section(s):** 12.055
Program Name Library Services
Program is found in the following core budget(s): Operating Core

Resource Sharing Statistics
Loans filled and requested by Missouri public libraries. Requests could be filled by libraries of all types in Missouri and beyond. Includes loans requested and filled as reported on the Public Library Survey.



2d. Provide a measure(s) of the program's efficiency.

Reference Services: Interlibrary Loan Service FY24 Statistics

863: Interlibrary loan requests handled by Reference Services. The division's interlibrary loan service is cost-effective and efficient by borrowing materials from another library, typically materials that would be expensive and cost-prohibitive to purchase outright. These materials support state employees working on timely topics such as offender rehabilitation, veterans treatment, maternal health, student outcomes, food insecurity, natural resources, wildlife conservation, mental and physical wellness, and more. Print materials are conveniently delivered to state employee offices, and in the case of digital articles,

252: Items in Reference Services' collections loaned to patrons of other libraries and research institutions.

15: Average number of clock hours for Reference Services staff to supply an interlibrary loan request from another library. In comparison, libraries that filled requests for Reference Services' patrons averaged a 62-hour turnaround time.

PROGRAM DESCRIPTION

Department Secretary of State **AB Section(s):** 12.055

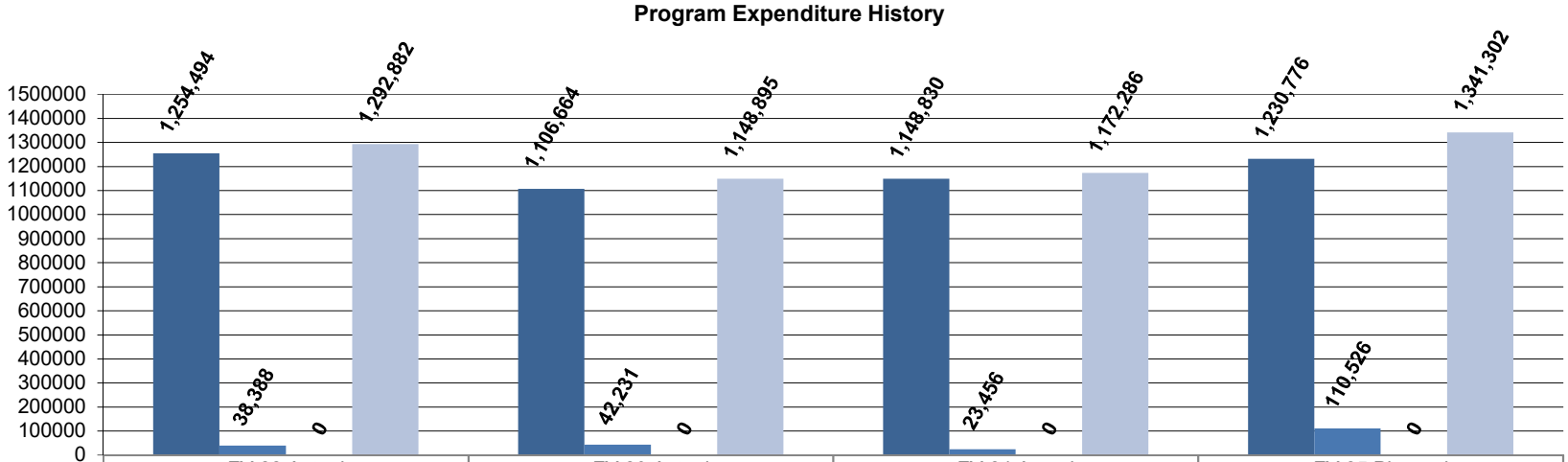
Program Name Library Services

Program is found in the following core budget(s): Operating Core

Library Development

The independent evaluator of Missouri's Library Services and Technology ACT (LSTA) FY2018-2022 Plan stated: "In the opinion of the evaluators, the Missouri State Library has, using the measure of leveraging a small amount of money to accomplish major results by strategically deploying funds, accomplished a great deal by very methodically and effectively carrying out the specific goals contained in its five-year LSTA Plan for 2018 – 2022. In the evaluators' considerable experience, few, if any, states have been as diligent in the implementation of their five-year plans. Furthermore, having worked with several dozen states on LSTA evaluations over the course of more than a decade, in our opinion, Missouri is exemplary in its management of a large and complex sub-grant program. The Missouri State Library has done what it said it would do in its five-year Plan and the state library agency's tracking of the outcome targets contained in the Plan is second to none."

3. Provide actual expenditures for the prior three fiscal years and planned expenditures for the current fiscal year. (*Note: Amounts do not include fringe benefit costs.)*



	FY 22 Actual	FY 23 Actual	FY 24 Actual	FY 25 Planned
GR	1,254,494	1,106,664	1,148,830	1,230,776
Federal	38,388	42,231	23,456	110,526
Other	0	0	0	0
Total	1,292,882	1,148,895	1,172,286	1,341,302

PROGRAM DESCRIPTION

Department Secretary of State **AB Section(s):** 12.055

Program Name Library Services

Program is found in the following core budget(s): Operating Core

4. What are the sources of the "Other " funds?

N/A.

5. What is the authorization for this program, i.e., federal or state statute, etc.? (Include the federal program number, if applicable.)

RSMo Ch181; Mo Constitution, Article X, Section 10. Library Services and Technology Act; Public Law 104-298, as amended.

6. Are there federal matching requirements? If yes, please explain.

Expenditures made from this appropriation are used to meet the 34% match required on the grants received from the Institute of Museum and Library Services (IMLS).

7. Is this a federally mandated program? If yes, please explain.

No.

PROGRAM DESCRIPTION

Department Secretary of State **AB Section(s):** 12.055

Program Name Record Services

Program is found in the following core budget(s): Operating Core

1a. What strategic priority does this program address?

The Missouri State Archives is the official repository for state records of permanent and historical value. Its mission is to foster an appreciation of Missouri history by preserving and making available the state's records to its citizens and their government. The Records Management and Local Records Divisions assist government agencies in meeting these preservation and access goals.

1b. What does this program do?

The Records and Archives Division is comprised of the following three divisions:

Archives: The Missouri State Archives is the official repository for Missouri's records of permanent historical value. Among its holdings are land records from Missouri's colonial, territorial and early statehood periods; state constitutions; Session Laws; Journals of the Missouri House and Senate; Supreme Court of Missouri case files; State Appeals Court case files; historic military records; Circuit and Probate Court case files; and other records for Missouri counties. The Missouri State Archives identifies, collects, preserves and makes available to government officials, historians, students, genealogists and other researchers the historically significant records of Missouri.

Records Management: Records Management directs the efficient and effective management of state agency official records by: establishing standards, procedures, and techniques for the management of records; developing schedules for the retention of records of continuing value; prompt and orderly destruction of records no longer possessing sufficient value to warrant future retention; and operating the State Records Center to provide secure cost-effective storage of paper records during retention. The program also evaluates the cost efficiency of microfilm and electronic records technologies and provides imaging, microfilming and microfilm storage services to state and local agencies.

Local Records: Through consultations, inventories, records processing projects and a competitive grant program, Local Records works with public officials to preserve the permanent and historically significant records of their offices. In addition, the program provides professional guidance on managing current records; everything from proper housing and storage of records to final disposition through the implementation of Local Records generated retention schedules.

2a. Provide an activity measure(s) for the program.

Archives: In FY24, the Missouri State Archives responded to 13,703 information requests. Of these, 2,783 were first-time customers.

Records Management:	**FY21**	**FY22**	**FY23**	**FY24**	**FY25 Projected**
Images Microfilmed	2,266,560	1,746,000	2,301,600	8,343,600	12,403,382
Images Scanned	5,815,226	9,325,710	6,054,119	12,178,207	15,022,122
Records Center retrievals/filings	53,540	56,759	48,844	54,030	51,916
Local Records:					
Records Processed (cu. ft.)	186	214	205	189	200
Database Entries	36,873	40,040	55,978	81,475	54,000
Miles Traveled	76,779	93,481	124,915	129,078	120,000
Records Projects	60	76	68	68	70
Conservation Lab Projects	45	90	53	82	70

PROGRAM DESCRIPTION

Department Secretary of State **AB Section(s):** 12.055

Program Name Record Services

Program is found in the following core budget(s): Operating Core

2b. Provide a measure(s) of the program's quality.

In FY24 the Missouri State Archives websites received 12,794,509 hits.

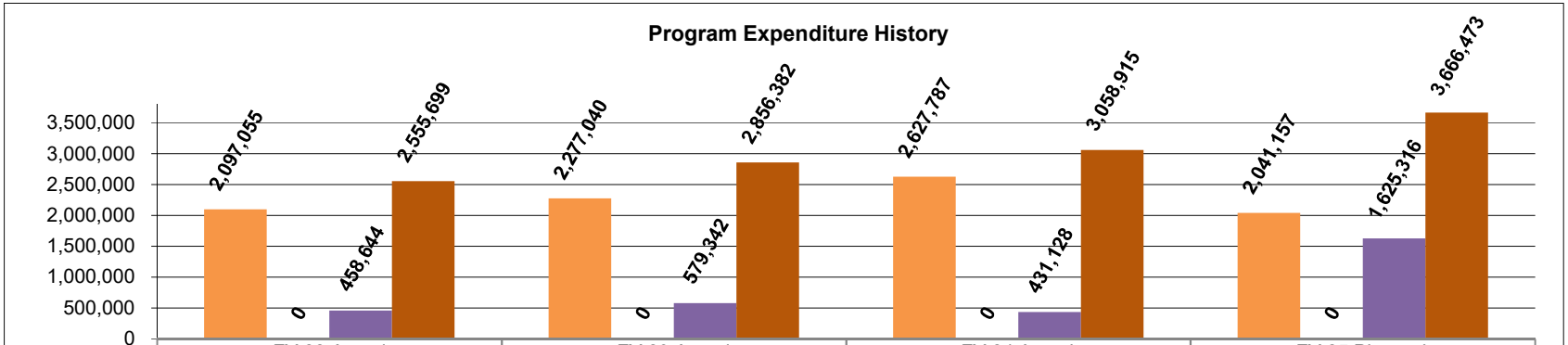
2c. Provide a measure(s) of the program's impact.

The Missouri State Archives has been recognized by Family Tree Magazine for 21 consecutive years because of the access to records provided by the Missouri State Archives' website.

2d. Provide a measure(s) of the program's efficiency.

Record Center Annex Storage Costs per square foot	$5.50	(Boxes are also stored 14 shelves high at the Record Center Annex)
Leased Office Space Storage Costs per square foot	$10.15	

3. Provide actual expenditures for the prior three fiscal years and planned expenditures for the current fiscal year. (*Note: Amounts do not include fringe benefit costs.)*



	FY 22 Actual	FY 23 Actual	FY 24 Actual	FY 25 Planned
GR	2,097,055	2,277,040	2,627,787	2,041,157
FEDERAL	0	0	0	0
OTHER	458,644	579,342	431,128	1,625,316
TOTAL	2,555,699	2,856,382	3,058,915	3,666,473

4. What are the sources of the "Other " funds?

Local Records Preservation Fund (0577).

5. What is the authorization for this program, i.e., federal or state statute, etc.? (Include the federal program number, if applicable.)

Records and Archives--RSMo 109; Local Records funding--RSMo 59.319 (3).

6. Are there federal matching requirements? If yes, please explain.

No.

7. Is this a federally mandated program? If yes, please explain.

No.

PROGRAM DESCRIPTION

Department Secretary of State **AB Section(s):** 12.055

Program Name Securities Division

Program is found in the following core budget(s): Operating Core

1a. What strategic priority does this program address?

The Securities Division implements the Missouri Securities Act of 2003, which seeks to protect Missouri investors and stop unlawful securities conduct in the state. Investor protection includes the registration of securities products, investment firms, and individuals, as well as investor education, which seeks to increase public awareness of investment risks and the prevention of harm to the public. The Division seeks compliance with securities laws by conducting examinations of broker dealers, investment advisors, and individuals. Potential violations are investigated and when appropriate, enforcement actions are initiated, with a focus on restitution for aggrieved investors and the termination of unlawful conduct.

1b. What does this program do?

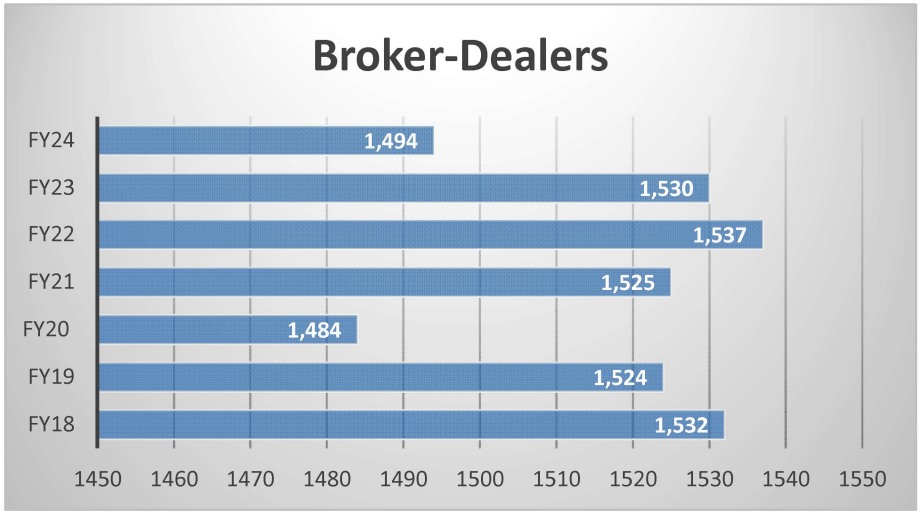
The Securities Division seeks to protect Missouri investors from fraud and other unlawful conduct. It is organized into three sections: Investor Education, seeking to prevent and reduce investor harm by educating investors about the risks of investing, which includes the Vulnerable Citizens Services Unit; Registration, seeking to ensure that investment professionals are qualified and compliant with securities statutes and regulations and fostering capital formation through the review of securities offerings; and Enforcement, acting on complaints, tips and referrals, conducting investigations and initiating actions to remedy violations. Enforcement includes formal and informal investigations, issuance of subpoenas, issuance of administrative orders prohibiting violations, the commencement of civil actions in circuit court, and referrals of criminal matters to state and federal prosecutors, with an emphasis on restitution for aggrieved investors and the cessation of unlawful conduct.

2a. Provide an activity measure(s) for the program.

Activity measures for a securities compliance and enforcement program are reflected in the many ways the Securities Division interacts with the public. See below charts for several measurable compilations of the Division's operations and engagement with the public and the financial services industries operating within the state.

Registered Securities Sellers/Advisers:



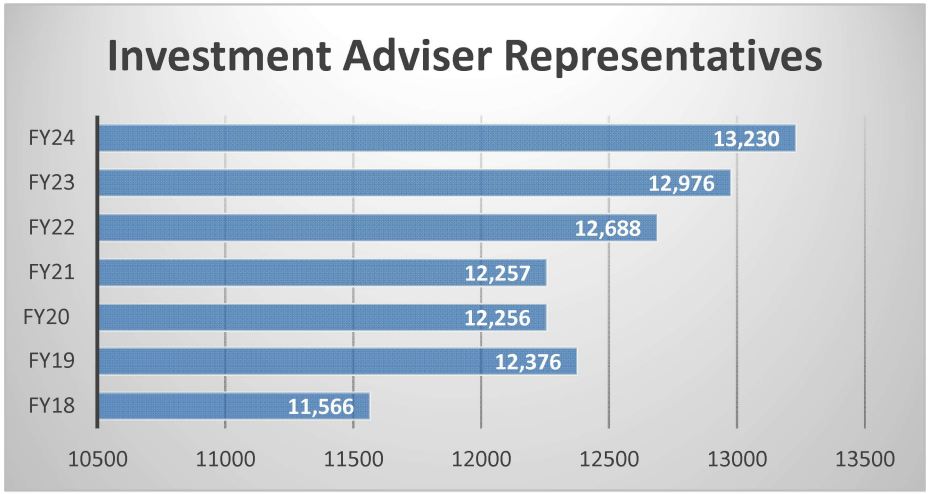


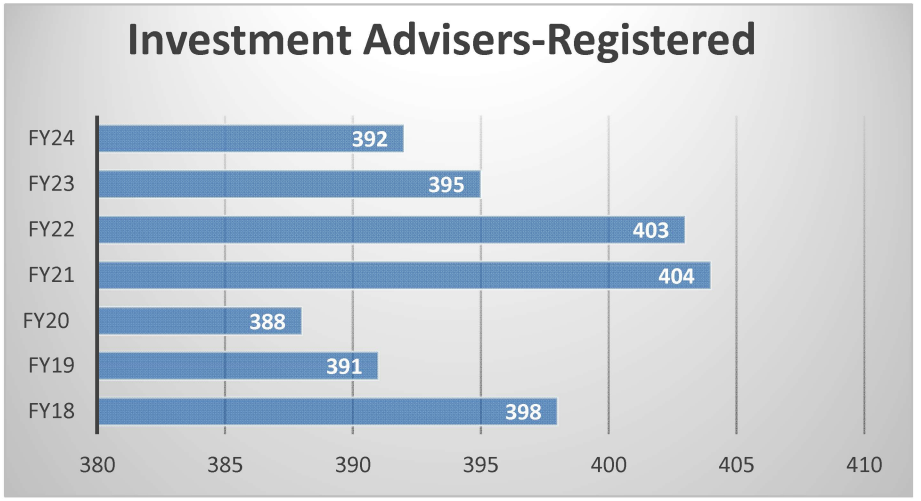
PROGRAM DESCRIPTION

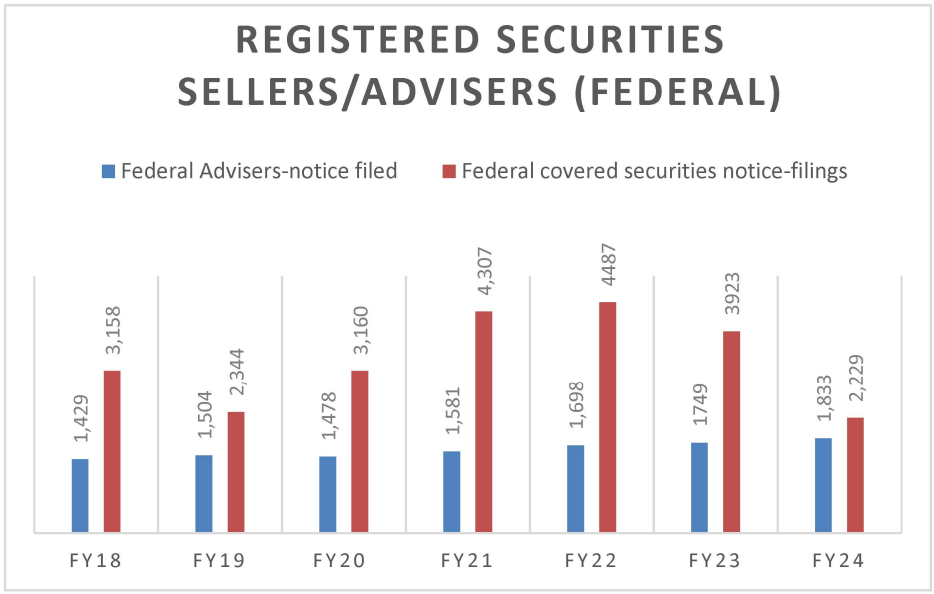
Department Secretary of State
Program Name Securities Division
Program is found in the following core budget(s): Operating Core

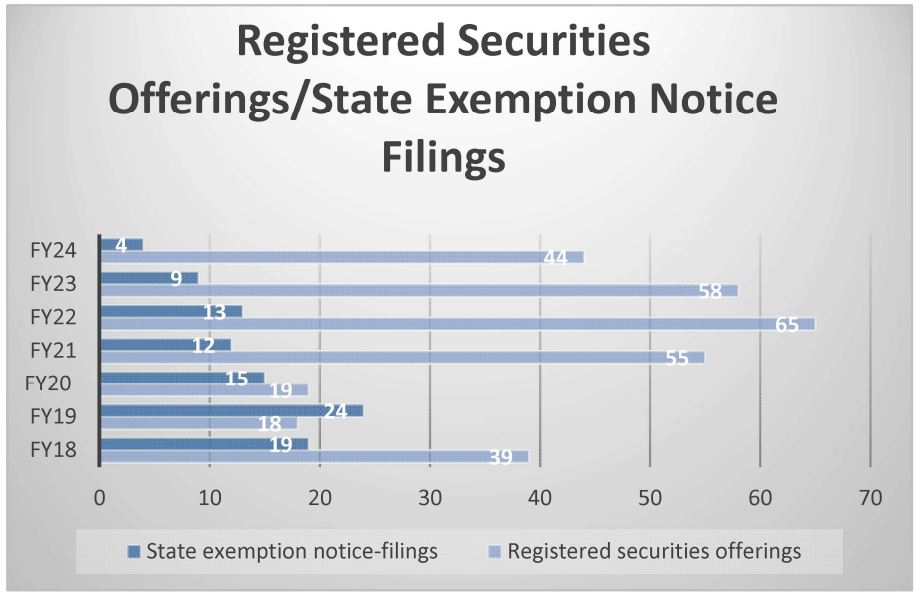
AB Section(s): 12.055

Registered Securities Sellers/Advisers:







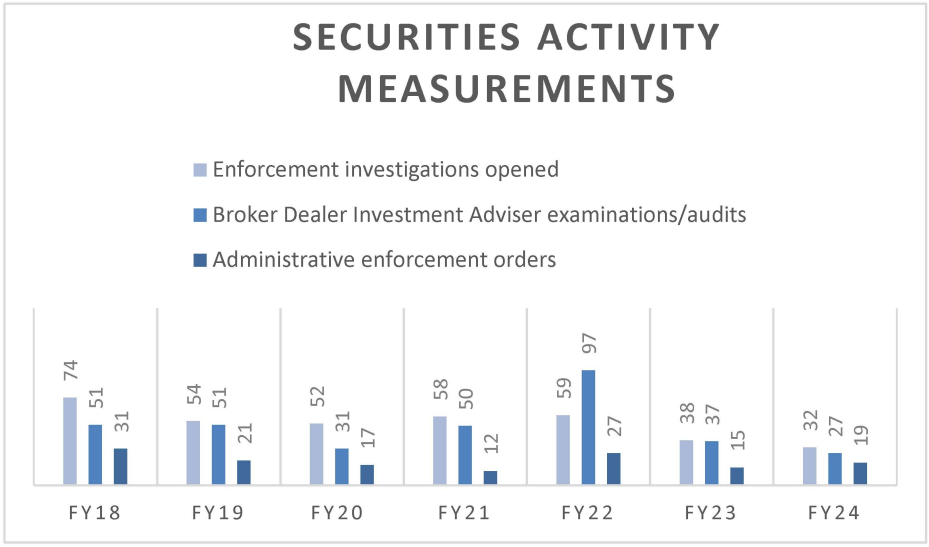


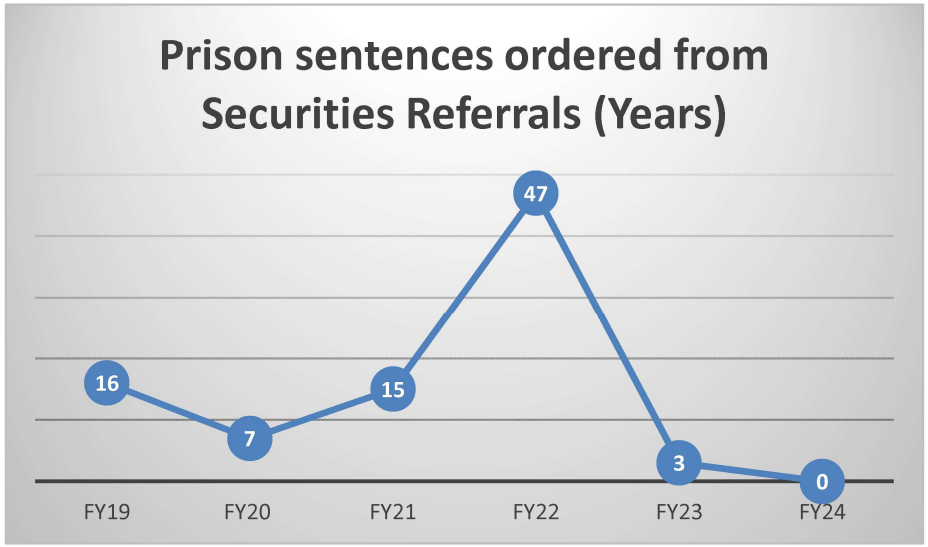
PROGRAM DESCRIPTION

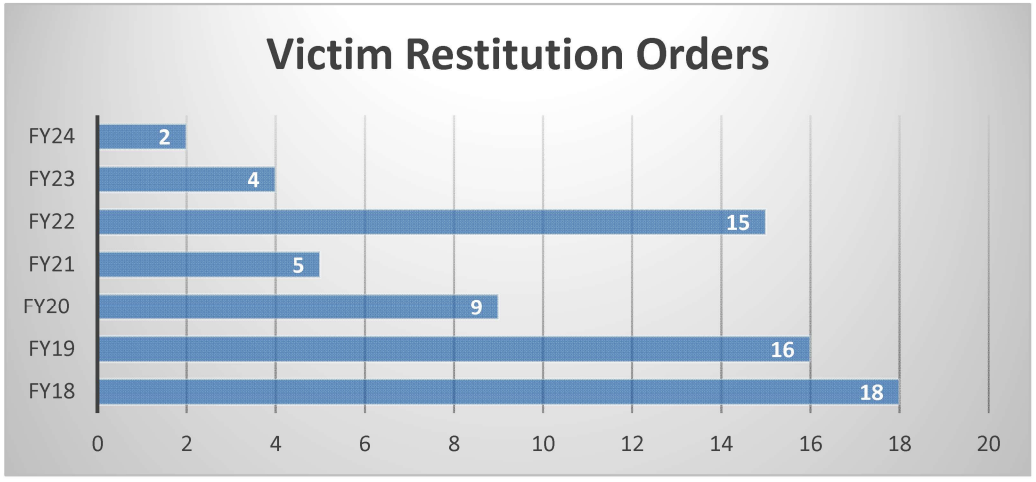
Department Secretary of State
Program Name Securities Division
Program is found in the following core budget(s): Operating Core

AB Section(s): 12.055

Activity measures for Securities Compliance and Enforcement Program





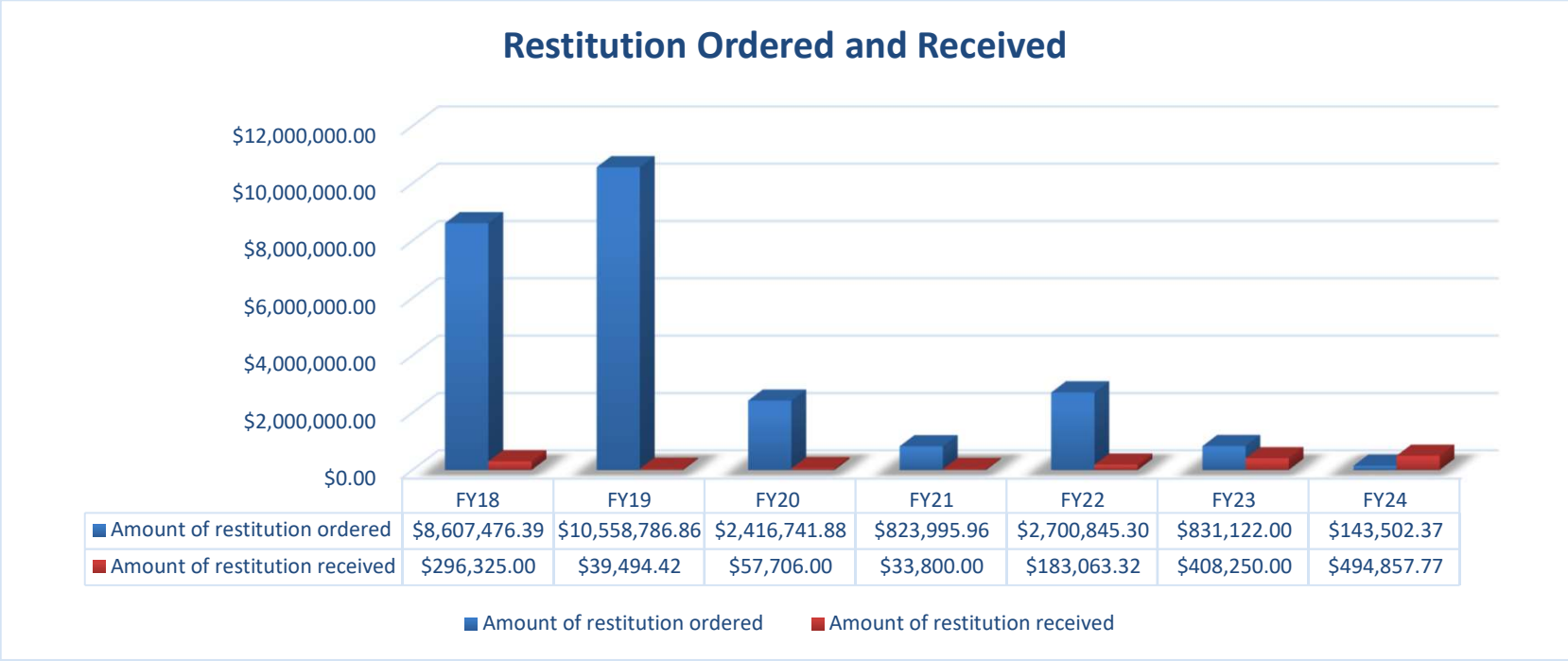


PROGRAM DESCRIPTION

Department Secretary of State **AB Section(s):** 12.055

Program Name Securities Division

Program is found in the following core budget(s): Operating Core



	FY18	FY19	FY20	FY21	FY22	FY23	FY24
Amount of restitution ordered	$8,607,476.39	$10,558,786.86	$2,416,741.88	$823,995.96	$2,700,845.30	$831,122.00	$143,502.37
Amount of restitution received	$296,325.00	$39,494.42	$57,706.00	$33,800.00	$183,063.32	$408,250.00	$494,857.77

2b. Provide a measure(s) of the program's quality.

The Securities Division serves the citizens of Missouri on a responsive basis and a specific measure of quality is not discernible. Specific efforts to improve the service quality of the Division include formation of the Vulnerable Citizens Services Unit in 2017 and increased participation in investor outreach programs. See above chart for additional measures of the services provided by the Division.

2c. Provide a measure(s) of the program's impact.

The Securities Division serves the citizens of Missouri on a responsive basis and a specific measure of impact is not discernible; some measures of the Division's impact can be seen in the above chart. Impact derives from the orders of restitution issued and the funds ordered to be returned to aggrieved investors. The Division investigates all complaints received from the public regarding alleged violations of the Missouri Securities Act.

PROGRAM DESCRIPTION

Department Secretary of State **AB Section(s):** 12.055

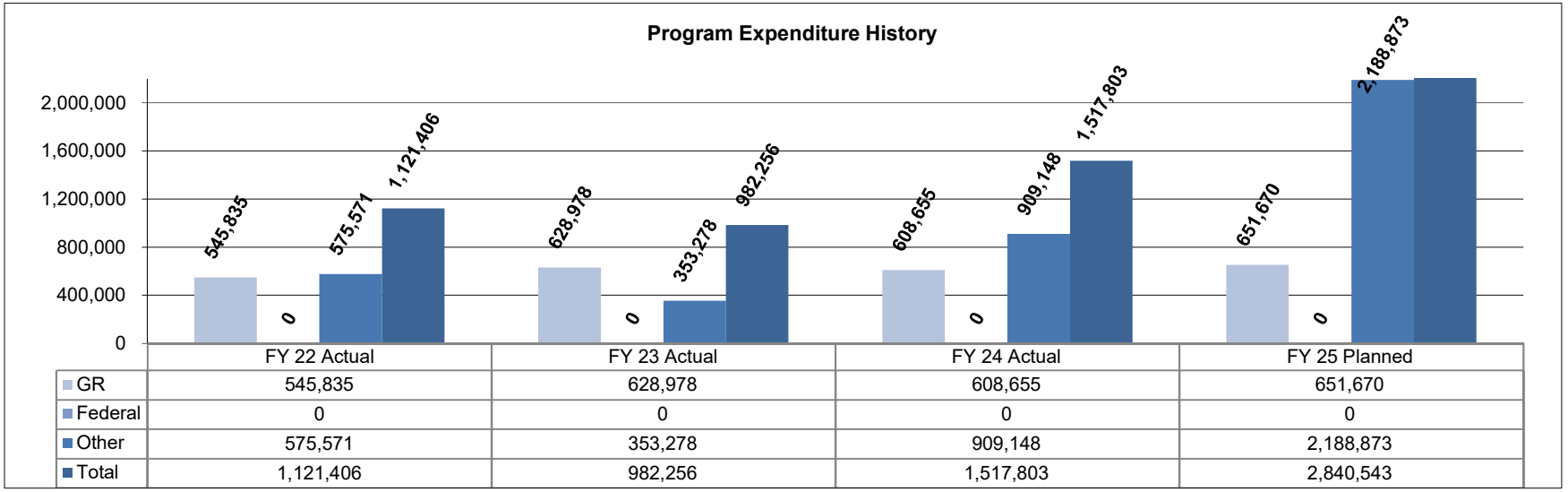
Program Name Securities Division

Program is found in the following core budget(s): Operating Core

2d. Provide a measure(s) of the program's efficiency.

The Securities Division serves the citizens of Missouri on a responsive basis and a specific measure of efficiency is not discernible. Efficiencies have been achieved in various ways, including ongoing cross training and the realignment of job responsibilities, while enhancing investor protection and education efforts.

3. Provide actual expenditures for the prior three fiscal years and planned expenditures for the current fiscal year. (*Note: Amounts do not include fringe benefit costs.)*



	FY 22 Actual	FY 23 Actual	FY 24 Actual	FY 25 Planned
GR	545,835	628,978	608,655	651,670
Federal	0	0	0	0
Other	575,571	353,278	909,148	2,188,873
Total	1,121,406	982,256	1,517,803	2,840,543

4. What are the sources of the "Other " funds?

Investor Education and Protection Fund (0829).

5. What is the authorization for this program, i.e., federal or state statute, etc.? (Include the federal program number, if applicable.)

The Statutes under Regulation of Securities, Chapter 409, RSMo:
Fraudulent and Other Prohibited Practices Section 409.107 et seq., RSMo, Missouri Takeover Bid Disclosure Act, Section 409.500 et seq., RSMo, Senior Savings Protection Act, Section 409.600 et seq., RSMo, Commodities, Regulation, 409.800 et seq., RSMo, Investments by Fiduciaries and Employee Retirement System, Section 409.950, Regulation of Business Opportunities, Section 409.1000, RSMo, and Missouri Securities Act of 2003, Section 409.1-101 et seq.

6. Are there federal matching requirements? If yes, please explain.

No.

7. Is this a federally mandated program? If yes, please explain.

No.

PROGRAM DESCRIPTION

Department	Secretary of State	**AB Section(s):**	12.055
Program Name	Wolfner Library		
Program is found in the following core budget(s):	Operating Core		

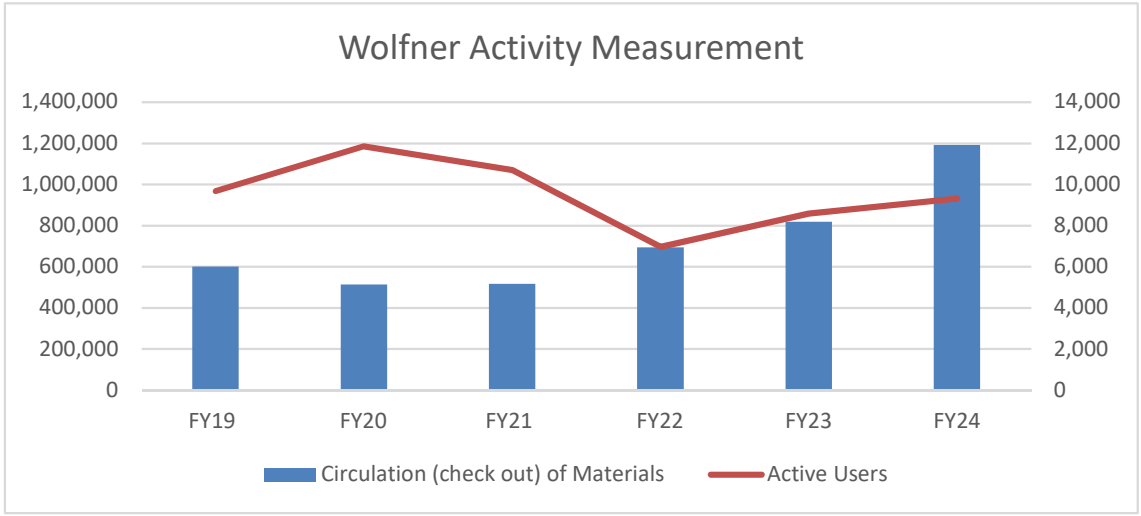
1a. What strategic priority does this program address?

The mission of Wolfner Talking Book and Braille Library is to provide informational and recreational materials in audio, braille and large print formats free of charge to Missourians who are unable to use standard print materials due to blindness, visual or physical impairment, or a reading disability. Wolfner Library also provides disability-related information to the public.

1b. What does this program do?

The Wolfner Talking Book and Braille Library is a free library service available to anyone in the State of Missouri certified by a qualifying authority as described in the application as unable to read standard print materials due to a visual, physical, or reading disability. The library collection consists of more than 300,000 items in different formats: digital audio cartridges, braille, print/braille, large print, games, and magazines. Wolfner Library staff also facilitate patron downloading of digital books from BARD (Braille and Audio Reading Download), a national repository of talking books for eligible citizens. The Library also provides the necessary digital players for using the recorded materials and FY24 the library started providing braille eReaders to patrons who read braille. Books, magazines, and machines are mailed via USPS to and from library patrons at no charge to the user. Currently, over 8,500 print disabled Missourians are registered to use Wolfner Library services. The Wolfner Recording Studio produces recorded books with Missouri connections (author, theme, location) and makes them available for circulation or for download on BARD, making the Wolfner collection available to patrons nationwide. Recording is done by volunteers; the actual audio processing is done by Wolfner staff. Wolfner has recorded over 1,350 titles. Wolfner offers many programs for patrons to participate in. Those programs include summer reading for youth and adults, an adult winter reading challenge, book clubs, and webinars to introduce statewide services. Wolfner also offers book club kits, STEM kits, board games in braille and early literacy kits. Wolfner Library is nationally recognized as one the premier Talking Book and Braille Libraries.

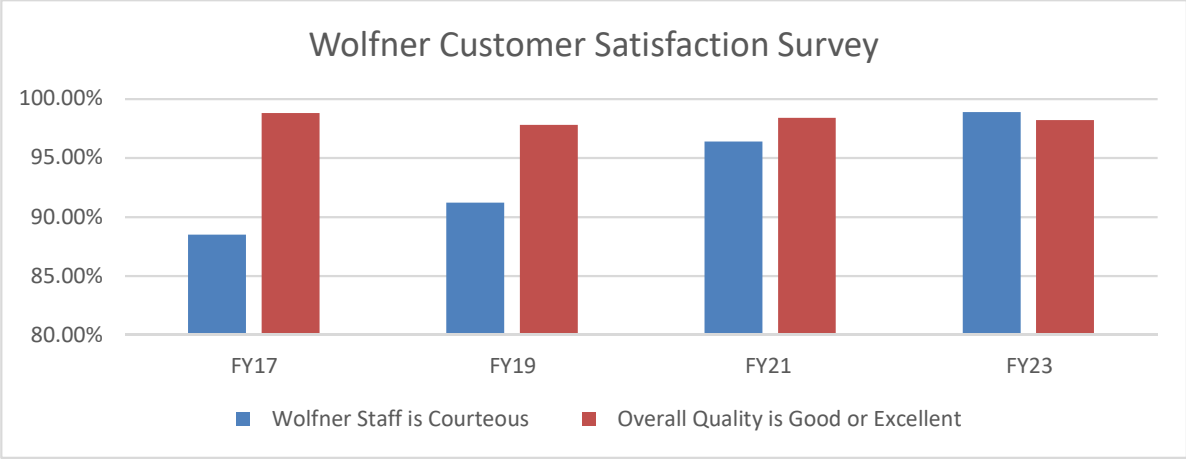
2a. Provide an activity measure(s) for the program.



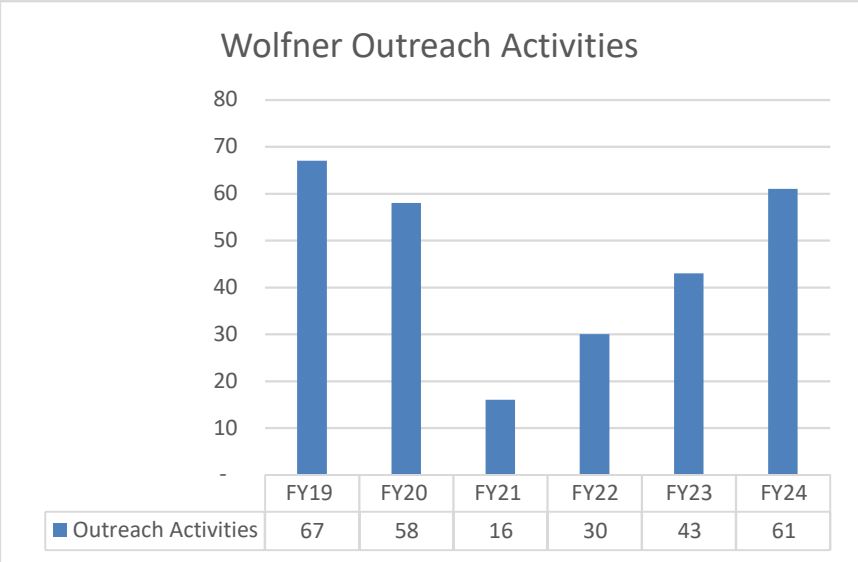
PROGRAM DESCRIPTION

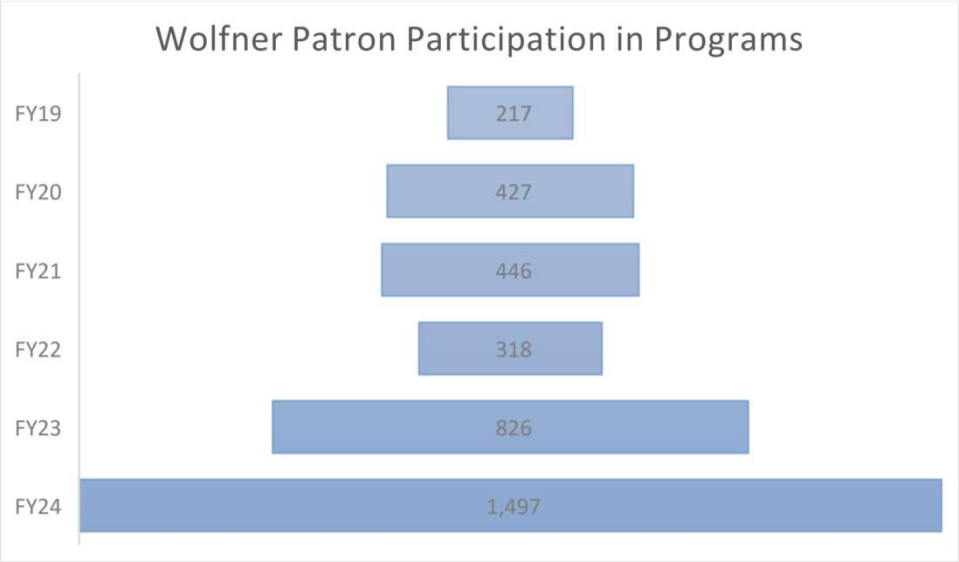
Department	Secretary of State	**AB Section(s):**	12.055
Program Name	Wolfner Library		
Program is found in the following core budget(s):	Operating Core		

2b. Provide a measure(s) of the program's quality.



2c. Provide a measure(s) of the program's impact.





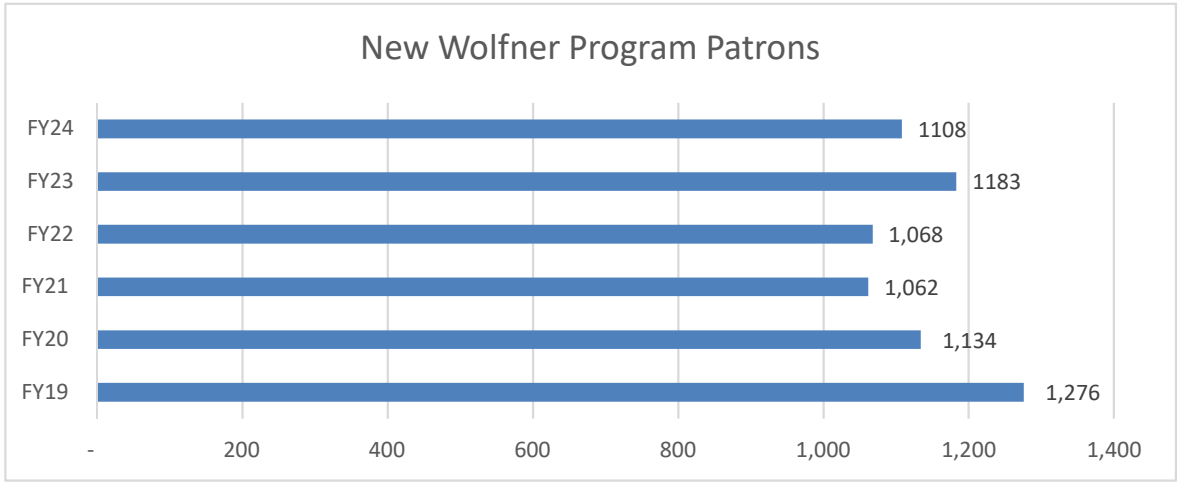
PROGRAM DESCRIPTION

Department Secretary of State **AB Section(s):** 12.055

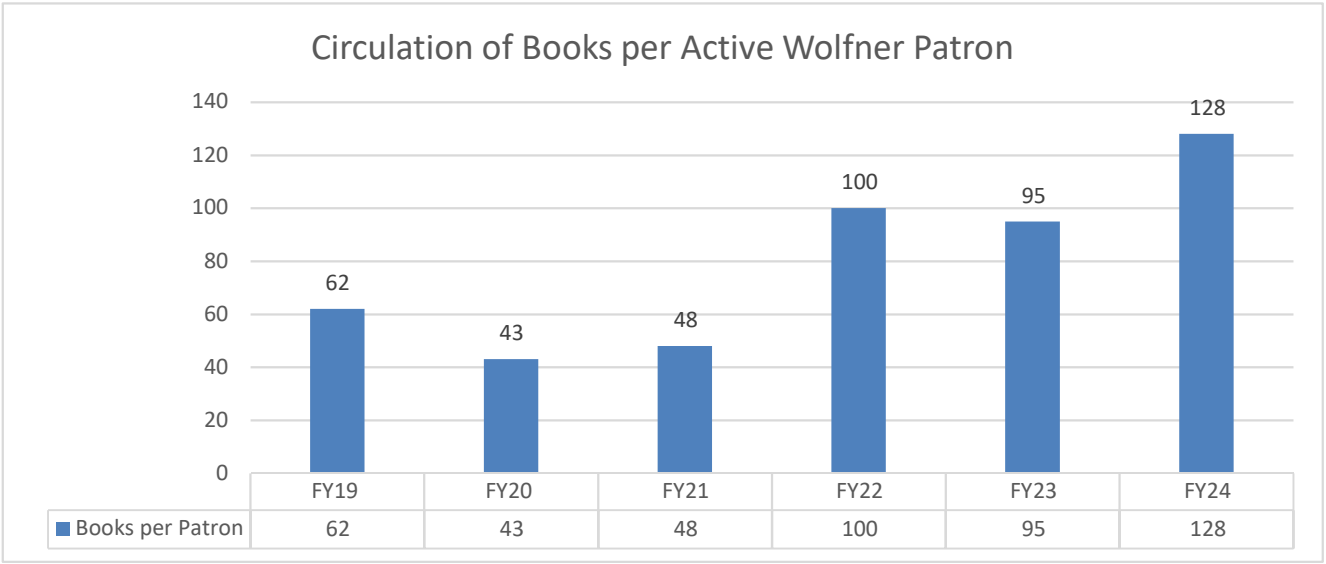
Program Name Wolfner Library

Program is found in the following core budget(s): Operating Core

2c. Provide a measure(s) of the program's impact (con't.).



2d. Provide a measure(s) of the program's efficiency.



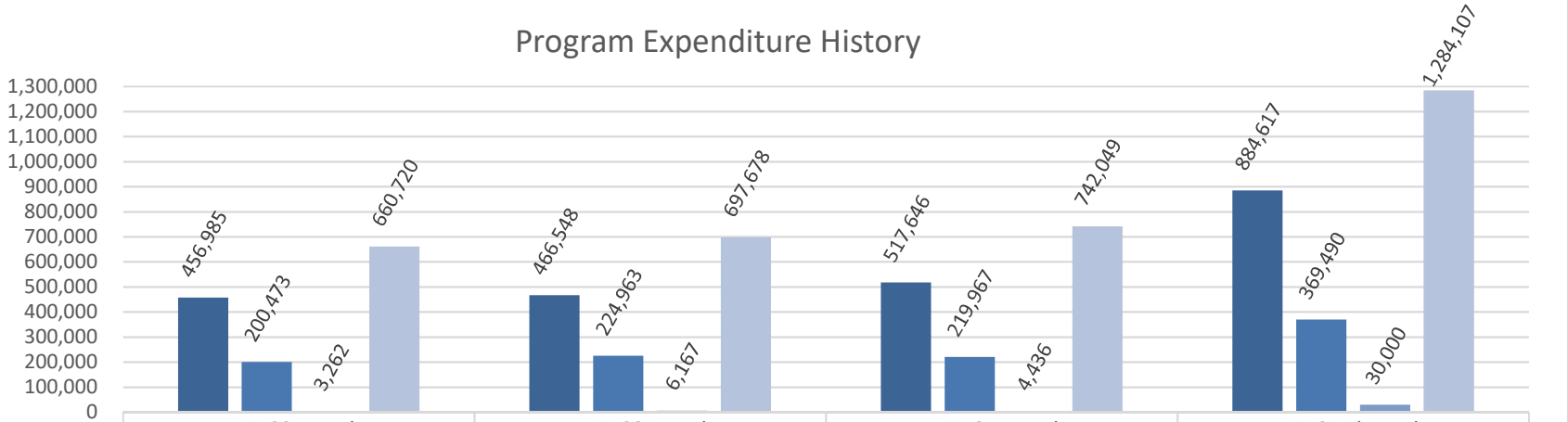
PROGRAM DESCRIPTION

Department Secretary of State **AB Section(s):** 12.055

Program Name Wolfner Library

Program is found in the following core budget(s): Operating Core

3. Provide actual expenditures for the prior three fiscal years and planned expenditures for the current fiscal year. (*Note: Amounts do not include fringe benefit costs.)*



	FY 22 Actual	FY 23 Actual	FY 24 Actual	FY 25 Planned
GR	456,985	466,548	517,646	884,617
FEDERAL	200,473	224,963	219,967	369,490
OTHER	3,262	6,167	4,436	30,000
TOTAL	660,720	697,678	742,049	1,284,107

4. What are the sources of the "Other " funds?

Wolfner Library Trust Fund (0928).

5. What is the authorization for this program, i.e., federal or state statute, etc.? (Include the federal program number, if applicable.)

Missouri Revised Statutes 181.065 and PL 89-522.

6. Are there federal matching requirements? If yes, please explain.

No.

7. Is this a federally mandated program? If yes, please explain.

No.

PROGRAM DESCRIPTION

Department Secretary of State **AB Section(s):** 12.060
Program Name Grants and Projects
Program is found in the following core budget(s): Administrative Services

1a. What strategic priority does this program address?

N/A.

1b. What does this program do?

The Office of the Secretary of State requests this appropriation to provide a means of receiving and expending funds that become available during the fiscal year from grants, contracts, or gifts from the federal government, other governmental entities, and private sources. Similar appropriations have been provided for many years to a number of departments of state government such as DESE, DHSS, DMH, and DSS. This request continues in accordance with recommendations from OA, Budget and Planning, regarding open-ended federal appropriations.

2a. Provide an activity measure(s) for the program.

Not applicable since this appropriation can be used for several various purposes.

2b. Provide a measure(s) of the program's quality.

Not applicable since this appropriation can be used for various purposes.

2c. Provide a measure(s) of the program's impact.

This appropriation allows for receipt of miscellaneous grants, contracts, or gifts that would otherwise not be allowed to be expended due to not having appropriation authority.

PROGRAM DESCRIPTION

Department Secretary of State **AB Section(s):** 12.060

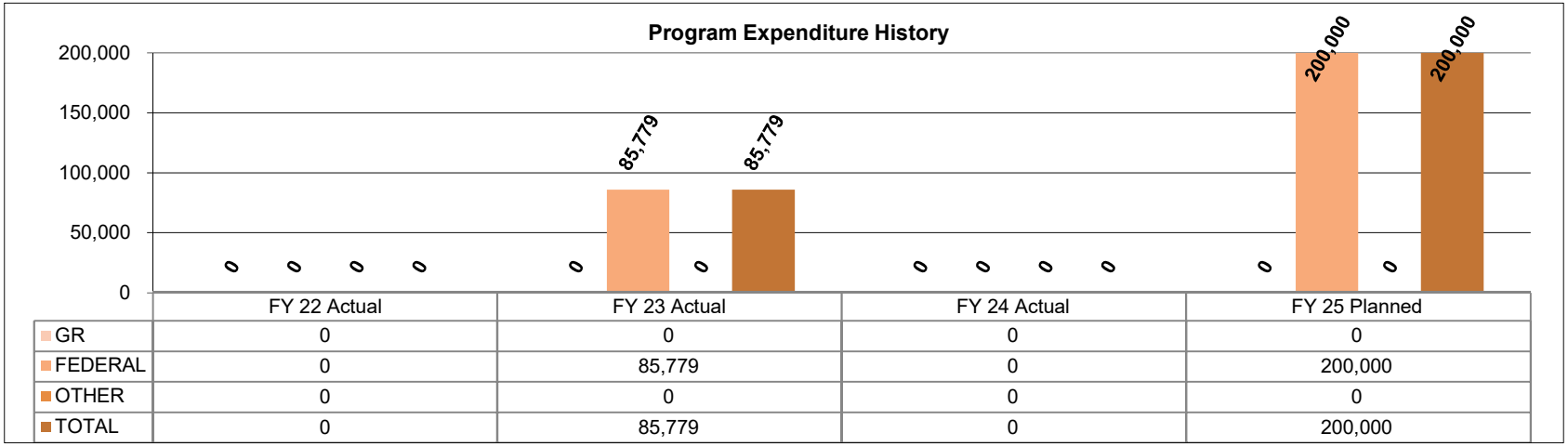
Program Name Grants and Projects

Program is found in the following core budget(s): Administrative Services

2d. Provide a measure(s) of the program's efficiency.

Not applicable since this appropriation can be used for various purposes.

3. Provide actual expenditures for the prior three fiscal years and planned expenditures for the current fiscal year. (*Note: Amounts do not include fringe benefit costs.)*



	FY 22 Actual	FY 23 Actual	FY 24 Actual	FY 25 Planned
GR	0	0	0	0
FEDERAL	0	85,779	0	200,000
OTHER	0	0	0	0
TOTAL	0	85,779	0	200,000

4. What are the sources of the "Other " funds?

N/A.

5. What is the authorization for this program, i.e., federal or state statute, etc.? (Include the federal program number, if applicable.)

N/A.

6. Are there federal matching requirements? If yes, please explain.

This is dependent on the grant(s) utilizing this appropriation.

7. Is this a federally mandated program? If yes, please explain.

No.

PROGRAM DESCRIPTION

Department Secretary of State **AB Section(s):** 12.065

Program Name Refunds Core

Program is found in the following core budget(s): All Operating Core

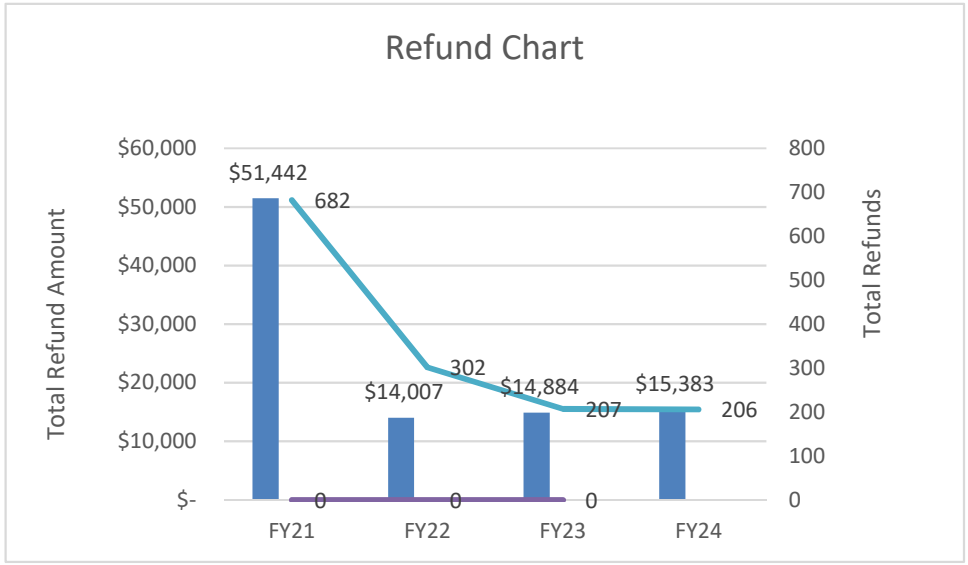
1a. What strategic priority does this program address?

N/A.

1b. What does this program do?

The Office of the Secretary of State collects revenues, often received in the form of a check, for services provided. Refunds result when an overpayment occurs. This request is for an appropriation to allow timely payment of refunds. This appropriation is used for refunds occurring in all areas within the office.

2a. Provide an activity measure(s) for the program.



2b. Provide a measure(s) of the program's quality.

N/A.

2c. Provide a measure(s) of the program's impact.

N/A.

PROGRAM DESCRIPTION

Department Secretary of State **AB Section(s):** 12.065

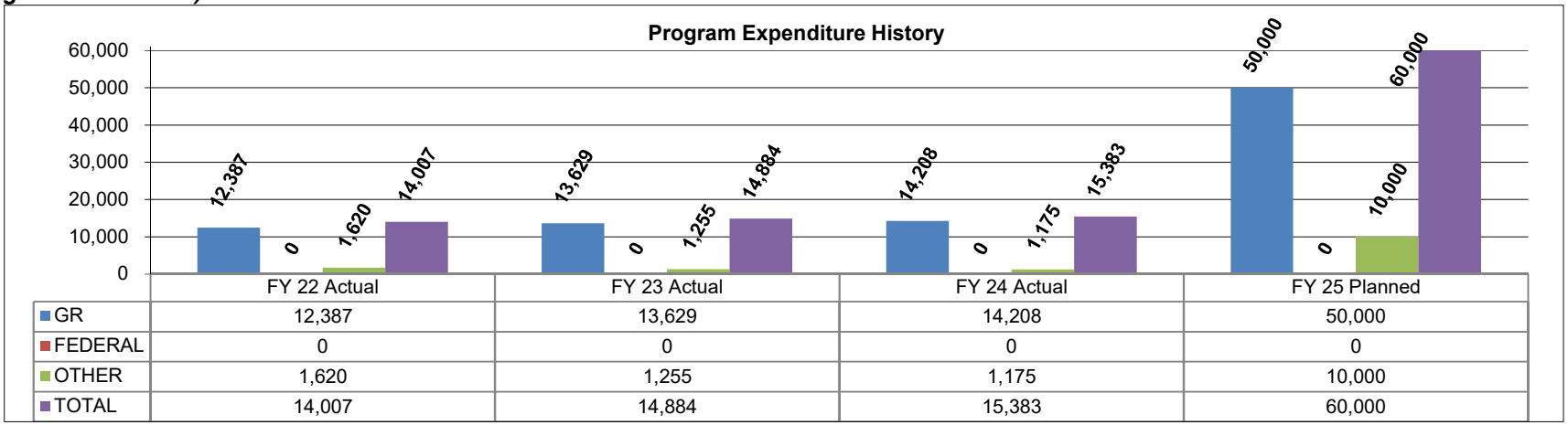
Program Name Refunds Core

Program is found in the following core budget(s): All Operating Core

2d. Provide a measure(s) of the program's efficiency.

Rather than return a check for an incorrect amount and delay processing of the filing or other services, this office deposits the check and refunds the excess fee(s) collected. These refunds provide faster and better service for customers of the Office of the Secretary of State.

3. Provide actual expenditures for the prior three fiscal years and planned expenditures for the current fiscal year. (*Note: Amounts do not include fringe benefit costs.)*



	FY 22 Actual	FY 23 Actual	FY 24 Actual	FY 25 Planned
GR	12,387	13,629	14,208	50,000
FEDERAL	0	0	0	0
OTHER	1,620	1,255	1,175	10,000
TOTAL	14,007	14,884	15,383	60,000

4. What are the sources of the "Other " funds?

Technology Trust Fund (0266)

5. What is the authorization for this program, i.e., federal or state statute, etc.? (Include the federal program number, if applicable.)

Missouri Constitution.

6. Are there federal matching requirements? If yes, please explain.

No.

7. Is this a federally mandated program? If yes, please explain.

No.

PROGRAM DESCRIPTION

Department	Secretary of State	**AB Section(s):**	12.070
Program Name	Investor Restitution		
Program is found in the following core budget(s):	Securities		

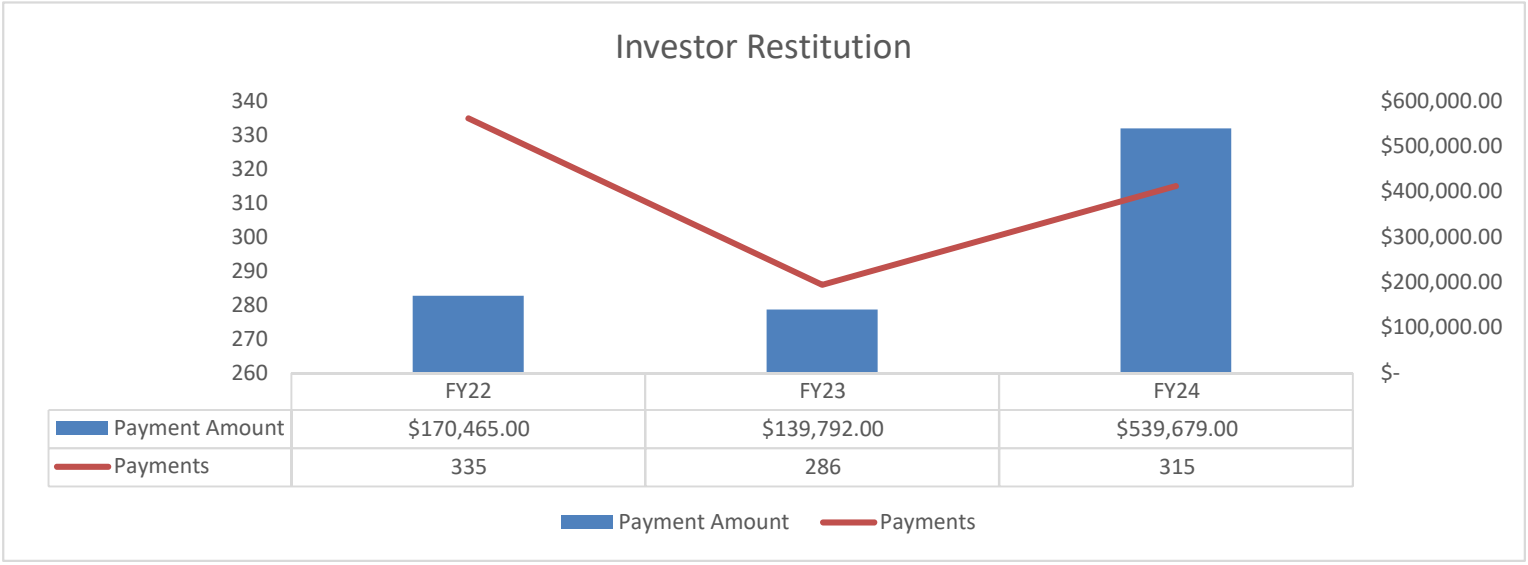
1a. What strategic priority does this program address?

The Investor Restitution Fund is a means by which the Securities Division pays restitution to aggrieved investors received from securities law violators subject to Securities Division Enforcement actions.

1b. What does this program do?

This fund is established under Section 409.6-603(e), RSMo., for preserving and distributing to aggrieved investors disgorgement or restitution funds obtained through Securities Division enforcement actions.

2a. Provide an activity measure(s) for the program.



2b. Provide a measure(s) of the program's quality.

The Investor Restitution Fund has the sole focus of remitting funds back to aggrieved investors as per the Enforcement orders of the Securities Division.

2c. Provide a measure(s) of the program's impact.

PROGRAM DESCRIPTION

Department Secretary of State **AB Section(s):** 12.070

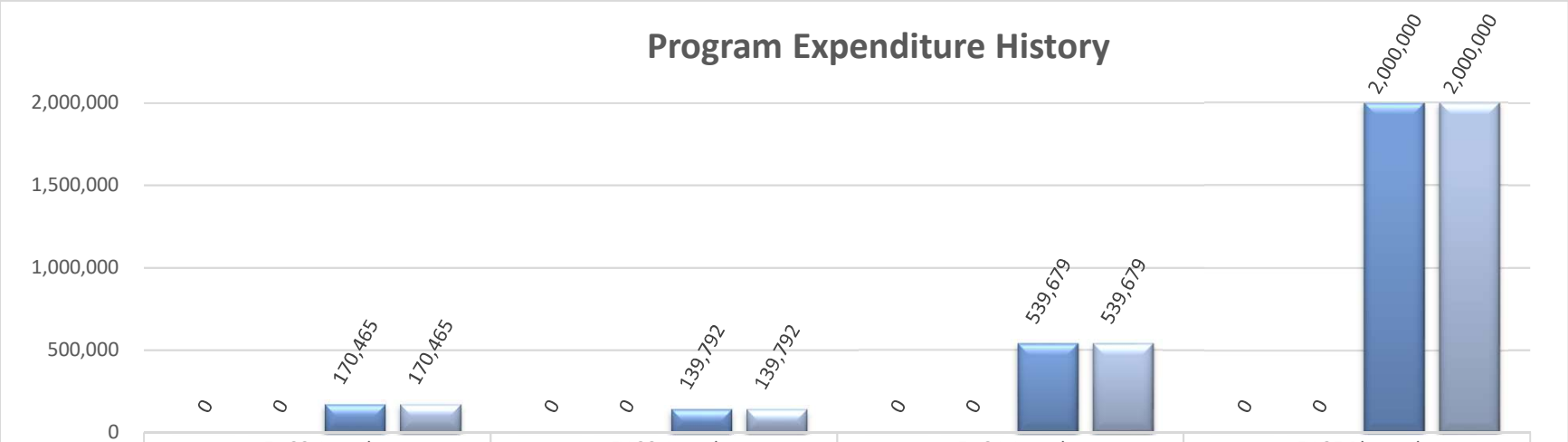
Program Name Investor Restitution

Program is found in the following core budget(s): Securities

2d. Provide a measure(s) of the program's efficiency.

All of the restitution funds collected are for the benefit of the aggrieved investors. The Securities Division makes full efforts to identify the aggrieved investors and remit the appropriate funds to them.

3. Provide actual expenditures for the prior three fiscal years and planned expenditures for the current fiscal year. (*Note: Amounts do not include fringe benefit costs.)*



	FY 22 Actual	FY 23 Actual	FY 24 Actual	FY 25 Planned
GR	0	0	0	0
FEDERAL	0	0	0	0
OTHER	170,465	139,792	539,679	2,000,000
TOTAL	170,465	139,792	539,679	2,000,000

4. What are the sources of the "Other " funds?

Investor Restitution Fund (0741).

5. What is the authorization for this program, i.e., federal or state statute, etc.? (Include the federal program number, if applicable.)

Section 409.6-603(e), RSMo.

6. Are there federal matching requirements? If yes, please explain.

No.

7. Is this a federally mandated program? If yes, please explain.

No.

PROGRAM DESCRIPTION

Department Department Secretary of State **AB Section(s):** 12.080

Program Name Elections Public Notice

Program is found in the following core budget(s): Elections

1a. What strategic priority does this program address?

This program provides a mechanism by which Missouri voters can make informed decisions on proposed ballot initiatives and amendments. By publishing the full-text of the proposed ballot measures, voters can read, in its entirety, the proposed changes or additions, and thus make a decision based on a full understanding of the issue, not merely on an abbreviated synopsis or sound bites.

1b. What does this program do?

This requirement provides for the publication in local newspapers of the full text of statewide ballot measures as required by the Missouri Constitution and Missouri law. The expenditure of this requirement is dependent upon how many measures are placed on the ballot by initiative petition or by a joint resolution passed by the General Assembly.

2a. Provide an activity measure(s) for the program.

Through this program, the full text of statewide ballot measures are printed in newspapers across Missouri.

2b. Provide a measure(s) of the program's quality.

N/A.

2c. Provide a measure(s) of the program's impact.

Based on circulation numbers, millions of Missourians are serviced by the newspapers in which the full text of statewide ballot measures are printed. Therefore, millions of potential voters are provided an opportunity to review the full text of proposed issues before voting on those measures.

PROGRAM DESCRIPTION

Department Department Secretary of State **AB Section(s):** 12.080

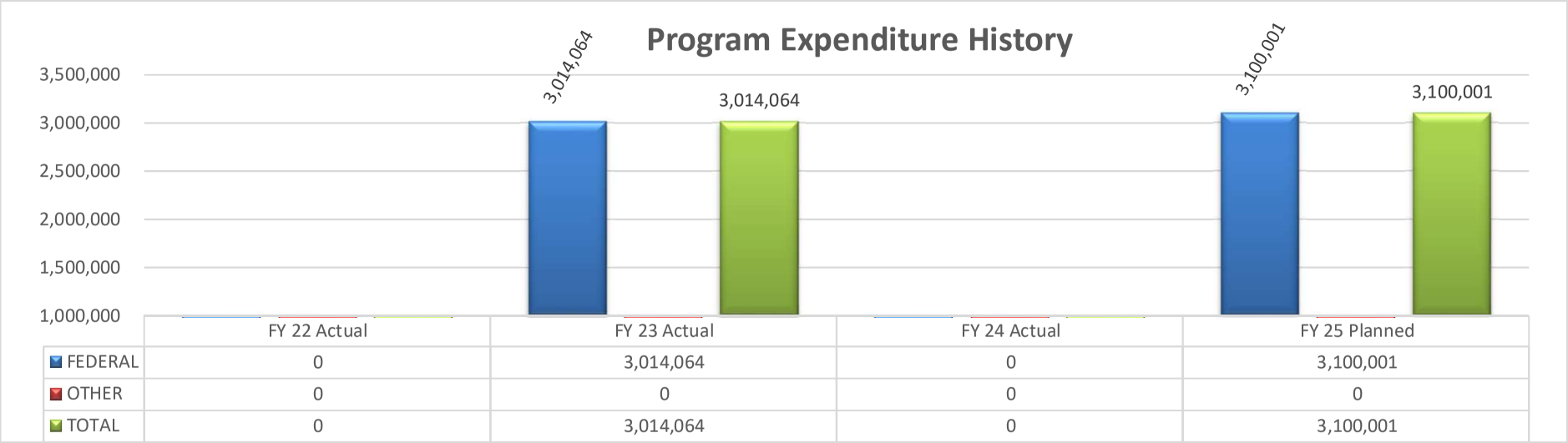
Program Name Elections Public Notice

Program is found in the following core budget(s): Elections

2d. Provide a measure(s) of the program's efficiency.

N/A.

3. Provide actual expenditures for the prior three fiscal years and planned expenditures for the current fiscal year. (*Note: Amounts do not include fringe benefit costs.)*



	FY 22 Actual	FY 23 Actual	FY 24 Actual	FY 25 Planned
FEDERAL	0	3,014,064	0	3,100,001
OTHER	0	0	0	0
TOTAL	0	3,014,064	0	3,100,001

4. What are the sources of the "Other " funds?

N/A.

5. What is the authorization for this program, i.e., federal or state statute, etc.? (Include the federal program number, if applicable.)

Missouri Constitution, Article XII, Section 2(b) and Section 116.260, RSMo.

6. Are there federal matching requirements? If yes, please explain.

No.

7. Is this a federally mandated program? If yes, please explain.

No.

PROGRAM DESCRIPTION

Department Secretary of State **AB Section(s):** 12.085

Program Name Absentee Ballots

Program is found in the following core budget(s): Elections

1a. What strategic priority does this program address?

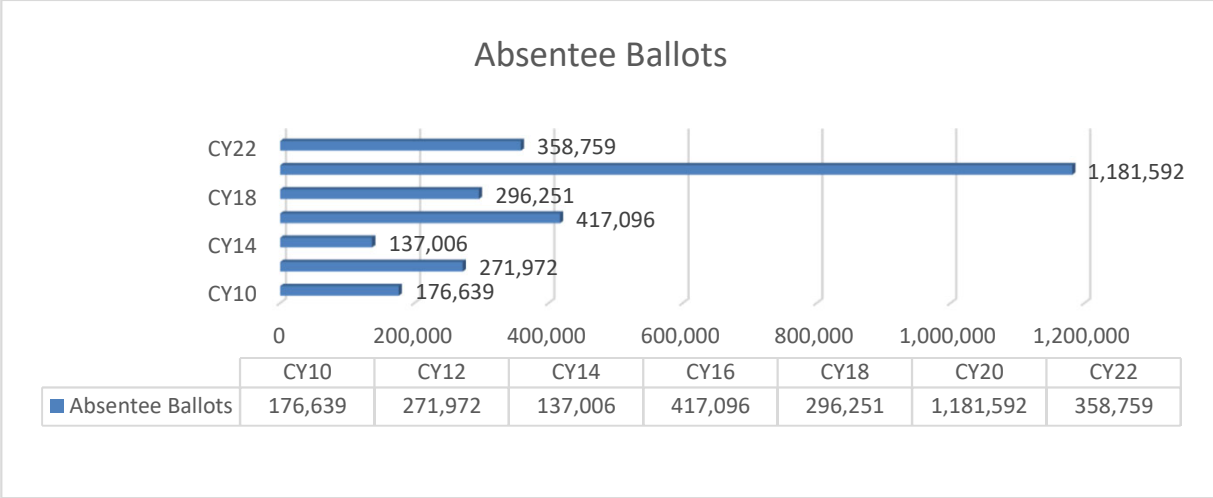
The priority for this program is to assure that the Secretary of State's office can be in compliance with the requirements of 115.285, RSMo.

1b. What does this program do?

This program allows voters to return their absentee ballots to their local election authority at no expense to the voter. The local election authority prints a business reply permit on absentee ballot envelopes. The Secretary of State, through this appropriation and in compliance with the requirements of 115.285, RSMo, reimburses the local election authority for the expenses incurred.

2a. Provide an activity measure(s) for the program.

116 local election authorities and thousands of Missouri voters who cast absentee ballots.



	CY10	CY12	CY14	CY16	CY18	CY20	CY22
Absentee Ballots	176,639	271,972	137,006	417,096	296,251	1,181,592	358,759

2b. Provide a measure(s) of the program's quality.

The quality measure of this program is to allow a voter to return their absentee ballot without personally incurring the cost of postage.

2c. Provide a measure(s) of the program's impact.

Missouri law provides for a six (6) week period during which voters who will be unable to vote in-person on Election Day can do so utilizing the absentee mail in ballot process. During the last six general election cycles, 2,477,559 absentee ballots were cast. Through this program, voters returning their absentee ballots via the mail are not required to cover the costs of postage.

PROGRAM DESCRIPTION

Department Secretary of State **AB Section(s):** 12.085

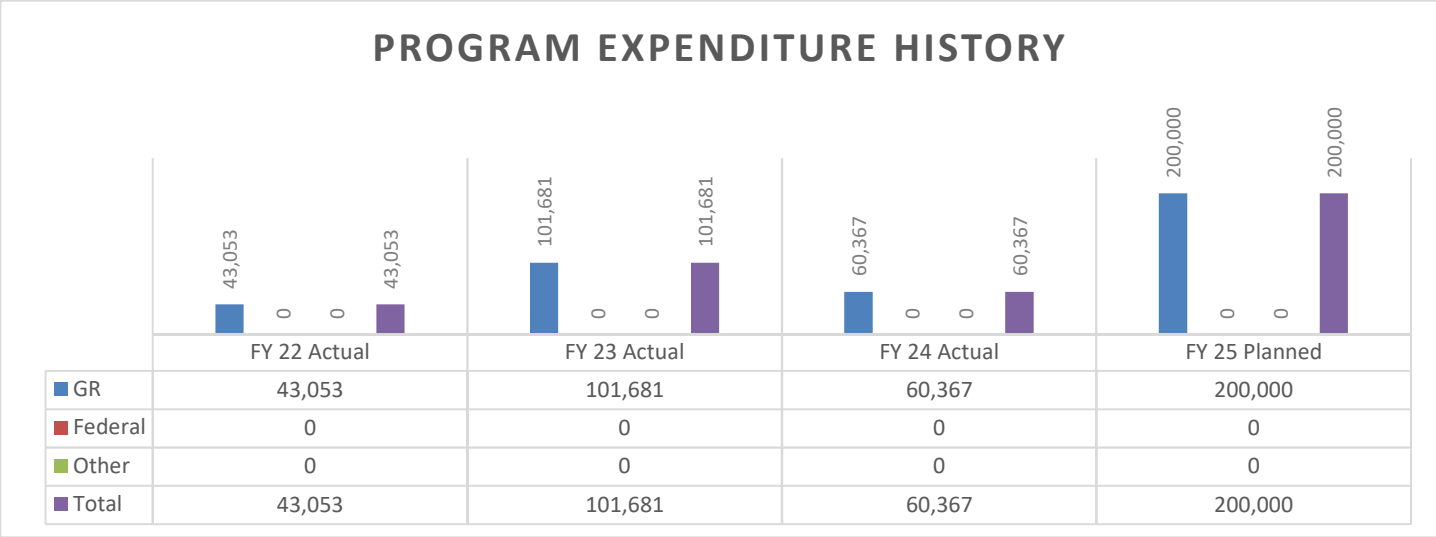
Program Name Absentee Ballots

Program is found in the following core budget(s): Elections

2d. Provide a measure(s) of the program's efficiency.

Voters are able to automatically return their ballot without covering the cost of postage. Usage is tracked by local election authorities and payments to LEAs are made, if possible, within 10 days of submission date of their reimbursement request, based on appropriation authority. However, the local election authority has 2 years in which to submit absentee ballot postage costs for reimbursement. RSMo 33.120.

3. Provide actual expenditures for the prior three fiscal years and planned expenditures for the current fiscal year. (*Note: Amounts do not include fringe benefit costs.)*



	FY 22 Actual	FY 23 Actual	FY 24 Actual	FY 25 Planned
GR	43,053	101,681	60,367	200,000
Federal	0	0	0	0
Other	0	0	0	0
Total	43,053	101,681	60,367	200,000

4. What are the sources of the "Other " funds?

N/A.

5. What is the authorization for this program, i.e., federal or state statute, etc.? (Include the federal program number, if applicable.)

Section 115.285, RSMo.

6. Are there federal matching requirements? If yes, please explain.

No.

7. Is this a federally mandated program? If yes, please explain.

No.

PROGRAM DESCRIPTION

Department Department Secretary of State **AB Section(s):** 12.095

Program Name Election Costs Transfer

Program is found in the following core budget(s): Elections

1a. What strategic priority does this program address?

In compliance with Sections 115.063 and 115.077 RSMo.

1b. What does this program do?

Per 115.063, RSMo. the State must pay proportional costs for all elections involving a statewide candidate, statewide issue, state senator, or state representative. The number of special elections called in a fiscal year is contingent upon the number of vacancies and thus is unknown. Additionally, 115.077 RSMo. requires the Secretary of State to transfer from general revenue to the state election subsidy an amount not less than that expended in the fiscal year that ended June 30, 2000, which was $4,284,000.

2a. Provide an activity measure(s) for the program.

In compliance with Sections 115.063 and 115.077 RSMo.

2b. Provide a measure(s) of the program's quality.

In compliance with Sections 115.063 and 115.077 RSMo.

2c. Provide a measure(s) of the program's impact.

In compliance with Sections 115.063 and 115.077 RSMo.

2d. Provide a measure(s) of the program's efficiency.

In compliance with Sections 115.063 and 115.077 RSMo.

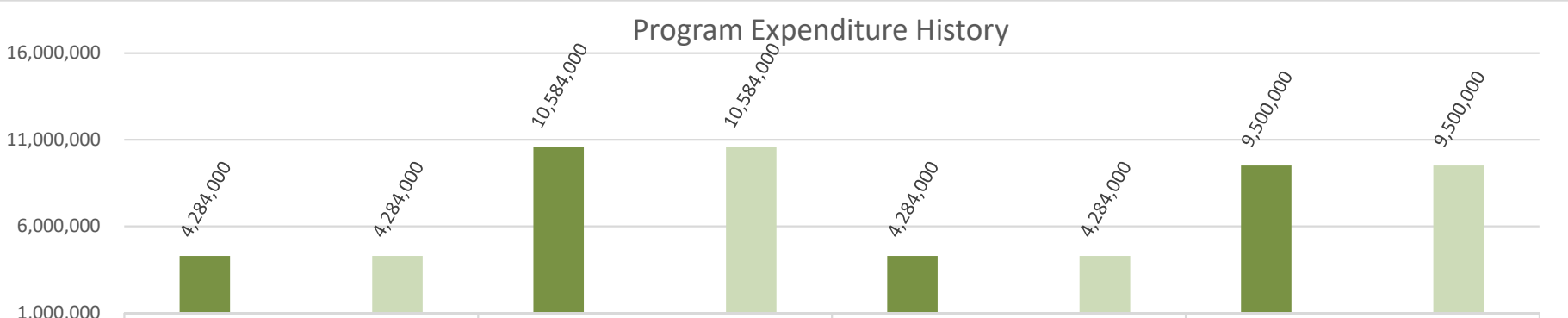
PROGRAM DESCRIPTION

Department Department Secretary of State **AB Section(s):** 12.095

Program Name Election Costs Transfer

Program is found in the following core budget(s): Elections

3. Provide actual expenditures for the prior three fiscal years and planned expenditures for the current fiscal year. (*Note: Amounts do not include fringe benefit costs.)*



	FY 22 Actual	FY 23 Actual	FY 24 Actual	FY 25 Planned
GR	4,284,000	10,584,000	4,284,000	9,500,000
FEDERAL	0	0	0	0
OTHER	0	0	0	0
TOTAL	4,284,000	10,584,000	4,284,000	9,500,000

4. What are the sources of the "Other " funds?

N/A.

5. What is the authorization for this program, i.e., federal or state statute, etc.? (Include the federal program number, if applicable.)

Sections 115.063 and 115.077 RSMo.

6. Are there federal matching requirements? If yes, please explain.

No.

7. Is this a federally mandated program? If yes, please explain.

No.

PROGRAM DESCRIPTION

Department Secretary of State **AB Section(s):** 12.090

Program Name Federal Election Reform (Elections Administration Improvement Fund)

Program is found in the following core budget(s): Elections

1a. What strategic priority does this program address?

Election efficiency and security.

1b. What does this program do?

The Help America Vote Act of 2002 (HAVA) along with the 2018 HAVA Election Security Grants provided federal funds to states to improve the administration of elections, with the most recent grants having an emphasis on election cybersecurity. The grants also included funding for upgrading equipment, improving access to the elections process for those with disabilities, updating a statewide voter registration database with access by all local election authorities (LEAs), election improvements, and creating voter education and poll worker training programs.

2a. Provide an activity measure(s) for the program.

A statewide voter registration database accessible to all election authorities was implemented and ongoing maintenance and enhancements are being made to better serve the needs of the LEAs; poll workers, including election judges, LEAs receive ongoing training to comply with HAVA regulations as well as changes in Missouri election laws; LEAs have been offered poll worker training; information on voter registration and polling place look up have been made available on the SOS website; complaint procedures have been implemented; initiative and referendum petitions submitted have been timely processed; $3 million has been made available in the past three fiscal years for voter list maintenance activities.

2b. Provide a measure(s) of the program's quality.

The Secretary of State must comply with HAVA and state election laws to provide for the distribution and monitoring of federal funds, voter education, poll worker training, voting system qualification, maintenance of a statewide voter registration database, and other election related activities.

2c. Provide a measure(s) of the program's impact.

This program continues to assist 116 LEAs and over 4 million registered voters in the State of Missouri to continue to provide the resources to conduct elections.

PROGRAM DESCRIPTION

Department Secretary of State **AB Section(s):** 12.090

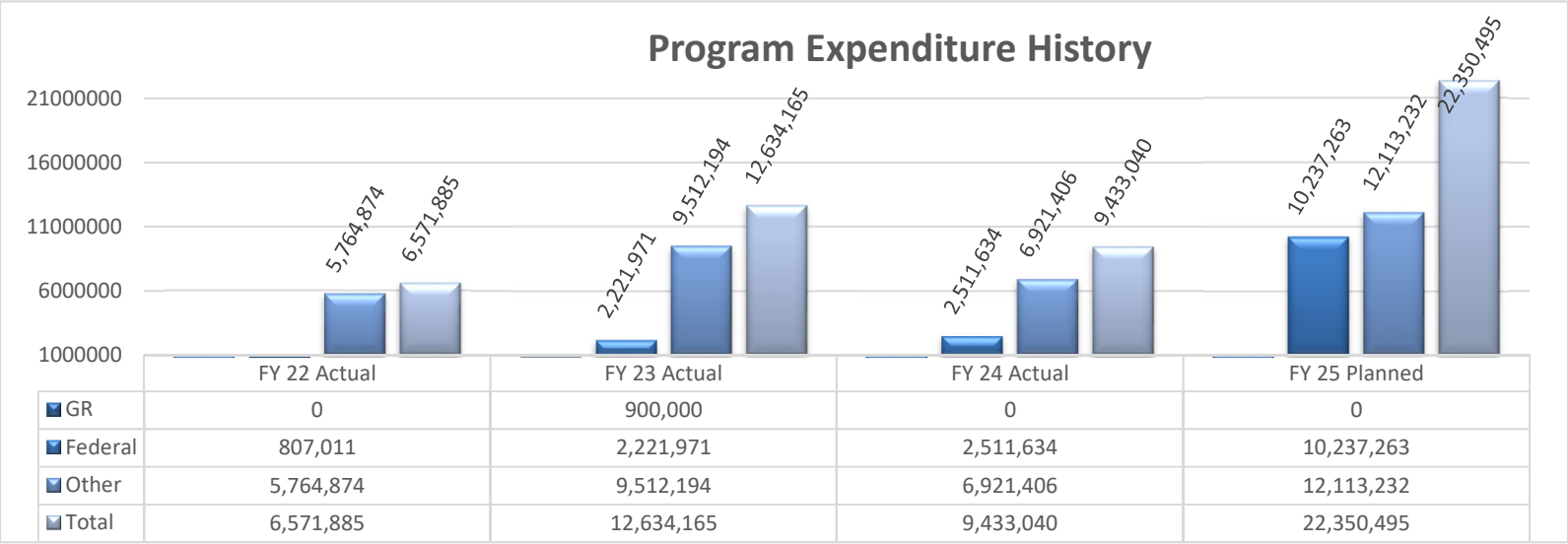
Program Name Federal Election Reform (Elections Administration Improvement Fund)

Program is found in the following core budget(s): Elections

2d. Provide a measure(s) of the program's efficiency.

The disbursement of federal funds to LEA's in order to minimize the time elapsing between the request of funds from the state and subsequent disbursement to the election authority.

3. Provide actual expenditures for the prior three fiscal years and planned expenditures for the current fiscal year. (*Note: Amounts do not include fringe benefit costs.)*



	FY 22 Actual	FY 23 Actual	FY 24 Actual	FY 25 Planned
GR	0	900,000	0	0
Federal	807,011	2,221,971	2,511,634	10,237,263
Other	5,764,874	9,512,194	6,921,406	12,113,232
Total	6,571,885	12,634,165	9,433,040	22,350,495

4. What are the sources of the "Other " funds?

Funds originally transferred in from General Revenue.

5. What is the authorization for this program, i.e., federal or state statute, etc.? (Include the federal program number, if applicable.)

HAVA Public Law and HB 511 (2003), as well as SB 592 (2018).

6. Are there federal matching requirements? If yes, please explain.

Yes. There is a 5% match required for the 2018 award, and a 20% match is required for the 2020, 2022, 2023 and 2024 awards.

7. Is this a federally mandated program? If yes, please explain.

Yes, it is mandated by HAVA Public Law, passed by Congress in 2002.

PROGRAM DESCRIPTION

Department Secretary of State **AB Section(s):** 12.100

Program Name Federal Grants - Regrant Program

Program is found in the following core budget(s): Record Services

1a. What strategic priority does this program address?

The Missouri Historical Records Advisory Board (MHRAB) uses their expertise to guide the state, its local governments and the Missouri public on records preservation, accessibility and management issues.

1b. What does this program do?

The MHRAB promotes and supports the identification and preservation of, as well as access to, the state's historical records. It is the central advisory body for historical records strategic planning projects carried out in Missouri. Members appraise grant proposals submitted to the National Historical Publications and Records Commission (NHPRC) and collectively review Local Records Grant Program applications.

2a. Provide an activity measure(s) for the program.

With NHPRC financial assistance, since 2014, the MHRAB has provided archival workshops for both professional and public audiences at venues across the state. Additional topics have included genealogy, records digitization, electronic records management, disaster preparedness, reference services and the recording of oral histories. At the end of FY24, total attendance stood at 1,290 for the 56 workshops offered since their introduction. Additionally, the eight modules of pre-recorded online photographic preservation workshops launched this year garnered 2,833 combined views for a total of 557.3 hours.

2b. Provide a measure(s) of the program's quality.

Workshop attendees typically return to attend other offerings, when available.

2c. Provide a measure(s) of the program's impact.

From 2014 through the end of FY24, the MHRAB has provided learning opportunities for 1,290 individuals from across the state, including the general public, and paid/volunteer staff from colleges/universities, historical societies, genealogical societies, local/state government, museums, and religious organizations.

2d. Provide a measure(s) of the program's efficiency.

Of the 1,315 total MHRAB workshop registrants, 1,290 actually attended, for an attendance rate of 98.1%.

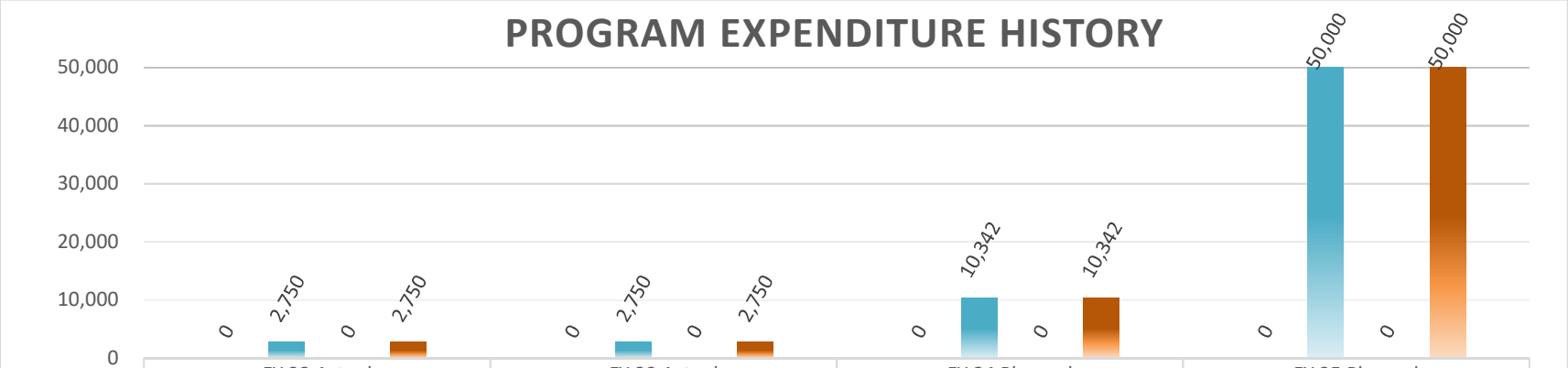
PROGRAM DESCRIPTION

Department Secretary of State **AB Section(s):** 12.100

Program Name Federal Grants - Regrant Program

Program is found in the following core budget(s): Record Services

3. Provide actual expenditures for the prior three fiscal years and planned expenditures for the current fiscal year. (*Note: Amounts do not include fringe benefit costs.)*



	FY 22 Actual	FY 23 Actual	FY 24 Planned	FY 25 Planned
GR	0	0	0	0
FEDERAL	2,750	2,750	10,342	50,000
OTHER	0	0	0	0
TOTAL	2,750	2,750	10,342	50,000

4. What are the sources of the "Other " funds?

N/A.

5. What is the authorization for this program, i.e., federal or state statute, etc.? (Include the federal program number, if applicable.)

RSMo 109.221; Federal Statute, 44 USC 25; 36 CFR 1206.

6. Are there federal matching requirements? If yes, please explain.

Yes, NHPRC grants require a 50/50 recipient match.

7. Is this a federally mandated program? If yes, please explain.

No. The federal government encourages states to have State Historical Record Advisory Boards and provides grant funding to those states who have boards.

PROGRAM DESCRIPTION

Department Secretary of State **AB Section(s):** 12.105

Program Name Local Records Preservation Grants

Program is found in the following core budget(s): Record Services

1a. What strategic priority does this program address?

Local Records Grants promote good records management practices and encourage local governments to actively address their recordkeeping.

1b. What does this program do?

Local Records Grants provide financial assistance and implementation guidance to local governments and political subdivisions with taxing authority for approved records management and/or preservation projects.

2a. Provide an activity measure(s) for the program.

The Local Records Grant Program has funded 1,196 grants. These include 504 grants to counties, 375 grants to cities, 291 grants to school districts, and an additional 28 grants were awarded to fire districts, water districts and other local government agencies.

2b. Provide a measure(s) of the program's quality.

See 2a and 2c.

2c. Provide a measure(s) of the program's impact.

The grant program provides funding, primarily, for reformatting records and improved storage. Through the program local government records are imaged and storage microfilm is created for preservation in the Records and Archives Division microfilm vault. This is a best practice for preservation and disaster preparedness. Through FY24, 23,763 rolls of microfilm have been produced through the grant program. These rolls contain approximately 35.6 million pages of local government records.

2d. Provide a measure(s) of the program's efficiency.

The grant program has returned 8.1 million dollars to local governments for self-directed records management and preservation projects over 29 grant cycles. The average grants of $6,828 allow grantees to undertake projects that in many cases would be cost prohibitive.

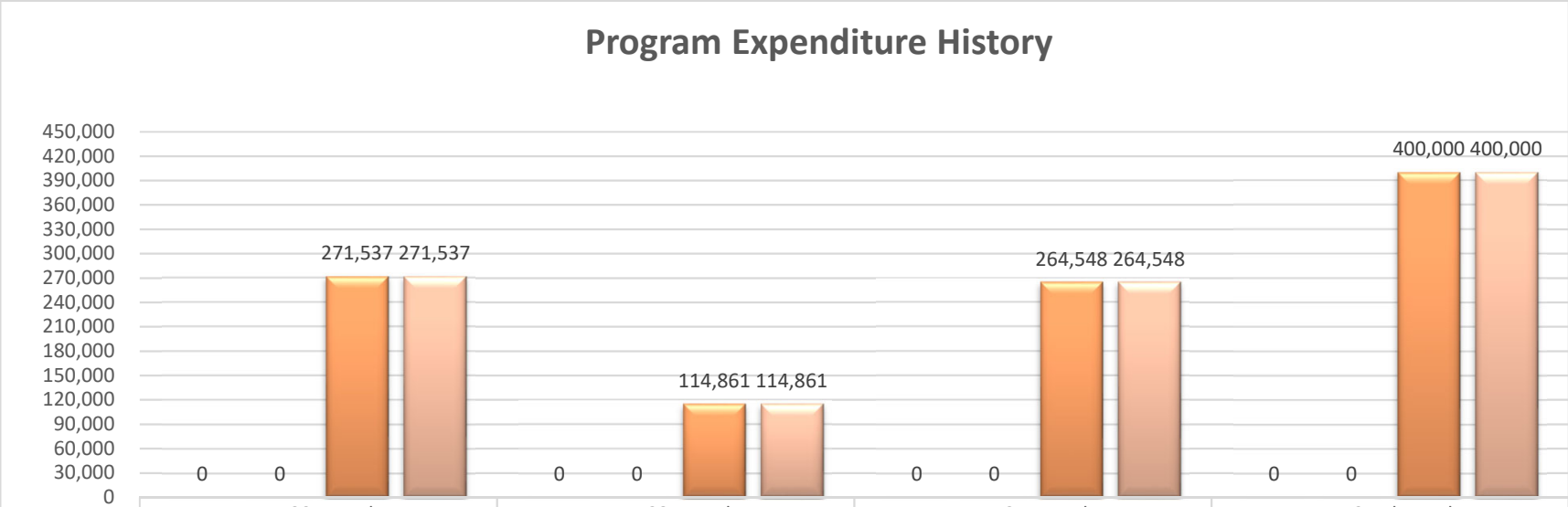
PROGRAM DESCRIPTION

Department Secretary of State **AB Section(s):** 12.105

Program Name Local Records Preservation Grants

Program is found in the following core budget(s): Record Services

3. Provide actual expenditures for the prior three fiscal years and planned expenditures for the current fiscal year. (*Note: Amounts do not include fringe benefit costs.)*



	FY 22 Actual	FY 23 Actual	FY 24 Actual	FY 25 Planned
GR	0	0	0	0
FEDERAL	0	0	0	0
OTHER	271,537	114,861	264,548	400,000
TOTAL	271,537	114,861	264,548	400,000

4. What are the sources of the "Other " funds?

Local Records Preservation Fund (0577).

5. What is the authorization for this program, i.e., federal or state statute, etc.? (Include the federal program number, if applicable.)

RSMO 59.319, 109.220

6. Are there federal matching requirements? If yes, please explain.

No.

7. Is this a federally mandated program? If yes, please explain.

No.

PROGRAM DESCRIPTION

Department Secretary of State **AB Section(s):** 12.110

Program Name Document Preservation

Program is found in the following core budget(s): Record Services

1a. What strategic priority does this program address?

The Document Preservation Fund was created in 1996 to allow the Missouri State Archives to accept donations for the specific purpose of preserving and making available to the public documents of importance to the State of Missouri.

1b. What does this program do?

The State Document Preservation Fund consists of all moneys received by the Missouri State Archives from gifts, bequests, or contributions for the specific purpose of preserving legal, historical, and genealogical materials and making them available to the public. The Document Preservation Fund allows the Archives to seek assistance from the private sector to help save state government documents, which might otherwise be lost, destroyed, or inaccessible to the public. Various projects include grant administration, work on Missouri State Archives-St. Louis projects and other special projects that make records available to the public as described in RSMo 109.005.

2a. Provide an activity measure(s) for the program.

During FY08 and FY09, funds from the Document Preservation Fund were spent making death certificates more accessible online. The effectiveness of this expenditure can be seen in the decline in physical death certificate requests from 15,455 in 2006 to almost none from 2009 to the present. More recent preservation and access projects include records for the Missouri Supreme Court, Union Veterans Home, early Land Sales, and the photographic prints of Missouri's first state photographer, Gerald R. Massie (1911-1989).

2b. Provide a measure(s) of the program's quality.

See 2a and 2c.

2c. Provide a measure(s) of the program's impact.

In FY24, the Missouri State Archives website received 12,794,509 searches.

PROGRAM DESCRIPTION

Department Secretary of State **AB Section(s):** 12.110

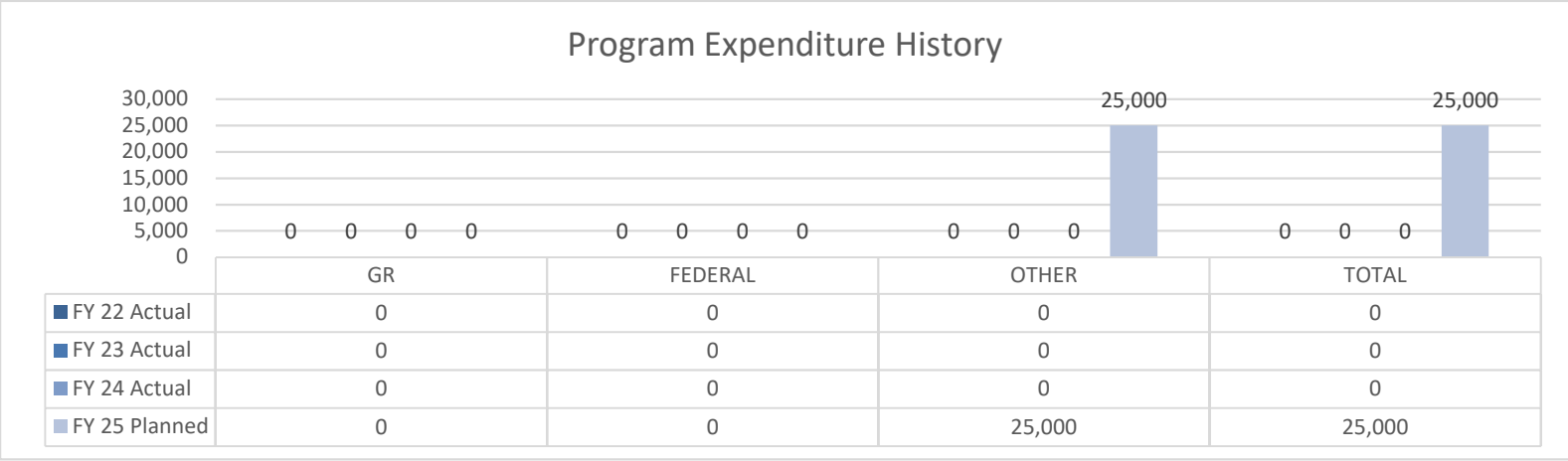
Program Name Document Preservation

Program is found in the following core budget(s): Record Services

2d. Provide a measure(s) of the program's efficiency.

The Missouri State Archives has been recognized by Family Tree Magazine for 21 consecutive years because of the access to records provided by the Missouri State Archives website.

3. Provide actual expenditures for the prior three fiscal years and planned expenditures for the current fiscal year. (*Note: Amounts do not include fringe benefit costs.)*



	GR	FEDERAL	OTHER	TOTAL
FY 22 Actual	0	0	0	0
FY 23 Actual	0	0	0	0
FY 24 Actual	0	0	0	0
FY 25 Planned	0	0	25,000	25,000

4. What are the sources of the "Other " funds?

Document Preservation (0836).

5. What is the authorization for this program, i.e., federal or state statute, etc.? (Include the federal program number, if applicable.)

RSMo 109.005.

6. Are there federal matching requirements? If yes, please explain.

No.

7. Is this a federally mandated program? If yes, please explain.

No.

PROGRAM DESCRIPTION

Department Secretary of State **AB Section(s):** 12.115

Program Name State Aid for Public Libraries

Program is found in the following core budget(s): Library Services

1a. What strategic priority does this program address?

State Aid for Public Libraries makes a vital contribution to improving public library services for Missourians. The program provides funds to public libraries that meet the requirements specified in the Missouri Constitution, Article IX, Section 10 and in RSMo 181.060. Public libraries having a minimum voted tax of local government support equal to ten cents per $100 of assessed valuation are eligible to receive funds from this program. The average tax rate is set at $.2066.

1b. What does this program do?

While public libraries in Missouri are funded primarily through property taxes, this program provides funds that help bridge local variations in funding due to differences in local property valuations and voted tax rates. In large cities and small towns alike, libraries serve as community anchors and provide baseline access to government services, economic opportunity, and support for students. In many communities, public libraries provide the only no cost high speed internet access, heavily used by people seeking jobs, filling out application forms, researching business opportunities, participating in online classes, or filing their taxes. For children, public libraries support early learning and education through storytimes, summer reading programs, and help with homework. State aid funds are used for computer technology or other equipment, Internet connectivity, print and digital resources, and library staff.

State aid applications are submitted annually for review and certification by the State Librarian. Once approved, local library boards of trustees decide how to allocate these funds according to the highest local needs and priorities. The Secretary of State and the State Library provide service guidance to public libraries through professional development opportunities, consultation services and other resources. State aid funding provides modest support for libraries moving to meet standard service and programming benchmarks.

2a. Provide an activity measure(s) for the program.

Population Served:

	2024
Eligible library districts	160
Population	5,627,557

2b. Provide a measure(s) of the program's quality.

Individual libraries survey their users on satisfaction with services provided. In addition, program attendance and check out statistics are collected.

2c. Provide a measure(s) of the program's impact.

Most Missourians recognize the value of library service, and have a library card:

Number of Missourians with a library card, from statistical report	3,269,918
Percent of population of library districts	58.10%
Total materials borrowed from libraries	45,993,831

PROGRAM DESCRIPTION

Department Secretary of State **AB Section(s):** 12.115

Program Name State Aid for Public Libraries

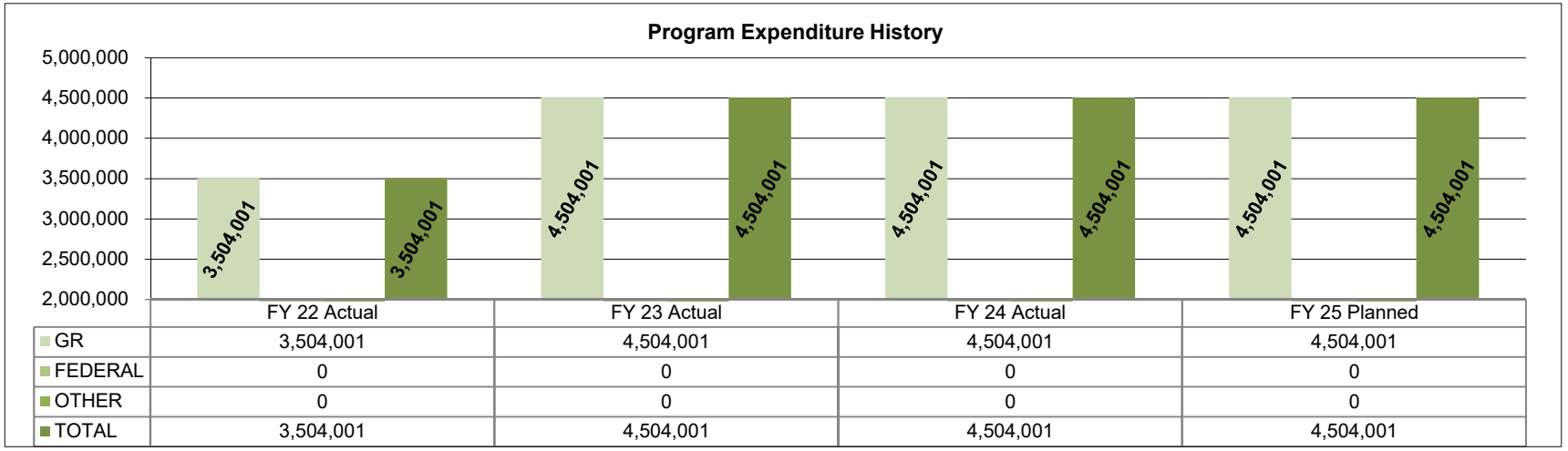
Program is found in the following core budget(s): Library Services

2d. Provide a measure(s) of the program's efficiency.

Many Missourians rely on their local library for access to the Internet. Libraries provide Internet access using high speed connections at no charge for the user. This provides high quality and efficiency for the user.

	2022
Uses of Library-provided Computers	1,571,654
Wireless Sessions at Libraries	4,870,192

3. Provide actual expenditures for the prior three fiscal years and planned expenditures for the current fiscal year. (*Note: Amounts do not include fringe benefit costs.)*



	FY 22 Actual	FY 23 Actual	FY 24 Actual	FY 25 Planned
GR	3,504,001	4,504,001	4,504,001	4,504,001
FEDERAL	0	0	0	0
OTHER	0	0	0	0
TOTAL	3,504,001	4,504,001	4,504,001	4,504,001

4. What are the sources of the "Other " funds?

N/A.

5. What is the authorization for this program, i.e., federal or state statute, etc.? (Include the federal program number, if applicable.)

RSMo Ch. 181.060; Mo Constitution, Article IX, Section 10.

6. Are there federal matching requirements? If yes, please explain.

Expenditures made from this appropriation are used to meet the 34% match required on the grants received from the Institute of Museum and Library Services.

7. Is this a federally mandated program? If yes, please explain.

No.

PROGRAM DESCRIPTION

Department Secretary of State **AB Section(s):** 12.120

Program Name Remote Electronic Access for Libraries Program (REAL)

Program is found in the following core budget(s): Library Services

1a. What strategic priority does this program address?

To provide Missourians with expanded services for learning and equity of access to quality library resources, services and technology to support individuals' needs for education, lifelong learning, and digital literacy skills.

1b. What does this program do?

The REAL Program provides internet access, network security, training, technical support, and peripheral services for public libraries, as well as licensing of shared electronic reference resources available to Missouri's participating public libraries, K-12 schools, higher education institutions and state agencies.

Public libraries serve as the sole source of high-speed internet access for many Missourians, especially in our rural communities. In order for Missourians to compete in an online environment for jobs and business revenue, they need a basic level of computer skills and access to internet resources. Using local library's high-speed internet access, patrons access government forms, apply for jobs and receive essential online training courses. As schools continue to increase their use of electronic resources in their curricula, public libraries often provide the only means for students to complete research and online assignments outside school hours, particularly for those who have no internet-enabled device or lack reliable or affordable internet access at home.

Beginning in March 2020 and continuing after the pandemic, public libraries have served an even more essential role, enabling access to Wi-Fi network connectivity outside their buildings (into the parking lot), providing hot spot device checkout to enable internet connectivity in homes and other remote locations and Wi-Fi enabled devices for patron and community use, all in support of the immediate and ongoing shift to remote learning, working and health care.

To meet the ongoing demand for internet access to serve their local communities, the three-year average bandwidth growth across all REAL Program participating library connections is nearly 21%. The Federal Communication Commission's benchmark for high-speed broadband is 100 megabits per second (Mbps) download and 20 megabits per second (Mbps) upload. As of July 31, 2024, forty-three REAL participating library connections meet the recommendation for 100 Mbps.

The REAL Program appropriation includes funding for several types of database services including a general periodicals database, downloadable ebooks, K-12 research resources, genealogical and historical sources, as well as resources for health, business, and other popular research topics. These services are heavily used by all types of libraries and are also available to state agencies. Without this program, individually most public libraries and schools would be unable to afford access to electronic information resources. Those that are able to afford access would individually pay a considerably higher per capita cost for these resources, thus wasting scarce taxpayer dollars.

The Missouri Research and Education Network (MOREnet) offers essential technical services and maintains a high-capacity, high-speed statewide telecommunications network in the State of Missouri. The Remote Electronic Access for Libraries (REAL) Program is one of the contractual programs for MOREnet.

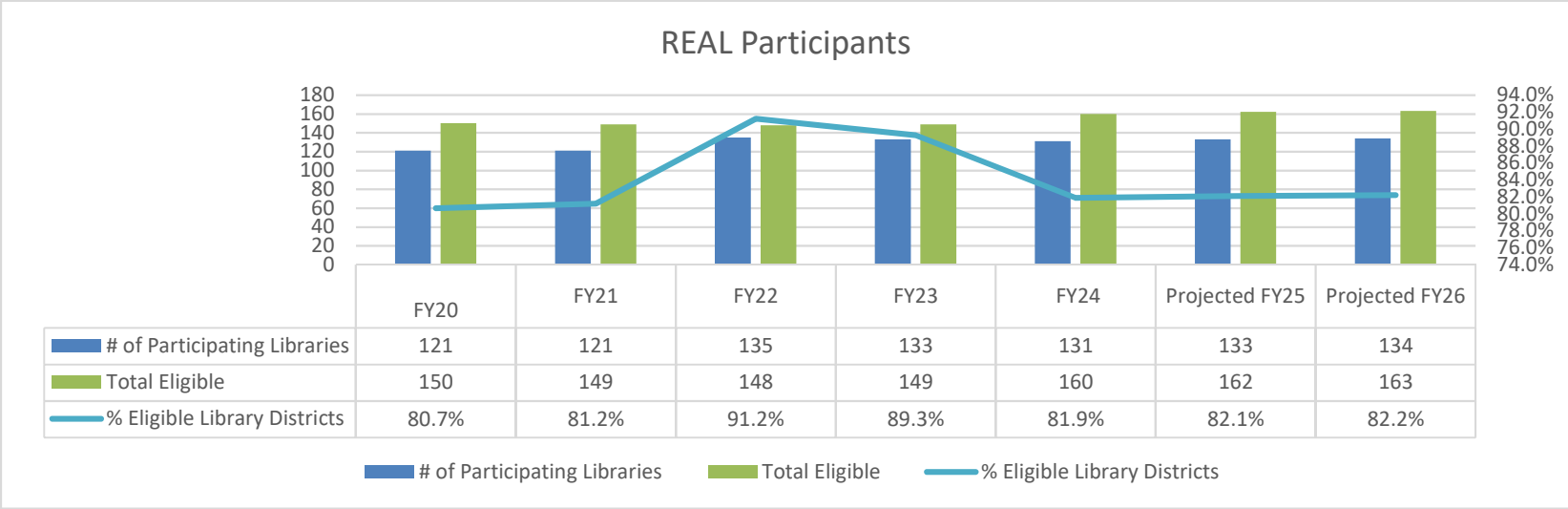
PROGRAM DESCRIPTION

Department Secretary of State **AB Section(s):** 12.120

Program Name Remote Electronic Access for Libraries Program (REAL)

Program is found in the following core budget(s): Library Services

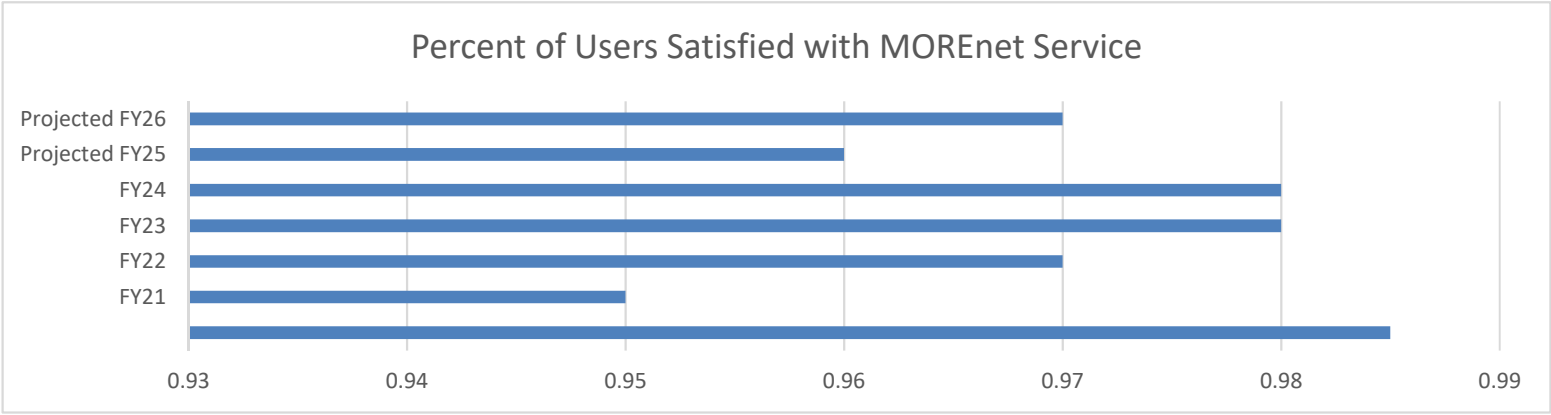
2a. Provide an activity measure(s) for the program.



	FY20	FY21	FY22	FY23	FY24	Projected FY25	Projected FY26
# of Participating Libraries	121	121	135	133	131	133	134
Total Eligible	150	149	148	149	160	162	163
% Eligible Library Districts	80.7%	81.2%	91.2%	89.3%	81.9%	82.1%	82.2%

2b. Provide a measure(s) of the program's quality.

Participants contacting MOREnet's support team for assistance receive an electronic satisfaction survey following the resolution of their issue(s). This survey asks the participant to rate performance in six areas: Timeliness of Initial Response, Subject Matter Knowledge, Effectiveness of Solution, Time to Resolution, Frequency and Clarity of Staff Communication, and Customer Service. The data shown below is averaged across all public library participants, types of assistance and areas of performance. Since FY14, 97% of respondents report they are satisfied with the service received from the help desk.



PROGRAM DESCRIPTION

Department Secretary of State **AB Section(s):** 12.120

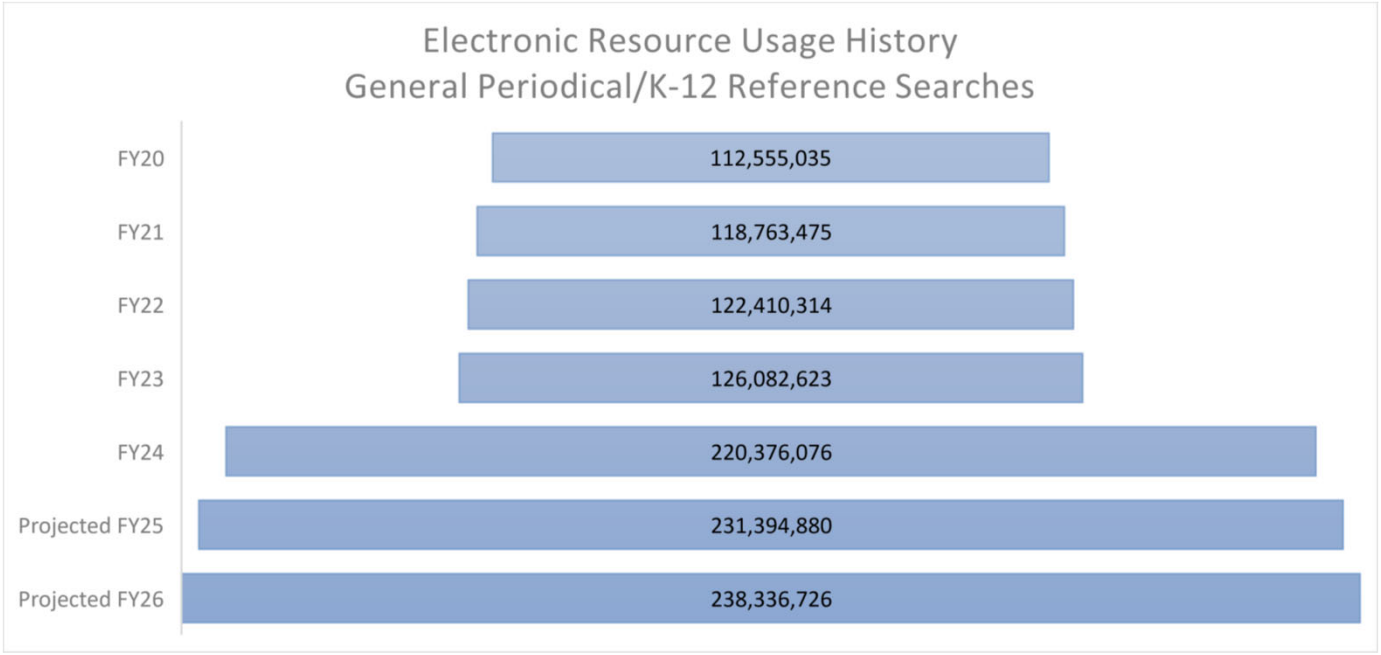
Program Name Remote Electronic Access for Libraries Program (REAL)

Program is found in the following core budget(s): Library Services

2c. Provide a measure(s) of the program's impact.

Electronic Resource Usage:

The electronic resources provided by the REAL Program provide important reference information to residents throughout the state. Not only are these services heavily used by public libraries and the people they serve, these resources are essential to K-12 and higher education libraries and classrooms and the students they serve. Without these shared resources, most public libraries and schools will not be able to afford access to electronic information resources, and the few able to afford to pay for individual access would pay more in total.



*Note changes in the way the vendor tracks usage statistics and the way member organizations configure their library automation systems and discovery services can dramatically impact how searches are counted.

PROGRAM DESCRIPTION

Department Secretary of State **AB Section(s):** 12.120

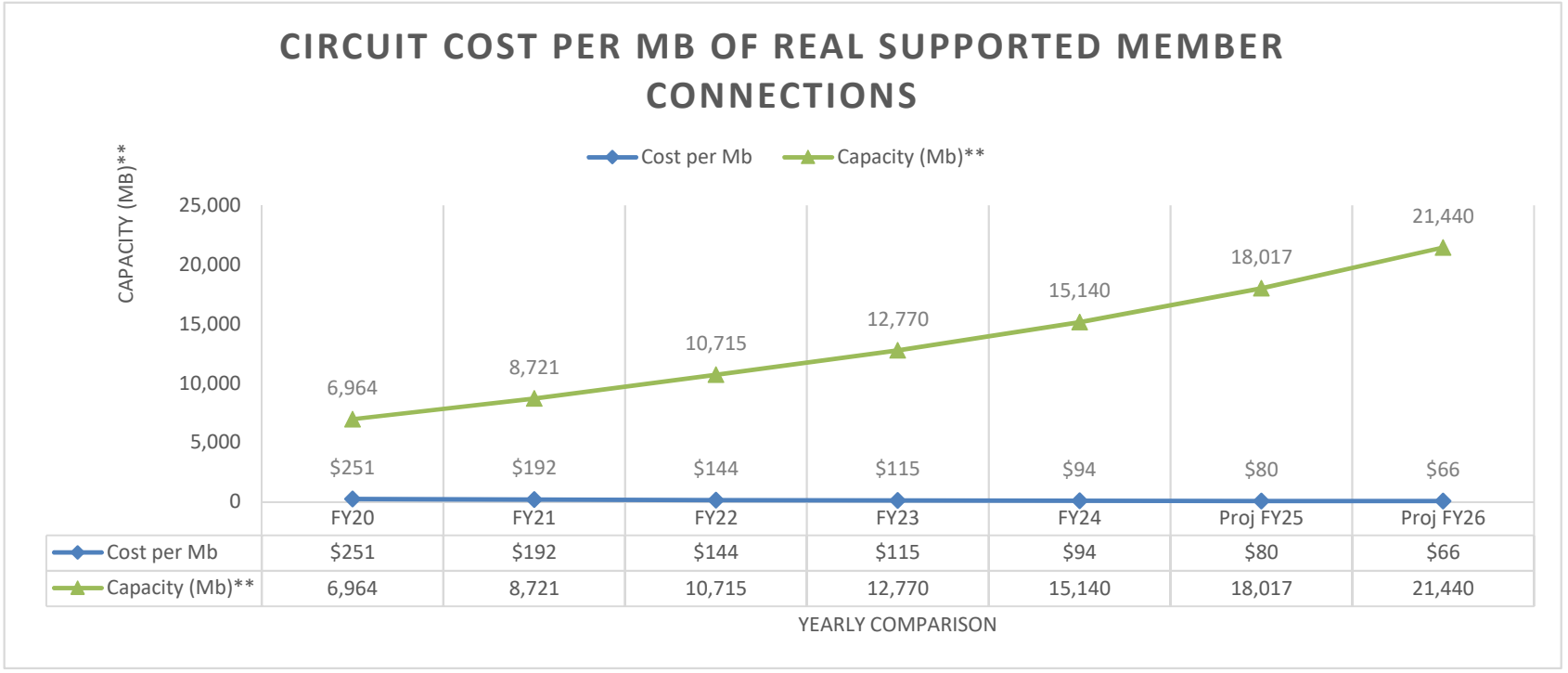
Program Name Remote Electronic Access for Libraries Program (REAL)

Program is found in the following core budget(s): Library Services

2d. Provide a measure(s) of the program's efficiency.

Demand Growth and Cost Efficiency: Capacity and Cost per Megabit (Mpbs):

The demand for internet connectivity at public libraries continues to grow. Additional workstations, wireless devices, and greater use of electronic resources and communications by library patrons and staff continue to push demands for capacity higher and higher. By leveraging collective purchasing power, per Mb costs are lower than if each library district were to negotiate individually. In addition, the continual pursuit of additional connectivity savings has allowed REAL to meet the ongoing demand for increased bandwidth capacity with existing resources.



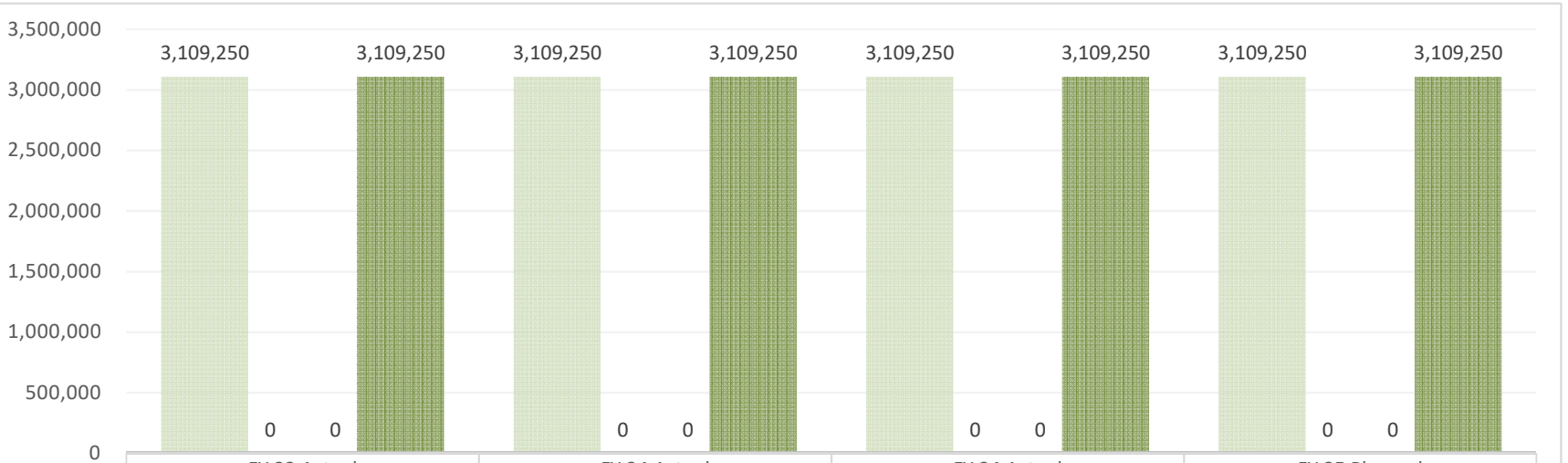
PROGRAM DESCRIPTION

Department Secretary of State **AB Section(s):** 12.120

Program Name Remote Electronic Access for Libraries Program (REAL)

Program is found in the following core budget(s): Library Services

3. Provide actual expenditures for the prior three fiscal years and planned expenditures for the current fiscal year. (*Note: Amounts do not include fringe benefit costs.)*



	FY 23 Actual	FY 24 Actual	FY 24 Actual	FY 25 Planned
GR	3,109,250	3,109,250	3,109,250	3,109,250
FEDERAL	0	0	0	0
OTHER	0	0	0	0
TOTAL	3,109,250	3,109,250	3,109,250	3,109,250

4. What are the sources of the "Other " funds?

N/A.

5. What is the authorization for this program, i.e., federal or state statute, etc.? (Include the federal program number, if applicable.)

Mo. Constitution, Article IX, Section 10 RSMo Ch. 181.

6. Are there federal matching requirements? If yes, please explain.

Expenditures made from this appropriation are used to meet the 34% match required on the grants received from the Institute of Museum and Library Services (IMLS).

7. Is this a federally mandated program? If yes, please explain.

No.

PROGRAM DESCRIPTION

Department	Secretary of State	**AB Section(s):**	12.125
Program Name	Federal Aid for Public Libraries		
Program is found in the following core budget(s):	Library Services		

1a. What strategic priority does this program address?

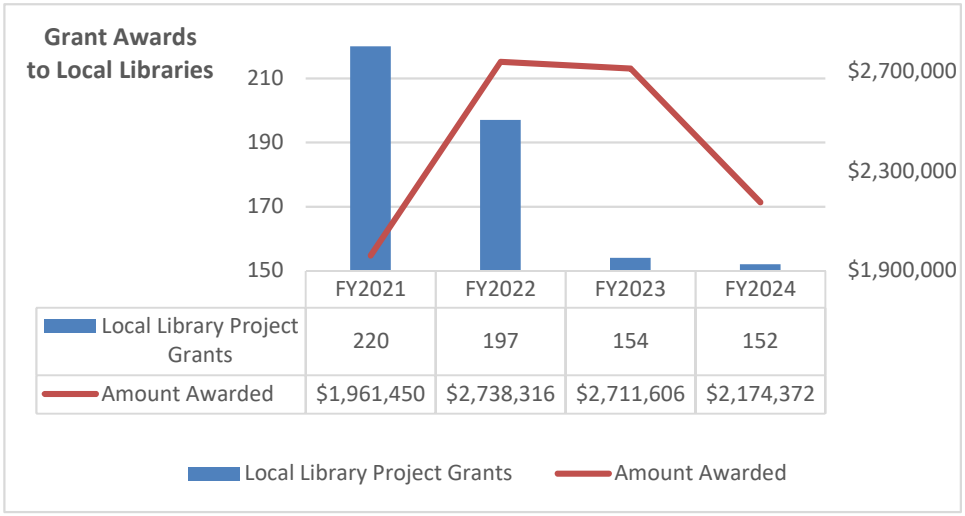
The purpose of the Library Services and Technology Act Fund (LSTA) is to promote literacy, education and lifelong learning and to enhance and expand the services and resources provided by libraries, including those services and resources relating to workforce development, 21st century skills and digital literacy skills.

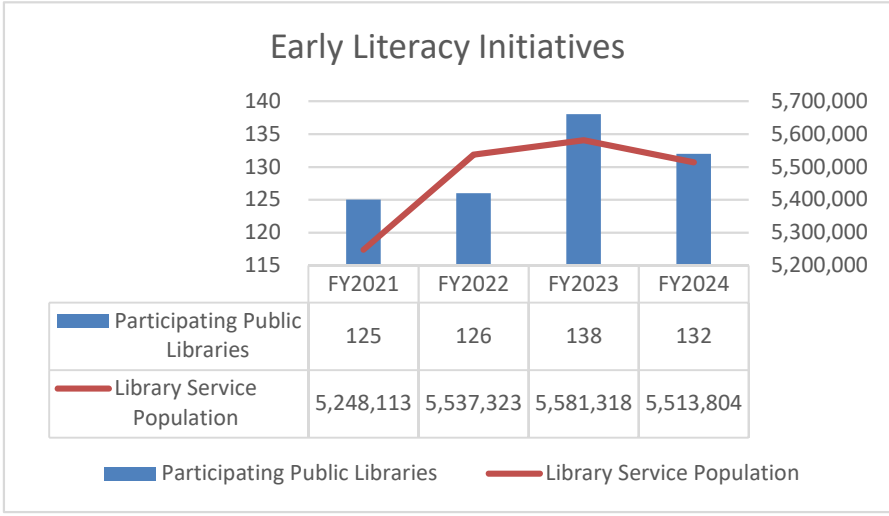
1b. What does this program do?

The Missouri State Library is the State Library Administrative Agency for LSTA funds awarded annually to Missouri. Based on needs identified by Missouri libraries and a formal evaluation of the 2023-2027 State Five Year Plan, approved by the Institute of Museum and Library Services (IMLS), the federal agency which administers the LSTA funds, the Missouri State Library developed a Five Year Plan for 2023-2027. As required, the Plan was reviewed and approved by IMLS.

To implement the 2023-2027 Five Year Plan, the Missouri State Library developed programs to:
1. Build and sustain information resources
2. Target library and information services
3. Strengthen the library workforce

2a. Provide an activity measure(s) for the program.





2b. Provide a measure(s) of the program's quality.

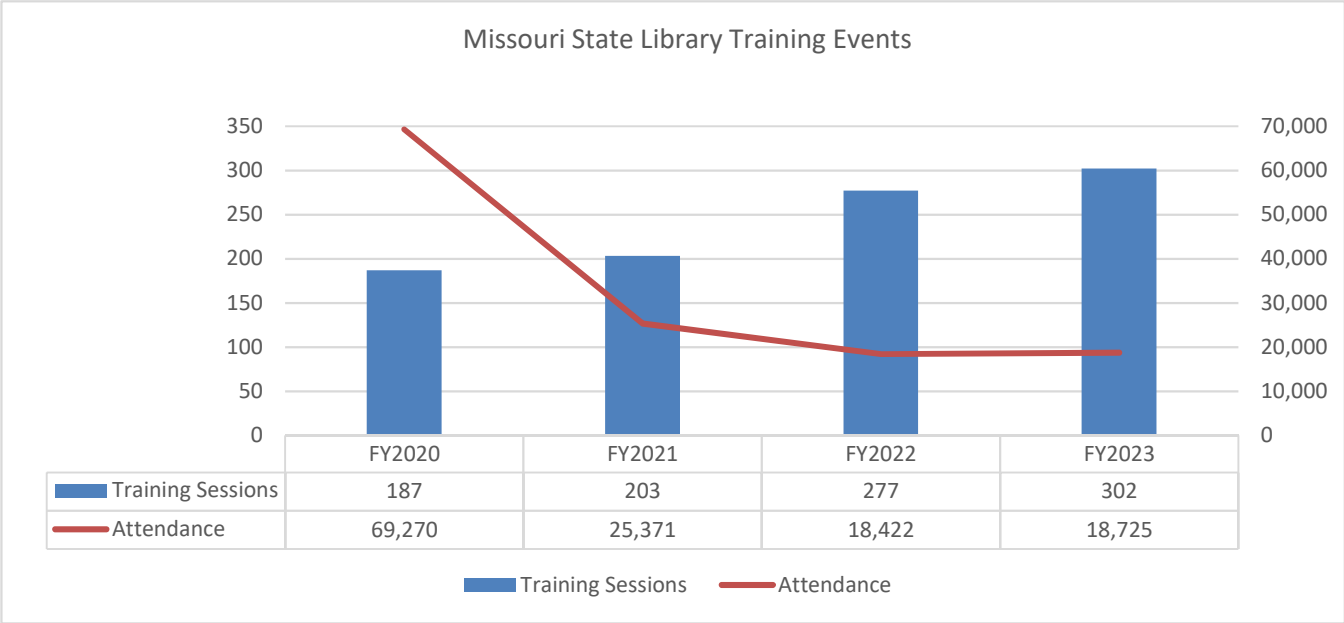
Library staff consistently give high ratings to training provided by the Missouri State Library. Survey results from the annual continuing education survey show that CE training events are perceived by most participants as being an effective tool for increasing understanding of new library practices and procedures. Furthermore, most participants report sharing information with other staff and applying what they have learned to programming and services. Online training and webinars sponsored by the Missouri State Library have remained popular as many library professionals indicate that they prefer a virtual format post-pandemic.

PROGRAM DESCRIPTION

Department Secretary of State **AB Section(s):** 12.125

Program Name Federal Aid for Public Libraries

Program is found in the following core budget(s): Library Services



2c. Provide a measure(s) of the program's impact.

The Missouri State Library has continued to be responsive to libraries needs as the return to more normal post-pandemic operations. While LSTA grants still are focused heavily on early literacy/summer reading program and technology, some libraries have incorporated some of their COVID-related services to become "normal" library offerings, such as checking out of wifi hotspots and making self-checkout machines available. The Missouri State Library will continue to monitor trends and needs and offer grant opportunities to meet this needs, when possible.

2d. Provide a measure(s) of the program's efficiency.

The independent evaluator of Missouri's LSTA 5 year Plan stated: "In the opinion of the evaluators, the Missouri State Library has, using the measure of leveraging a small amount of money to accomplish major results by strategically deploying funds, accomplished a great deal by very methodically and effectively carrying out the specific goals contained in its five-year LSTA Plan for 2023-2027. In the evaluators' considerable experience, few, if any, states have been as diligent in the implementation of their five-year plans. Furthermore, having worked with several dozen states on LSTA evaluations over the course of more than a decade, in our opinion, Missouri is exemplary in its management of a large and complex sub-grant program. The Missouri State Library has done what it said it would do in its five-year Plan and the state library agency's tracking of the outcome targets contained in the Plan is second to none."

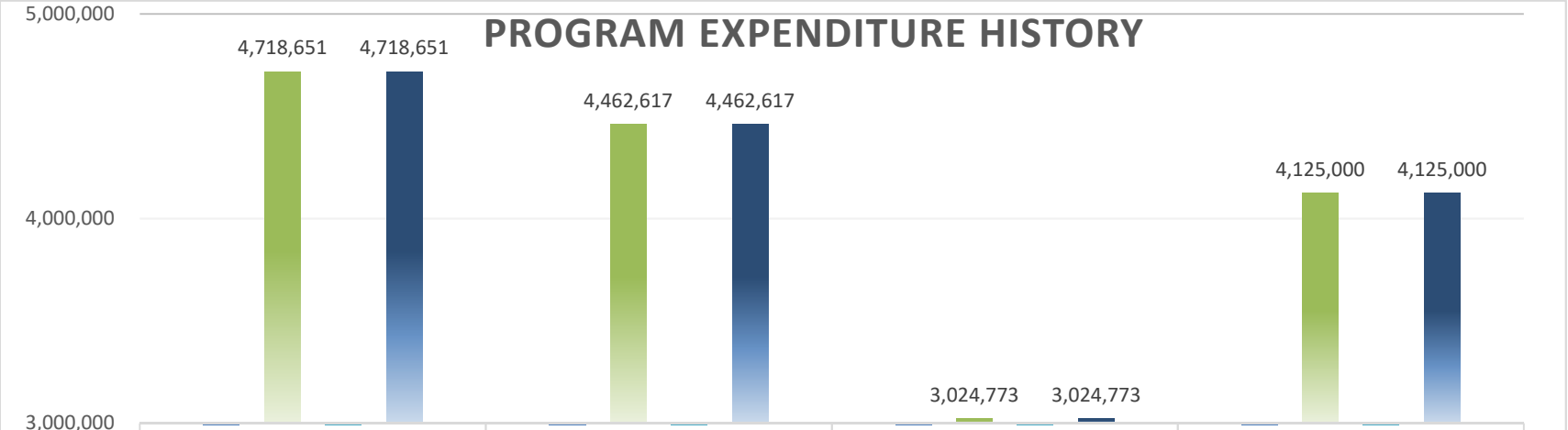
PROGRAM DESCRIPTION

Department Secretary of State **AB Section(s):** 12.125

Program Name Federal Aid for Public Libraries

Program is found in the following core budget(s): Library Services

3. Provide actual expenditures for the prior three fiscal years and planned expenditures for the current fiscal year. (*Note: Amounts do not include fringe benefit costs.)*



	FY 22 Actual	FY 23 Actual	FY 24 Actual	FY 25 Planned
GR	0	0	0	0
FEDERAL	4,718,651	4,462,617	3,024,773	4,125,000
OTHER	0	0	0	0
TOTAL	4,718,651	4,462,617	3,024,773	4,125,000

4. What are the sources of the "Other " funds?

N/A.

5. What is the authorization for this program, i.e., federal or state statute, etc.? (Include the federal program number, if applicable.)

Library Services and Technology Act; Public Law 104-208 as amended.

6. Are there federal matching requirements? If yes, please explain.

Yes, states must provide a 34% match in general revenue funding. States are also required to maintain their level of effort of expenditures for libraries purposes, as calculated over a 3-year average.

7. Is this a federally mandated program? If yes, please explain.

All states receive funds under The Museum and Library Services Act of 2010. Funds are calculated by formula under the law and awarded to the states through the IMLS Grants to States Program.

PROGRAM DESCRIPTION

Department Secretary of State **AB Section(s):** 12.135

Program Name Library Networking Fund Transfer

Program is found in the following core budget(s): Library Services

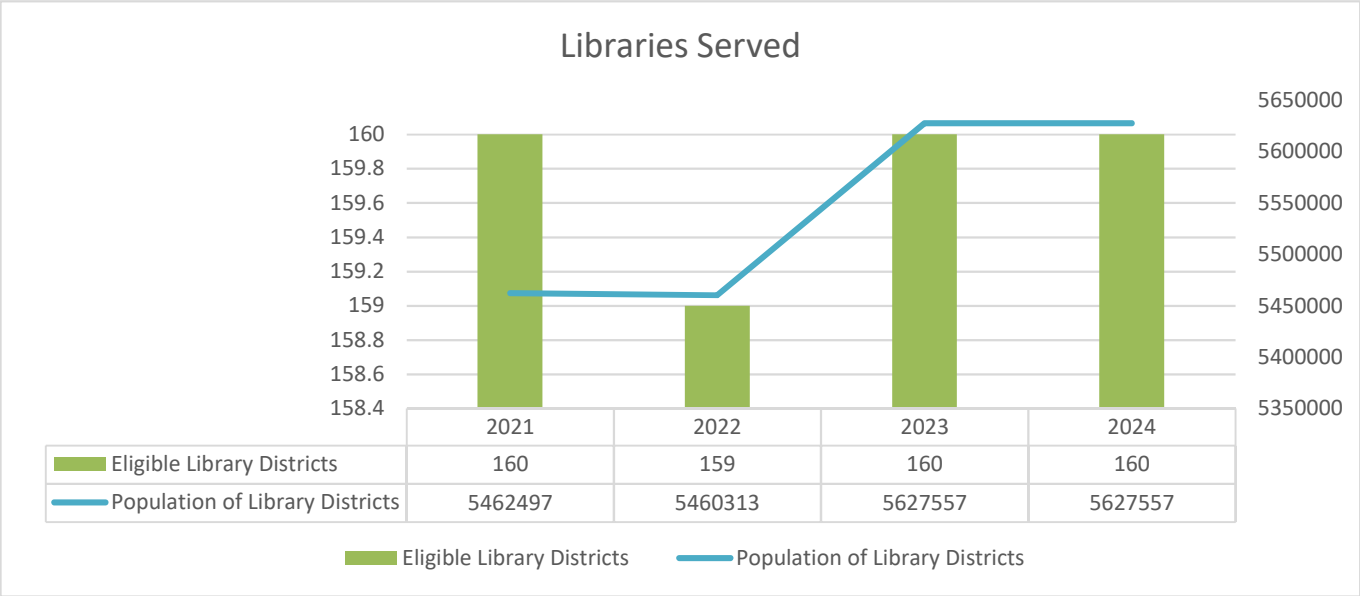
1a. What strategic priority does this program address?

This program provides funds to Missouri public libraries and is to be used to purchase materials for the library collections. The materials purchased can be for adult, teens and children and can be in print, audio, visual or electronic format.

1b. What does this program do?

State statute (143.183 RSMo) requires the transfer of ten percent of the estimated revenues generated by the professional athletes and entertainers, state income tax revenues from nonresidents to the Library Networking Fund for distribution to public libraries for purchase of library materials, adding to the funding used to meet Missourians' need for accurate and reliable information from libraries. In addition to this transfer, monies received from gifts, contributions, grants or bequests from federal, private or other sources may also be deposited to the Library Networking Fund (RSMo182.812) and used according to the purposes of the gift or grant. Special reporting categories are put in place to track all expenditures. Interest accrued to the Library Networking Fund may also be spent for the purposes of the fund.

2a. Provide an activity measure(s) for the program.



2b. Provide a measure(s) of the program's quality.

Individual libraries survey their users on satisfaction with services provided.

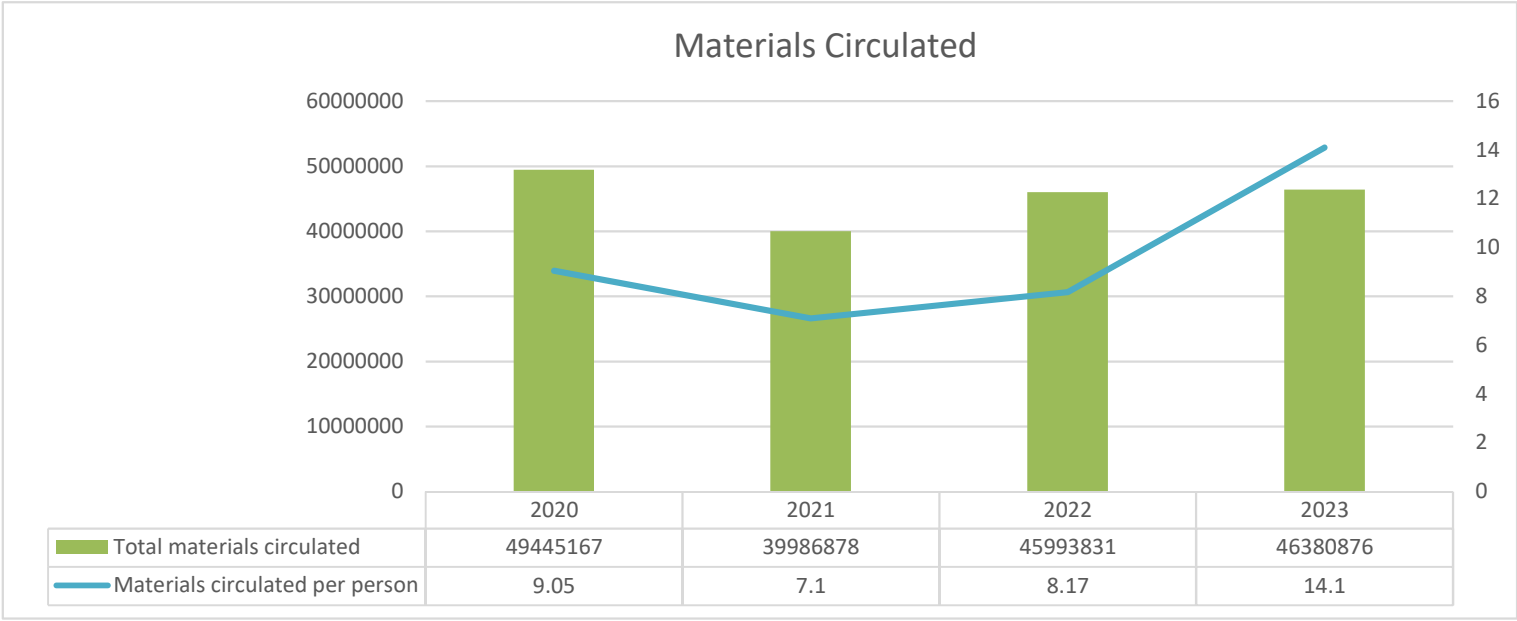
PROGRAM DESCRIPTION

Department Secretary of State **AB Section(s):** 12.135

Program Name Library Networking Fund Transfer

Program is found in the following core budget(s): Library Services

2c. Provide a measure(s) of the program's impact.



	2020	2021	2022	2023
Total materials circulated	49445167	39986878	45993831	46380876
Materials circulated per person	9.05	7.1	8.17	14.1

2d. Provide a measure(s) of the program's efficiency.

Research studies show that children and teens who read over the summer months suffer less learning loss. These funds allow libraries to boost the availability of appealing reading materials for youth.

Electronic books (eBooks) have helped libraries increase their circulation totals. Increasing the number of e-titles a library has helps it serve their entire community and reach new library users.

Students and adults find accurate, reliable information in their local libraries. Information in rapidly changing fields such as health and consumer information is accessed to make informed decisions, search for jobs, plan career changes, and inform themselves as citizens.

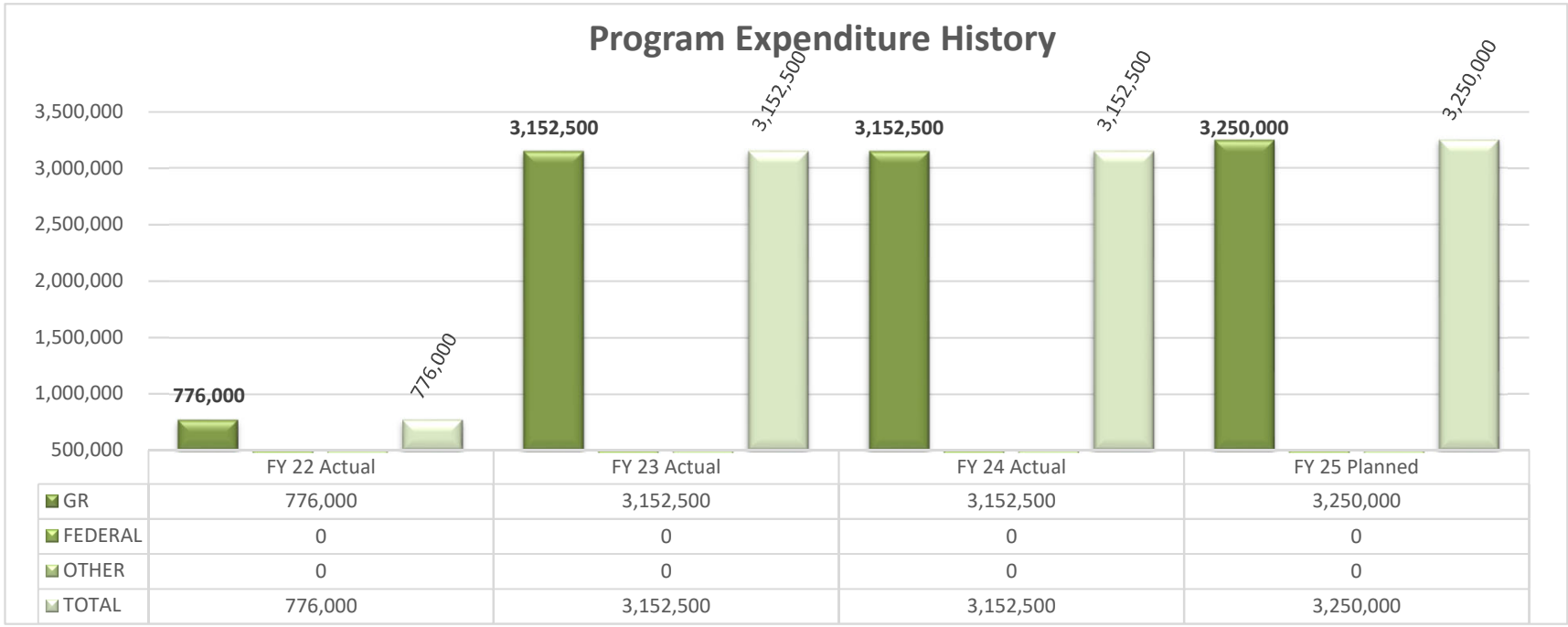
PROGRAM DESCRIPTION

Department Secretary of State **AB Section(s):** 12.135

Program Name Library Networking Fund Transfer

Program is found in the following core budget(s): Library Services

3. Provide actual expenditures for the prior three fiscal years and planned expenditures for the current fiscal year. (*Note: Amounts do not include fringe benefit costs.)* *$97,500 is reverted funds



	FY 22 Actual	FY 23 Actual	FY 24 Actual	FY 25 Planned
GR	776,000	3,152,500	3,152,500	3,250,000
FEDERAL	0	0	0	0
OTHER	0	0	0	0
TOTAL	776,000	3,152,500	3,152,500	3,250,000

4. What are the sources of the "Other " funds?

N/A.

5. What is the authorization for this program, i.e., federal or state statute, etc.? (Include the federal program number, if applicable.)

Sections 143.182 RSMo (professional athletes and entertainers, state income tax revenues from nonresidents), 182.812 RSMo (Library Networking Fund) and 18

6. Are there federal matching requirements? If yes, please explain.

No.

7. Is this a federally mandated program? If yes, please explain.

No.

PROGRAM DESCRIPTION

Department Secretary of State **AB Section(s):** 12.130

Program Name Library Networking Fund

Program is found in the following core budget(s): Library Services

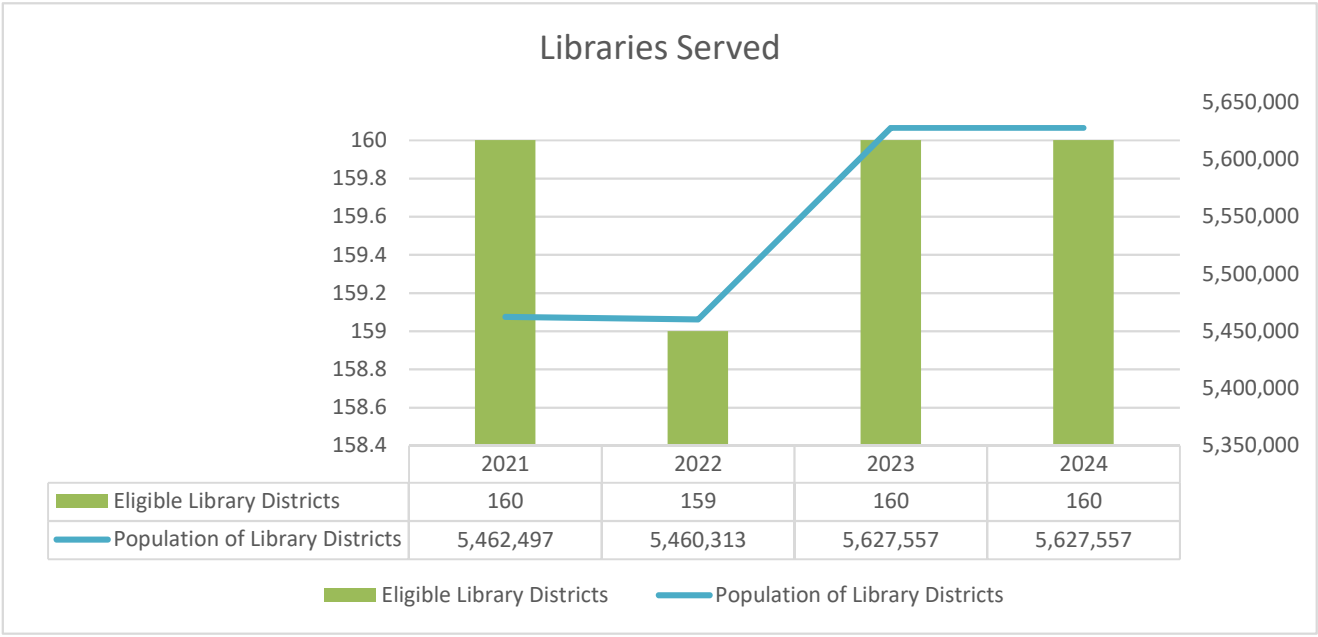
1a. What strategic priority does this program address?

This program provides funds to Missouri public libraries for materials in any format to meet citizens' needs.

1b. What does this program do?

In fields where information changes rapidly, such as health, sciences, business, and consumer information, new items must be purchased regularly to avoid incorrect and sometimes harmful information. Families need interesting, well-written, attractive materials to develop children's interest in reading and learning, whether or not they can afford to purchase them. Reading aloud to young children has been found to be a major factor in school readiness and later reading achievement. Students and adults find accurate, reliable information at their local libraries. Information in rapidly changing fields such as health and consumer information is accessed to make informed decisions, search for jobs, plan career changes, and inform themselves as citizens. In accordance with 143.183 RSMo, ten percent of the annual estimate of taxes generated from the professional athletes and entertainers, state income tax revenues from nonresidents is to be allocated and transferred to the Library Networking Fund for distribution to public libraries. In addition, gifts, contributions, grants and bequests from federal, private, or other sources may also be deposited to the Library Networking Fund and used according to the purpose of the gift or grant. Interest accrued to the Library Networking Fund may also be spent for the purposes of the fund.

2a. Provide an activity measure(s) for the program.



PROGRAM DESCRIPTION

Department Secretary of State **AB Section(s):** 12.130

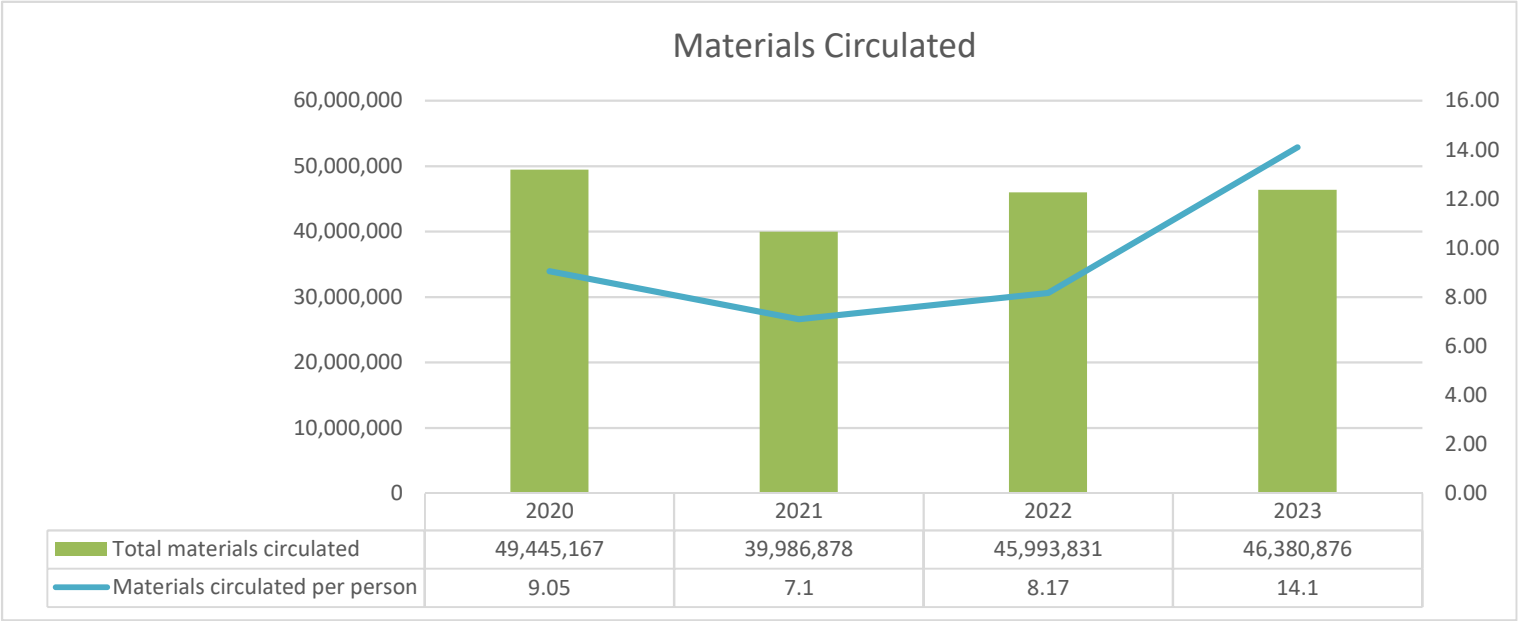
Program Name Library Networking Fund

Program is found in the following core budget(s): Library Services

2b. Provide a measure(s) of the program's quality.

Libraries track circulation (checkout) statistics year of both their print and digital content.

2c. Provide a measure(s) of the program's impact.



	2020	2021	2022	2023
Total materials circulated	49,445,167	39,986,878	45,993,831	46,380,876
Materials circulated per person	9.05	7.1	8.17	14.1

2d. Provide a measure(s) of the program's efficiency.

Despite the impacts of the pandemic (years 2021 and 2022), libraries are starting to see circulation number close to pre-pandemic years.

PROGRAM DESCRIPTION

Department Secretary of State **AB Section(s):** 12.140

Program Name Blue Book Printing

Program is found in the following core budget(s): Administrative Services

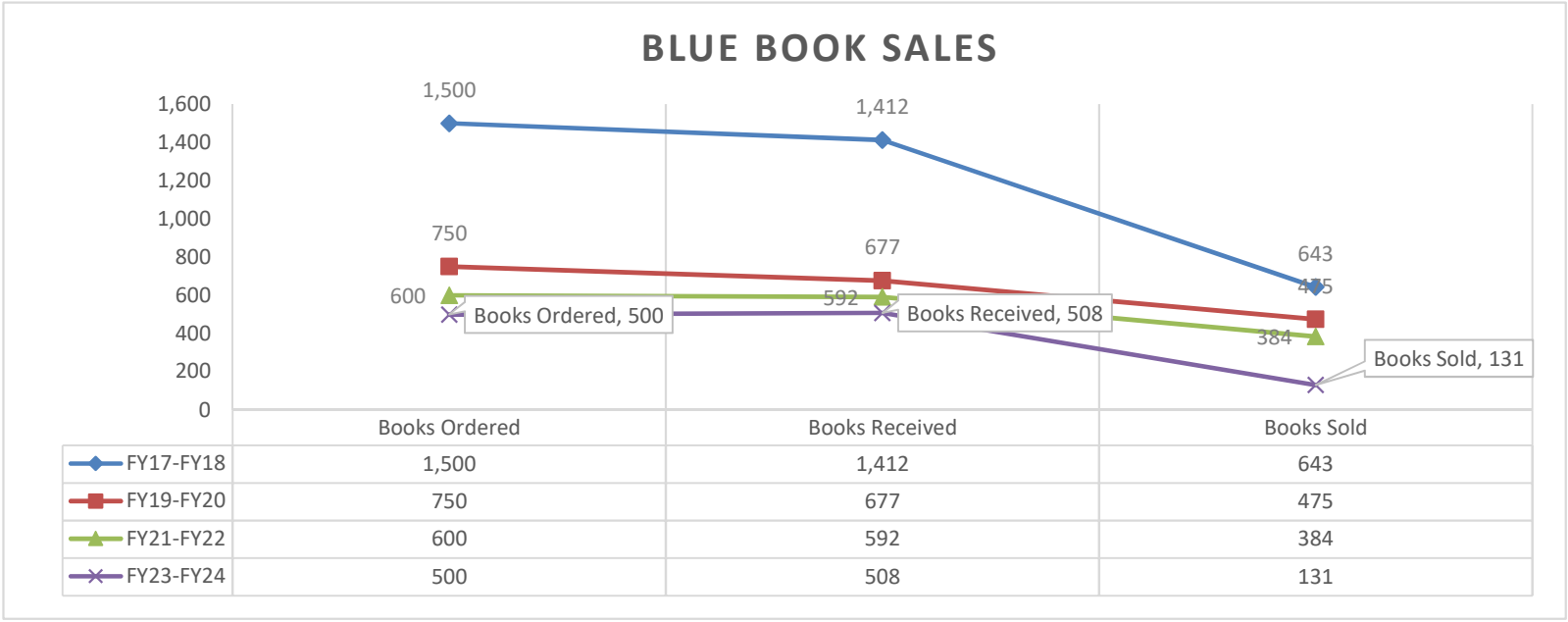
1a. What strategic priority does this program address?

Historical and current information on U.S. Officials, elected officials, state departments, judges, county and municipal information & election results.

1b. What does this program do?

HB 2012 of the 99th General Assembly included a section that created a Blue Book Printing Fund to be used for the publication of the Official Manual. A one-time transfer from General Revenue was also appropriated to assist in funding of the Blue Book which is to be sold at cost. The proceeds from the sales of these books are to be put back into the fund to pay for future printings of the Blue Book.

2a. Provide an activity measure(s) for the program.



	Books Ordered	Books Received	Books Sold
FY17-FY18	1,500	1,412	643
FY19-FY20	750	677	475
FY21-FY22	600	592	384
FY23-FY24	500	508	131

2b. Provide a measure(s) of the program's quality.

The Official Manual is a historically significant publication that is vital to researchers and historians. Every effort is made to ensure information included in the Manual is accurate, correct and current on both the published hard bound copy and on the SOS home page.

2c. Provide a measure(s) of the program's impact.

The Official Manual provides citizens of Missouri the information needed for historical and research purposes.

PROGRAM DESCRIPTION

Department Secretary of State **AB Section(s):** 12.140

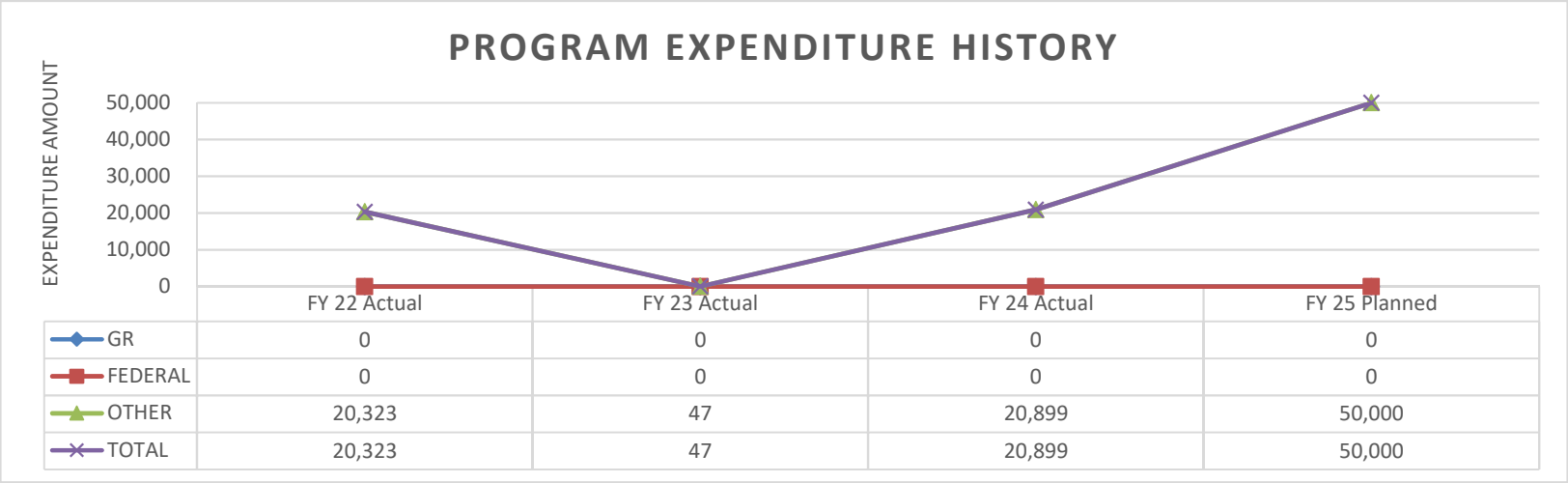
Program Name Blue Book Printing

Program is found in the following core budget(s): Administrative Services

2d. Provide a measure(s) of the program's efficiency.

The Official Manual is approximately a 1,500-page book + or -, and its production is accomplished using three staff members. Information for the Official Manual is obtained by request from each elected official, state department, judge, local county government and political party for inclusion. The book is formatted, edited, proofread, and compiled by three staff members.

3. Provide actual expenditures for the prior three fiscal years and planned expenditures for the current fiscal year. (*Note: Amounts do not include fringe benefit costs.)*



	FY 22 Actual	FY 23 Actual	FY 24 Actual	FY 25 Planned
GR	0	0	0	0
FEDERAL	0	0	0	0
OTHER	20,323	47	20,899	50,000
TOTAL	20,323	47	20,899	50,000

4. What are the sources of the "Other " funds?

Blue Book Printing Fund (0471).

5. What is the authorization for this program, i.e., federal or state statute, etc.? (Include the federal program number, if applicable.)

House Bill 2012 of the 99th General Assembly.

6. Are there federal matching requirements? If yes, please explain.

No.

7. Is this a federally mandated program? If yes, please explain.

No.